

INTERMEDIATE UNIT BOARD OF DIRECTORS
REGULAR MEETING AGENDA
AUGUST 7, 2024

President calls the meeting to order.

Pledge of Allegiance.

Moment of Silence.

ROLL CALL:

Peter Lanza - Northwest Area

John Adonizio - Pittston Area

Joseph Caffrey – Wilkes Barre Area

Denise Thomas – Wilkes Barre Area

Rick Stevens – Hanover Area

T. Scott Walsh – Lake Lehman

Erika Jacobs– Greater Nanticoke Area

Lori Bennett -Tunkhannock Area

Edward Shemansky – Hazleton Area

Marla Campbell – Crestwood

Philip Campenni– Wyoming Area

Larry Schuler – Dallas

Timothy McGinley – Wyoming Valley West

ADMINISTRATION

Executive Director, Dr. Anthony Grieco

Assistant to the Executive Director for Student Services, Libby Krokos

Assistant to the Executive Director for District Services, Ty Yost

Solicitor to the Board, Michael Butera

Business Manager, John Gordon

Director of Administrative Services, Joseph DeLucca

Director of Personalized Academy of Learning, Ron Musto

Director of Provider 50, Jennifer Runquist

Director of Policy and Strategic Communications, Nicholas Audi

SECRETARY'S REPORT

M_____ moves and M_____ seconds the motion to approve the minutes from the meeting of **June 19, 2024**.

TREASURER'S REPORT

M_____ moves and M_____ seconds the following motions:

June 1, 2024 through June 30, 2024.

	BEGINNING BALANCES	TOTAL REVENUES	TOTAL EXPENDITURES	BALANCE FORWARD
Luzerne Intermediate Unit – General Fund Nonpublic School Services Program	5,726,645.46	4,170,637.05	3,883,198.50	6,014,084.01
Fund 11 – Act 89 Special Education Department	1,723,969.49	6,790.56	911,111.92	819,648.13
Fund 23 – Special Education	2,563,847.59	1,857,107.81	1,643,731.56	2,777,223.84
Fund 24 – Transportation	581,594.57	1,722,636.73	1,054,474.02	1,249,757.28
School Lunch Program	7.86	-	-	7.86
Behavioral Health Program	3,862,124.17	3,573,636.33	2,354,729.64	5,081,030.86
Payroll Account	151,415.76	-	-	151,415.76
Accounts Payable	5,848.37	-	-	5,848.37
Federal and State Programs:				
TOTAL IDEA -- 2, 3, 4 PCCD MENTAL HEALTH + SAFETY GRANT -- 9	3,364,910.47	721,148.20	887,757.02	3,198,301.65
UNited Way -- 17	(1,882.45)	-	5,081.04	(6,963.49)
OBERKOTTER -- 20	25,618.80	-	335.71	25,283.09
STEM -- 27	117,661.58	1,000.00	5,160.82	113,500.76
PREK COUNTS -- 28	526,696.80	66,666.67	197.40	593,166.07
ELECT--37	(48,223.74)	86,658.00	25,318.42	13,115.84

STATEWIDE SYSTEM OF SUPPORT	186,650.00	31,108.33	3,600.00	214,158.33
ARP I ESSER HOMELESS - 50	(140,073.19)	3,383.92	2,150.92	(138,840.19)
HOMELESS--51	99,440.64	-	15,702.31	83,738.33
ACCESS--63	3,676,939.07	-	7,016.35	3,669,922.71
CSI -- 64	(15,925.00)	-	2,250.00	(18,175.00)
TITLE III---73	18,306.55	4,637.22	2,446.76	20,497.01
EANS II NONPUBLIC FUNDING - 87	411,766.94	-	111,037.50	300,729.44

The following programs had no expenditures for the month of June 2024:

TITLE I PART D DELINQUENT CHILDREN	109,193.11	8,399.47	-	117,592.58
ARP ESSER - 16	137,050.00	-	-	137,050.00
NONPUBLIC SAFETY GRANT IMMANUEL CHRISTIAN -- 25	(28,657.88)	-	-	(28,657.88)
ARPII ESSER HOMELESS -- 52	51,861.77	-	-	51,861.77
PA Smart K12 Advancing Grant -- 62	75,232.20	17,857.14	-	93,089.34
PA DOH FUNDING - 72	0.00	94,054.00	-	94,054.00
TITLE I FOSTER CARE-- 80	-	-	-	-

JUNE FEDERAL AND STATE REVENUES

TITLE III LANGUAGE INSTRUCTION	4,637.22
DELINQUENT CHILDREN	8,399.47
IDEA-B	721,148.20
PA PRE-K COUNTS PROGRAM	66,666.67
EFFECTIVE STANDARDS BASED INSTRUCTION	8,175.00
PA-SMART	17,857.14
SAFETY INITIATIVES	22,933.33

ARP ESSER HOMELESS CHILDREN & YOUTH	3,383.92
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TOTAL SUBSIDY	853,200.95
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JUNE 2024 REVENUES

