

INTERMEDIATE UNIT BOARD OF DIRECTORS
REGULAR MEETING AGENDA
MARCH 27, 2024

President calls the meeting to order.

Pledge of Allegiance.

Moment of Silence.

ROLL CALL:

Peter Lanza, President – Northwest Area

John Adonizio, Vice-President – Pittston Area

Joseph Caffrey, Secretary – Wilkes Barre Area

Denise Thomas, Treasurer – Wilkes Barre Area

Rick Stevens – Hanover Area

T. Scott Walsh – Lake Lehman

Erika Jacobs– Greater Nanticoke Area

Lori Bennett -Tunkhannock Area

Edward Shemansky – Hazleton Area

Marla Campbell – Crestwood

Philip Campenni– Wyoming Area

Larry Schuler – Dallas

Timothy McGinley – Wyoming Valley West

ADMINISTRATION

Executive Director, Dr. Anthony Grieco

Assistant to the Executive Director for Student Services, Libby Krokos

Assistant to the Executive Director for District Services, Ty Yost

Solicitor to the Board, Michael Butera

Business Manager, John Gordon

Director of Administrative Services, Joseph DeLucca

Director of Personalized Academy of Learning, Ron Musto

Director of Provider 50, Jennifer Runquist

Director of Policy and Strategic Communications, Nicholas Audi

Director of Human Resources, Douglas Palmieri

SECRETARY'S REPORT – MR. CAFFREY

M_____ moves and M_____ seconds the motion to approve the minutes from the meeting of **February 28, 2024.**

TREASURER'S REPORT – MS