AGORA CYBER CHARTER SCHOOL	475.00	TECHNOLOGY ASSISTANCE
ALLEGHENY IU	18,750.00	2023/2024 CAREER READINESS
BEAR CREEK CHARTER SCHOOL	34.00	TRANSPERFECT
CAREER TECH CENTER OF LACK COUNTY	10,718.88	2023/2024 NEPA WAN
COMMUNITY CARE WIRE TRANSFER	251,424.00	2023-2024 SBBH APA PAYMENT
COMMUNITY CARE WIRE TRANSFER	22,825.67	2023 INCENTIVE BONUS PAYMENT - SBBH PROGRAMS
CRESTWOOD	35,568.06	2023/2024 SPECIAL EDUCATION SERVICES
CRESTWOOD	24,706.75	2023/2024 ESL
FOREST CITY REGIONAL	8,179.44	2023/2024 NEPA WAN
HANOVER AREA	41,291.40	2023/2024 SPECIAL EDUCATION SERVICES
HANOVER AREA	1,590.00	2023/2024 PAL PROGRAM
HANOVER AREA	9,370.50	2023/2024 LIGHTHOUSE ACADEMY
HANOVER AREA	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
HAZLETON AREA	217.60	TRANSPERFECT
LAKE LEHMAN	25,397.91	2023/2024 SPECIAL EDUCATION SERVICES
LAKE LEHMAN	3,780.00	2023/2024 PAL PROGRAM
LAKE LEHMAN	2,172.06	2023/2024 PARTIAL HOSPITALIZATION
LAKE LEHMAN	6,247.00	2023/2024 LIGHTHOUSE ACADEMY
LAKE LEHMAN	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
LEADER DATA PROCESSING	107.34	REIMBURSEMENT
LITTLE PEOPLE	22,000.00	2023/2024 TEACHER EVALUTATION
LIU EMPLOYEES	5,451.90	HEALTH INSURANCE REIMBURSEMENT
LUZERNE COUNTY HEADSTART	639.20	TRANSPERFECT

NANTICOKE AREA	1,729.81	2023/2024 SPECIAL EDUCATION SERVICES
NANTICOKE AREA	13,530.00	2023/2024 PAL PROGRAM
NANTICOKE AREA	40,605.50	2023/2024 LIGHTHOUSE ACADEMY
NANTICOKE AREA	4,958.33	2023/2024 DUAL DIAGNOSIS
NANTICOKE AREA	1,065.90	TRANSPERFECT
NBHCC WIRE TRANSFER	196,773.30	2023/2024 BEHAVIORAL HEALTH
NEIU	11,696.71	2023/2024 NEPA WAN
NEIU	350.00	LEADERSHIP CONFERENCE
NORTHWEST	20,208.30	2023/2024 SPECIAL EDUCATION SERVICES
NORTHWEST	1,590.00	2023/2024 PAL PROGRAM
NORTHWEST	5,792.17	2023/2024 PARTIAL HOSPITALIZATION
NORTHWEST	9,370.50	2023/2024 LIGHTHOUSE ACADEMY 2023/2024 THERAPEUTIC AUTISTIC SUPPORT
NORTHWEST	4,067.00	SUPPORT
NORTHWEST AREA	1,987.34	2023/2024 ESL
NORTHWEST AREA	9,449.16	2023/2024 NEPA WAN
PENNONI ASSOCIATES	185.22	REIMBURSEMENT
PITTSTON AREA SD	37,501.31	2023/2024 SPECIAL EDUCATION SERVICES
PITTSTON AREA SD	2,896.08	2023/2024 PARTIAL HOSPITALIZATION
PITTSTON AREA SD	3,123.50	2023/2024 LIGHTHOUSE ACADEMY 2023/2024 THERAPEUTIC AUTISTIC SUPPORT
PITTSTON AREA SD	4,067.00	SUPPORT
PITTSTON AREA SD	37.40	TRANSPERFECT
PITTSTON AREA SD	187,350.00	2023/2024 CYBER REVENUE
THIRD PARTY INSURANCE	17,670.88	2023/2024 OUTPATIENT SERVICES
WALLENPAUPACK AREA	11,696.71	2023/2024 NEPA WAN
WAYNE HIGHLANDS	14,725.07	2023/2024 NEPA WAN
WILKES BARRE AREA	191,559.59	2023/2024 SPECIAL EDUCATION SERVICES
WILKES BARRE AREA	60,240.00	2023/2024 PAL PROGRAM
WILKES BARRE AREA	5,792.17	2023/2024 PARTIAL HOSPITALIZATION

WILKES BARRE AREA	118,693.00	2023/2024 LIGHTHOUSE ACADEMY
WILKES BARRE AREA	40,670.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
WILKES BARRE AREA	29,750.00	2023/2024 DUAL DIAGNOSIS
WILKES BARRE AREA	6,833.33	2023/2024 MENTAL HEALTH SPECIALIST
WIRE TRANSFER	11,099.99	ERATE REIMBURSEMENT
WIRE TRANSFER	976,002.93	2023-2024 RETIREMENT
WYOMING AREA	174.75	GRAPHIC ARTS
WYOMING VALLEY WEST	162,049.82	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING VALLEY WEST	5,970.00	2023/2024 PAL PROGRAM
WYOMING VALLEY WEST	2,896.08	2023/2024 PARTIAL HOSPITALIZATION
WYOMING VALLEY WEST	43,729.00	2023/2024 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	9,916.67	2023/2024 DUAL DIAGNOSIS
WYOMING VALLEY WEST	6,833.34	2023/2024 MENTAL HEALTH SPECIALIST
WYOMING VALLEY WEST	8,668.36	2023/2024 NEPA WAN
WYOMING VALLEY WEST	4,642.00	TITLE I READING & MATH
WYOMING VALLEY WEST	710.60	TRANSPERFECT

EXECUTIVE DIRECTOR'S REPORT – DR. ANTHONY GRIECO

Ladies and Gentlemen of the Board:

M_____ moves and M_____ seconds the report of the Executive Director and that it be made part of the minutes.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE BUILDING AND GROUND COMMITTEE- JOHN ADONIZIO, CHAIRPERSON; RICK STEVENS AND LARRY SCHULER.

No report.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE EDUCATION COMMITTEE – RICK STEVENS, CHAIRPERSON; LORI BENNETT AND TIM MCGINLEY

M. _____ moves and M _____ seconds the following motion:

1. PERMISSION TO OFFER CONTINUING PROFESSIONAL EDUCATION CREDIT COURSES

That the Board of Directors approves the following **3 credit, 90 hour Continuing Professional Education Credit Courses:**

“**Achieving Excellence 14 Things that Matter Most**” an online course taught by Colleen Anzio from September 12 to October 16, 2024.

“**A + Ideas for Every Students Success**” an online course taught by Colleen Anzio from October 10 to November 14, 2024.

“**A-Z Guide on Positive Discipline**” an online course taught by Colleen Anzio from October 11 to November 14, 2024.

“**Active and Engaging Strategies for the Inclusive Classroom,**” an online course taught by Colleen Anzio from October 24 to November 28, 2024.

“**ABC’s on Teaching Strategies for Pre K – 3,**” an online course taught by Colleen Anzio from October 30 to November 28, 2024.

“**Project-Based & Challenge-Based Learning**” an online course taught by Jill Brooks from November 4 to November, 30 2024.

2. APPROVAL OF THE LIGHTHOUSE ACADEMY PARENT AND STUDENT HANDBOOK

That the Board of Directors authorizes the Executive Director to approve the Lighthouse Academy Parent and Student Handbook as submitted with pending revisions.

3. APPROVAL OF THE LIGHTHOUSE ACADEMY AT MEHOOPANY PARENT AND STUDENT HANDBOOK

That the Board of Directors authorizes the Executive Director to approve the Lighthouse Academy at Mehoopany Parent and Student Handbook as submitted with pending revisions.

4. APPROVAL OF THE PERSONALIZED ACADEMY OF LEARNING STUDENT HANDBOOK

That the Board of Directors authorizes the Executive Director to approve the **Personalized Academy of Learning Student Handbook** as submitted with pending revisions.

5. **APPROVAL OF THE NORTHEAST SECURE TREATMENT UNIT STAFF AND STUDENT HANDBOOKS**

A. That the Board of Directors authorizes the Executive Director to approve the **Northeast Secure Treatment Unit Staff Handbook** as submitted.

B. That the Board of Directors authorizes the Executive Director to approve the **Northeast Secure Treatment Unit Student Handbook** as submitted.

6. **APPROVAL OF THE PRE-K COUNTS PROGRAM PROCEDURAL AND PARENT HANDBOOKS**

A. That the Board of Directors authorizes the Executive Director to approve the Luzerne Intermediate Unit in partnership with **Hanover Area School District Pre-K Counts Program Procedural Handbook** as submitted with pending revisions.

B. That the Board of Directors authorizes the Executive Director to approve the Luzerne Intermediate Unit in partnership with **Hanover Area School District Pre-K Counts Parent Handbook** as submitted with pending revisions.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE FINANCE COMMITTEE-DENISE THOMAS, CHAIRPERSON; MARLA CAMPBELL AND TIM MCGINLEY

M_____ moves and M_____ seconds the following motions:

1. AGREEMENTS

A. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to provide support with the STEM statement of work deliverables at a rate of \$45.00 an hour, not to exceed an annual total of 400 hours, effective August 8, 2024 through June 30, 2025.

MICHAEL CORCORAN

B. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following school district to provide food service at the Lighthouse Academy: effective July 1, 2024 to June 30, 2025.

WILKES BARRE AREA SCHOOL DISTRICT

C. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following school district to provide food service at the Personalized Academy of Learning: effective July 1, 2024 to June 30, 2025.

WILKES BARRE AREA SCHOOL DISTRICT

D. That the Board of Directors authorize the Executive Director to enter into an agreement with the following for in-school nursing services, effective July 1, 2024 through June 30, 2025.

BAYADA HOME HEALTH CARE, INC

E. That the Board of Directors authorize the Executive Director to enter into an agreement with the following to provide educational consulting services for the 2024/2025 school year, effective date July 1, 2024.

POPSON EDUCATIONAL CONSULTING SERVICES, LLC

F. That the Board of Directors authorize the Executive Director to enter into an agreement with following for **Audiology Evaluation services**, effective for the 2024/2025 school year.

FAMILY HEARING CENTER

G. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to provide **teacher evaluator services for Pre-K Counts teachers**, at the rate of \$550.00 per evaluation; effective for the 2024/2025 school year.

CHILD DEVELOPMENT COUNCIL
LITTLE PEOPLE
LUZERNE COUNTY HEAD START

H. That the Board of Directors authorizes the Executive Director to renew an agreement for E-Rate consulting services for E-rate applications and compliance requirements during the term of the 2023-2024 school year. Services rendered will be for the E-rate Funding Years 2023, 2024, and 2025 for the Northeastern PA RWAN Consortium.

CSM CONSULTING INC.

I. That the Board of Directors authorizes the Executive Director to renew an agreement for E-Rate consulting services for E-rate applications and compliance requirements during the term of the 2023-2024 school year. Services rendered will be for the E-rate Funding Years 2023, 2024, and 2025 for the Luzerne Intermediate Unit.

CSM CONSULTING INC.

J. That the Board of Directors authorizes the Executive Director to enter into an agreement to provide video streaming services on behalf of participating school districts at the statewide negotiated rates for Discovery Education Experience and Mystery Science services. Participating school districts will reimburse the total costs incurred.

DISCOVERY EDUCATION

K. That the Board of Directors authorizes the Executive Director to enter into an agreement to receive Technology related legal services consultation and professional development during the 2024- 2025 school year at a cost of \$9,000.00.

SWEET, STEVENS, KATZ, AND WILLIAMS

L. That the Board of Directors authorizes the Executive Director to enter into an agreement for online mental health support services. Funding from PCCD Mental Health Grant.

COUNSLR INC.

M. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to host “Paraprofessional Conference” for rental and hospitality on August 12, 2024.

MOHEGAN PENNSYLVANIA

N. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following for a **Speech and Language Pathology Clinical Placement**, effective one year from the date of signing.

MARYWOOD UNIVERSITY

O. That the Board of Directors authorizes the Executive Director to enter into an agreement to receive Special Education related legal services consultation and professional development during the 2024- 2025 school year at a cost of \$13,125.00.

SWEET, STEVENS, KATZ, AND WILLIAMS

2. LEASE AGREEMENT

The Board of Directors authorizes the Executive Director to enter into a five (5) year lease agreement with the following for eight (8) medium copiers at a cost of \$1,324.04/month and 0.007 per copy and one (1) small color copier at a cost of \$105.20/month and 0.007 per copy and a cost of 0.069 per color copy.

FIRST CHOICE BUSINESS SOLUTIONS

3. CONTRACTS

A. That the Board of Directors authorizes the Executive Director to enter into a contract with the following school districts for the 2024-2025 school year for Partial Hospitalization Therapeutic Services at a rate of \$112.44 per day:

LAKE LEHMAN

PITTSTON AREA

DALLAS

WYOMING AREA

GREATER NANTICOKE AREA

B. That the board of Directors authorizes the Executive Director to enter into a contract with the following to approve behavioral services as needed effective: July 1, 2024-June 30, 2025.

PRO PEDIATRIC SERVICES

C. That the Board of Directors authorizes the Executive Director to renew the contract with the following, for food service, effective the 2024-2025 School Year.

METZ CULINARY MANAGEMENT

D. That the Board of Directors authorizes the Executive Director to renew the contract with the following, for food service, effective for the 2024-2025 School Year.

WILKES-BARRE AREA CAREER AND TECHNICAL CENTER

E. That the Board of Directors authorizes the Executive Director to renew the **Pre-K Counts** partnership with the following school district, effective the 2024-2025 School Year.

HANOVER AREA SCHOOL DISTRICT

4. TRANSPORTATION CONTRACT AGREEMENTS

That the Board of Directors authorizes the Executive Director to renew annual agreements for Pupil Transportation with the following Contracted Carriers for the 2024-2025 School Year.

- AGZ TRANSPORTATION**
- AVIT TRANSPORTATION**
- CHIVERELLA INC.**
- CONSTANCE KOZO**
- D&J BROS TRANSPORTATION**
- FRANK CIAVARELLA**
- JARE SERVICES, LLC**
- JOSEPH CASTRIGNANO**
- KEYSTONE VALLEY TRANSPORT**
- LEGGIERI TRANSPORT**
- MARIE O'MALLEY**
- MICHAEL SHUSTA**
- M&M TRANSPORTATION**
- PACE TRANSPORTATION**
- PARRISH TRANSPORTATION**
- PATRICIA KAMOR**
- RE TRANSPORTATION LLC**
- RELIABLE TRANSPORTATION**
- STI HAZLETON, LLC**
- THE WRIGHT TRANSPORTATION**
- WWW TRANSPORT, INC.**

5. SPECIAL EDUCATION CERTIFICATION PROGRAM AGREEMENT

That the Board of Directors authorizes the Executive Director to enter into an affiliation agreement with the following school districts to provide LIU Special Education Certification Program student teaching placements for the 2024-2025 School Year.

- DUNMORE SCHOOL DISTRICT**
- JUNIATA COUNTY SCHOOL DISTRICT**
- SAYRE AREA SCHOOL DISTRICT**

6. APPROVAL OF CONTRACTED SERVICES

The following school districts approved the Special Education Contracted Professional Services for the 2024-2025 school year.

Pittston, in the amount of \$422,879-24

Wilkes Barre, in the amount of \$2,808,627.03

WVW, in the amount of \$1,716,661.85

7. PASmart ADVANCING GRANT REIMBURSEMENT

That the Board of Directors authorizes the Executive Director to permit the Luzerne Intermediate Unit to reimburse the following entities for substitute costs incurred as a result of their staff participation in the PASmart Advancing Grant Professional Development. Reimbursement shall not exceed \$2250 per organization and is paid through budgeted grant funds.

ALLENTOWN PUBLIC LIBRARY

THE COOPERAGE PROJECT

DIMMICK MEMORIAL LIBRARY

EASTERN MONROE PUBLIC LIBRARY

HAZLETON AREA PUBLIC LIBRARY

HOYT LIBRARY

LEHIGHTON AREA MEMORIAL LIBRARY

MARIAN SUTHERLAND KIRBY LIBRARY

MILL MEMORIAL LIBRARY

OSTERHOUT FREE LIBRARY

PITTSTON MEMORIAL LIBRARY

POCONO MOUNTAIN PUBLIC LIBRARY

WAYNE LIBRARY ALLIANCE

8. PAYMENT FOR CONTINUING PROFESSIONAL EDUCATION CREDIT COURSES

That the Board of Directors authorizes payment for the following **3 credit, 90 hour continuing Professional Education Credit Courses**:

“**Achieving Excellence 14 Things that Matter Most**” this course was taught by Colleen Anzio from June 12 to July 12, 2024. Payment to Colleen Anzio in the amount of \$800 for 8 students.

“**Active and Engaging Strategies for the Inclusive Classroom**” this course was taught by Colleen Anzio from June 20 to July 22, 2024. Payment to Colleen Anzio in the amount of \$800 for 8 students.

“**ABC’s on Teaching Strategies for Pre K – 3**” this course was taught by Colleen Anzio from June 27 to July 29, 2024. Payment to Colleen Anzio in the amount of \$300 for 3 students.

“**A-Z Guide on Positive Discipline**” this course was taught by Colleen Anzio from July 3 to July 31, 2024. Payment to Colleen Anzio in the amount of \$900 for 9 students.

“**A + Ideas for Every Students Success**” this course was taught by Colleen Anzio from July 3 to July 31, 2024. Payment to Colleen Anzio, in the amount of \$1200 for 12 students.

9. SPECIAL EDUCATION CERTIFICATION PROGRAM

That The Board of Directors authorizes payment to the following Intermediate Units pursuant to the Special Education Certification Program Partnership Agreement for the Spring/Summer 2024 Term:

Intermediate Unit 1 in the amount of \$5,590.00

Central Susquehanna Intermediate Unit 16 in the amount of \$3,170.00

BLaST Intermediate Unit 17 in the amount of \$3620.00

Montgomery County Intermediate Unit 23 in the amount of \$250.00

10. SPECIAL EDUCATION CERTIFICATION PROGRAM COMPENSATION

That the Board of Directors authorizes compensation for the Special Education Certification Program upon completion of the course and submission of grades to the following faculty at the following rates:

“**Autism**” taught by Lynn Ziller, a 3-credit course. Payment in the amount of \$2400 for 22 students.

11. TUITION REIMBURSEMENTS

That the Board of Directors authorizes the reimbursements of tuition in accordance with the Act 93 Agreement, in the total amount of **\$7,701.60**

ACT 93

ANGELO DEPRIMO

Pennsylvania Western University

6 graduate credits at 80% credit cost.

\$2,726.40 reimbursable

JOANN PEPSIN

Delaware Valley University

6 graduate credits at 80% credit cost.

\$3,715.20 reimbursable

LUCIA MILLER

Delaware Valley University

3 graduate credits at 80% credit cost.

\$1,260.00 reimbursable

12. INTERIM PAYMENT OF BILLS

That the Board of Directors approves the interim payment of bills prior to the next regularly scheduled board meeting of September 25, 2024.

13. AUDITOR APPOINTMENT-SINGLE AUDIT & FINANCIAL STATEMENTS

That the Board of Directors approves the appointment of Herring, Roll & Solomon to perform the annual Single Audit and preparation of financial statements for the year ended 6/30/24 at a cost not to exceed \$29,975.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE TRANSPORTATION COMMITTEE; ED SHEMANSKY, CHAIRPERSON; MARLA CAMPBELL AND ERIKA JACOBS

M _____ moves and M _____ seconds the following motions:

TRANSPORTATION CONTRACTS ADJUSTMENTS

That the following negotiated transportation routes for the 2023-2024 Luzerne Intermediate Unit Transportation Program be approved as reviewed and recommended by the Executive Director and Administrative Services Director. The Luzerne Intermediate Unit reserves the right to renegotiate the award in the event that any students are to be added, dropped, addresses changed, or locations changed. The Pennsylvania State Transportation Formula determines the amounts and the Transportation Department has checked mileage. A payment of \$32.00 per day is included in the contracted amount for all aides, and \$40.00 per day is included in the contract amount for routes requiring vans with lifts.

SPECIAL TRANSPORTATION 2023-2024

MARCH 2024

JARE SERVICES, LLC-2137 STATE ROUTE 940-FREELAND, PA 18224

JS-ROUTE-1- Adjusted to the daily rate of **\$32.61** effective **March 9, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

MAY 2024

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702

KV-ROUTE-2- Adjusted to the daily rate of **\$484.48** effective **May 1, 2024**; student added, mileage increased; then adjusted to **\$510.95** effective **May 10, 2024**; student added, mileage increased; then adjusted to **\$550.76** effective **May 15, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area, Pittston Area and Crestwood School Districts.

KV-ROUTE-10- Adjusted to the daily rate of **\$433.89** effective **May 1, 2024**; student added, mileage increased; then adjusted to **\$441.08** effective **May 6, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-12- Adjusted to the daily rate of **\$391.49** effective **May 1, 2024**; student added, mileage increased; then adjusted to **\$476.36** effective **May 2, 2024**; student added, mileage increased; then adjusted to **\$302.58** effective **May 3, 2024**; student dropped, mileage decreased; then adjusted to **\$291.20** effective **May 10, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area and Dallas School Districts.

KV-ROUTE-28—Adjusted to the daily rate of **\$421.70** effective **May 6, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-ROUTE-10—Adjusted to the daily rate of **\$237.17** effective **May 1, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-12—Adjusted to the daily rate of **\$154.13** effective **May 1, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-13—Adjusted to the daily rate of **\$216.31** effective **May 1, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201

STI-ROUTE-1—Adjusted to the daily rate of **\$263.82** effective **May 1, 2024**; student added, mileage increased; then adjusted to **\$268.16** effective **May 24, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-2—Adjusted to the daily rate of **\$122.68** effective **May 8, 2024**; student added, mileage increased; then adjusted to **\$143.93** effective **May 24, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

THE WRIGHT TRANSPORTATION – 62 WILLOW ST, PLYMOUTH, PA 18651

TW-ROUTE-1—Adjusted to the daily rate of **\$269.36** effective **May 24, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

HOMELESS/PDE 2023-2024

MAY 2024

KV-PDE-ROUTE-8—Adjusted to the daily rate of **\$228.29** effective **May 1, 2024**; student dropped, mileage decreased; then adjusted to **\$277.73** effective **May 14, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-PDE-ROUTE-4—Adjusted to the daily rate of **\$124.20** effective **May 3, 2024**; student added, mileage increased; then adjusted to **\$117.91** effective **May 13, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND PERSONNEL COMMITTEE-PETER LANZA, CHAIRPERSON; PHILIP CAMPENNI AND DENISE THOMAS.

M _____ moves and M _____ seconds the following motions:

1. BEHAVIORAL HEALTH

A. That the Board of Directors approves the following part-time Mental Health Professionals to serve as an Outpatient Therapist; at an hourly rate of \$31.16; effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

CHERI SHAVER
DEBORAH GALONIS

B. That the Board of Directors approves the following part-time appointments to the Behavioral Health Staff as Behavioral Health Technicians (BHT) at starting hourly rate of \$17.50; effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

KENYA AUPONT
AMANDALYNN BUSH
AICHATOU KARIM RENE JOLY

C. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for a Mental Health Worker (MHW) for the Partial Hospitalization Program, under the agreement between Luzerne Intermediate Unit and the Intermediate Unit Education Association for Behavioral Health, at a yearly rate to be determined by the contract: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

ALTAGRACIA CONSUEGRA

D. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for a Behavioral Health Technician (BHT) for the Community and School-Based Behavioral Health Team (CSBBH), under the agreement between Luzerne Intermediate Unit and the Intermediate Unit Education Association for Behavioral Health, at a yearly rate to be determined by the contract: effective August 8, 2024. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

ANGELINA PENATZER

E. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for Mental Health Treatment Specialist within the Partial

Hospitalization Program, under the Act 93 contract, at a yearly rate of \$44,000. All appointments are made pending receipt of all state mandated clearances:

MARIA CINTI

F. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for Mental Health Treatment Specialist of the Partial Hospitalization Program, under the Act 93 contract, at a yearly rate of \$50,000.00. All appointments are made pending receipt of all state mandated clearances, human resource paperwork and licensure.

ISABELLA SMITH

G. That the Board of Directors approves the following Behavioral Health Technician (BHT) for the Dual Diagnosed Classroom, terms as per the Behavioral Health Contract: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

NICOLE HOLENA

H. That the Board of Directors approves the following employees to work as a nurse within the Behavioral Health Programs from June 24, 2024 through August 15, 2024: at the certified Professional ESY rate of \$38.40 per hour, not to exceed 12 hours per week for summer of 2024:

SUSAN FLYNN
CHRISTINE BOTTGER

I. That the Board of Directors authorizes a stipend of \$2500.00 to the following employee to serve as Mobile Therapist at Riverside Community and School Based Behavioral Health Program: effective September 1, 2024 through December 31, 2024.

TARA HETSKO

J. That the Board of Directors accepts, with regret, the resignations of the following Behavioral Health employees:

GINA DOMULEVICZ: effective August 2, 2024
JOSEPH LOMBARDO: effective August 9, 2024
DAVID HINES: effective August 14, 2024

K. That the Board of Directors approves the following part-time Mental Health Workers (MHW) to serve as an Outpatient Therapist, at starting hourly rate of \$25.00: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

ZACHARY LUGIANO
DAVE ISRAEL

2. BUSINESS OFFICE

That the Board of Directors approves the following appointment as Business Manager at a yearly salary of \$102,500.00: effective September 20, 2024.

TARA PISANO

3. HUMAN RESOURCES

That the Board of Directors accepts, with regret, the resignation of the following Acting Director of Human Resources: effective July 19, 2024.

DOUGLAS PALMIERI

4. OFFICE OF PROFESSIONAL LEARNING

A. That the Board of Directors approves the following Professional Development employee to be compensated for 4 additional hours working in June, 2024 for district curriculum writing support.

LORIANN HOFFMAN

B. That the Board of Directors approves the rehiring of the following part-time English as a Second Language (ESL) teacher for the 2024-25 school year, at the hourly rate of \$31.16, for a maximum of 29.5 hours per week, without benefits pending receipt of all required paperwork and state mandated clearances.

BARBARA GOODE

C. That the Board of Directors approves the hiring of the following part-time English as a Second Language (ESL) teachers for the 2024-25 school year, at the hourly rate of \$31.16, for a maximum of 29.5 hours per week, without benefits pending receipt of all required paperwork and state mandated clearances.

ALLIE IRENE PILEGGI

MARZA CYPHERT

IRELYN JANNUZZI

D. That the Board of Directors approves compensation to the following ESL teacher for participation up to 14 hours of WIDA Professional Development and Training, at the rate of \$31.16 per hour to be completed no later than September 15, 2024.

ABBY BONCZEWSKI

MARZA CYPHERT
BARBARA GOODE
SAMANTHA IDE
BAILEY LAYOCK
ALLIE IRENE PILEGGI
LAURA PLISHKA
KARA VESEK
ANGELA VALENTI

E. That the Board of Directors accepts, with regret, the resignation of the following English as a Second Language Teacher effective July 5, 2024.

MELISSA DALE

F. That the Board of Directors approves the following appointments to the Guest Teacher Program for **2024/2025** school year with a daily rate applicable to the district in which they are assigned, and that all placements and locations are provisional pending receipt of all required paperwork and state mandated clearances:

MICHELE BALLIET
BREE BEDNARSKI
KETURAH BOMBICK
RICK BOYER
MICHELE CAMONI
MICHAEL COE
JIMMY CLANCEY
ALMA DELANY CZARNECKI
LUKE EDWARDS
ROMELIA FERDINAND
NICHOLAS FORRESTER
CHRISTOPHER GRABOSKY
MIRIAM GRUVER
JAMIE HALPIN
KARIN HOHN
KEVIN HETTRICH
MARTIN HETRICH
DAVID HUDZINSKI
AMY HUNTINGTON
KEITH JONES
MARY ELLEN JOLLEY
GREGORY LYNCH
MARIA PIERA MAROTTO
AMANDA MERRICK-TOMPKINS
MICHAEL MICCA
LORI NIZNIK
JAMIE PITCAVAGE

KENDLE PETERS
LORRAINE REGAN
JAMIE SCOTT
ELIZABETH SHIPTON
WALTER STOCKNICK
CLARK SWITZER
DEBORAH SWITZER
CHRISTINE VINCELLI
SUSAN VOSIK PEKALA
AUDREY VOYTON
HUNTER VODZAK
KRISTEN WALSH
CHRISTINA WILSON
LISA WOODRUFF
CHARLES WORKMAN

5. OPERATIONAL SERVICES

That the Board of Directors authorizes the following part-time position of Custodial/Maintenance at an hourly rate of \$15.00/hour. Effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

MICHAEL SANTOR

6. SPECIAL EDUCATION

A. APPOINTMENTS-2024 EXTENDED SCHOOL YEAR PROGRAM

1. PROFESSIONAL STAFF

That the Board of Directors approves the following professional appointments to the **2024 Extended School Year Program**, effective date June 24, 2024, not to exceed 80 hours, at the hourly rate of \$38.40, and that all placements and locations are provisional pending student population and receipt of all state mandated clearances and paperwork.

CLASSROOM TEACHER
JUDY SIMON-LONG**

ADAPTED PHYSICAL EDUCATION
WALTER COLES

PHYSICAL THERAPIST
KARA MUNLEY-CLEMSON

****WORKED ESY 2023**

2. PARAPROFESSIONALS

That the Board of Directors approves the following support staff appointment to the 2024 Extended School Year program, effective date June 24, 2024, not to exceed 80 hours, at the hourly rate of \$12.00, and that all placements and locations are provisional pending student population and receipt of all state mandated clearances and paperwork.

KRISTINE PIUS

B. That the Board of Directors accepts, with regret, the resignation of the following Extended School Year Classroom Teachers.

MARIANNE ABOUTANOS SUZANNE ABOUTANOS-FELLERMAN

C. That the Board of Directors accepts, with regret, the resignation of the following Extended School Year Paraprofessional.

MELISSA SOBECK

D. That the Board of Directors accepts, with regret, the following Extended School Year Classroom Teacher position refusal(s).

CINDY BERRY LACEY CLAYPOOLE

E. That the Board of Directors accepts, with regret, the following Extended School Year Paraprofessional position refusal.

YVONNE PAGAN

F. That the Board of Directors approve the following reappointments to the Part-Time Job Coach position, at an hourly rate of \$24.00/hour, effective the start of the 2024/2025 school year. All reappointments are made pending receipt of all state mandated clearances and human resource paperwork.

EMILY BILBOW JACK BRADY JULIE BRYK-CONWAY CATHERINE FAHEY JAY JADICK AMY KEMMERER MOLLY NOVICKI NADINE SEBASTIAN RANDY SPENCER SARAH STRENDEY

G. That the Board of Directors approve the following reappointments to the **Part-Time Job Mentor** position, at an hourly rate of \$17.00/hour, effective the start of the 2024/2025 school year. All reappointments are made pending receipt of all state mandated clearances and human resource paperwork.

DOROTHY CONWAY
JOSEPH DOROSKY
KARA ROWLEY

H. That the Board of Directors approves the following appointment(s) as **Special Education Teacher**, per the LIU Education Association Collective Bargaining Agreement, effective date the beginning of the 2024-2025 School Year. All appointments are made pending receipt of all state mandated clearances and human resources paperwork.

AMANDA MERRICK-TOMPKINS
JARROD DALLEY

I. That the Board of Directors approves the following appointment(s) as **Special Education Teacher**, per the LIU Education Association Collective Bargaining Agreement, effective date July 22, 2024. All appointments are made pending receipt of all state mandated clearances and human resources paperwork.

AMARYLLIS SANTIAGO

J. That the Board of Directors approves the following appointment(s) as **Business and Computer Information Technology Teacher**, per the LIU Education Association Collective Bargaining Agreement, effective date August 1, 2024. All appointments are made pending receipt of all state mandated clearances and human resources paperwork.

DAVID COOPER

K. That the Board of Directors approves the following appointment to **School Social Worker** position, under the Professional Contract: effective the 2024-2025 School Year. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

RACHEL WEBB-WALSH

L. That the Board of Directors approves the following School Social Work Intern from Millersville University for the 2024/2025 School Year. The internship will be funded through the PHEAA PA HELPS Grant.

LARA ZLUCHOWSKI

M. That the Board of Directors appoints the following **Special Education Para-Educators**, as per the LIU Educational Support Professionals Association Agreement: effective

date 2024-2025 school year. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

MATTHEW COULTER
LORI READLER
TAMMEE MITCHELL
MORGAN TOMASZEWSKI
DAMON ALLEN
BRENDA DE SOO

N. That the Board of Directors approves the following appointment to **Personalized Academy of Learning Administrative Assistant** position at a rate to be determined by the LIU Educational Support Professionals Association Contract. Effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

KATHRYN KOSTROBALA

O. That the Board of Directors approves the following teacher to complete **GED testing**, not to exceed 10 hours per week at the hourly rate of \$31.16, effective the 2024-2025 school year, located at the Northeast Secure Treatment Unit.

BEVERLY LUKASHEWSKI

P. That the Board of Directors accepts, with regret, the resignation of the following **Special Education teacher**: effective August 15, 2024.

MARIA BORIS

Q. That the Board of Directors accepts, with regret, the resignation of the following **teacher**: effective August 16, 2024

CYNTHIA WASLEY

R. That the Board of Directors authorizes a stipend of \$5000.00 to the following employee to serve as Principal at Mehoopany Lighthouse: effective 2024-2025 School Year.

SUZANNE MCCABE

S. That the Board of Directors approves the following student from Marywood University to complete their **clinical placement** with an LIU Speech and Language Pathologist, at the discretion of LIU supervisors and pending receipt of all state mandated clearances and paperwork.

STUDENT: CORINNE CUNNINGHAM
SPEECH THERAPIST: SHARON CHASE

T. That the Board of Directors approves the following appointment to a **Part-Time Job Coach** position, at an hourly rate of \$24.00/hour, effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

JENNIFER MORAN

7. REQUEST FOR JURY DUTY LEAVE

A. That the Board of Directors approves the following request for Jury Duty leave beginning June 24, 2024 and that she be compensated her daily rate less the amount received for jury duty.

MOLLY PORAY

B. That the Board of Directors approves the following request for jury duty beginning on August 12, 2024 and he be compensated his daily rate less the amount received for jury duty.

DAVID SIMONOVICH

8. REQUEST FOR LEAVE OF ABSENCES

A. That the Board of Directors approves the requests for an Intermittent Family medical Leave (FMLA) for up to 12 weeks for the following employees during the 2024-2025 school year.

EMPLOYEE #2684

EMPLOYEE #2061

B. That the Board of Directors approves the request for Unpaid Leave of Absences for the following employees:

EMPLOYEE #2903 - .25 Day

EMPLOYEE #2926 - .75 Day

EMPLOYEE #2409 - 6 Days

9. BOARD POLICIES

A. That the Board of Directors approves the **third reading** of the following Board Policy revisions:

POLICY #222 – TOBACCO AND VAPING PRODUCTS

POLICY #227 – CONTROLLED SUBSTANCES/PARAHERNALIA

POLICY #323 – TOBACCO AND VAPING PRODUCTS

POLICY #351 – CONTROLLED SUBSTANCE ABUSE

POLICY #423 – TOBACCO AND VAPING PRODUCTS
POLICY #451 – CONTROLLED SUBSTANCE ABUSE
POLICY #523 – TOBACCO AND VAPING PRODUCTS
POLICY #551 - CONTROLLED SUBSTANCE ABUSE
POLICY #707 – USE OF INTERMEDIATE UNIT FACILITIES

B. That the Board of Directors approves the **first reading** of the following Board Policy revisions:

POLICY 103 - DISCRIMINATION/HARASSMENT AFFECTING STUDENTS*
POLICY 104 - DISCRIMINATION/HARASSMENT AFFECTING STAFF*
POLICY 103.1-NONDISCRIMINATION – QUALIFIED STUDENTS WITH DISABILITIES
POLICY 218 - STUDENT DISCIPLINE*
POLICY 249 - BULLYING/CYBERBULLYING*
POLICY 336 - PERSONAL NECESSITY LEAVE
POLICY 339 - UNCOMPENSATED LEAVE
POLICY 801- PUBLIC RECORDS*
POLICY 803 - INTERMEDIATE UNIT CALENDAR
POLICY 805 - EMERGENCY PREPAREDNESS AND RESPONSE
POLICY 805.1- RELATIONS WITH LAW ENFORCEMENT AGENCIES
POLICY 805.2 - SCHOOL SECURITY PERSONNEL
POLICY 806 - CHILD ABUSE*
POLICY 807 - OPENING EXERCISES
POLICY 810 - TRANSPORTATION

C. That the Board of Directors approves the **first reading** of the following Board Policy additions:

POLICY 218.1 – WEAPONS*
POLICY 218.2- TERRORISTIC THREATS
POLICY 247 – HAZING*
POLICY 234 – PREGNANT/PARENTING/MARRIED STUDENTS
POLICY 252 – DATING VIOLENCE
POLICY 317.1 – EDUCATOR MISCONDUCT
POLICY 824 – MAINTAINING PROFESSIONAL ADULT/STUDENT BOUNDRIES
POLICY 904 - PUBLIC ATTENDANCE AT INTERMEDIATE UNIT EVENTS

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE SCHOLARSHIP COMMITTEE- LORI BENNETT, CHAIRPERSON; ED SHEMANSKY AND JOSEPH CAFFREY.

No report.

NEXT REGULAR MEETING

M_____ moves and M_____ seconds the motion that the next meeting of the Luzerne Intermediate Unit Board of Directors be held on **September 25, 2024 at 6:30 P.M.** in the Auditorium of the Luzerne Intermediate Unit 18, 368 Tioga Avenue, Kingston, PA.

MOTION TO ADJOURN

M_____ moves and M_____ seconds the motion to adjourn.

Board Secretary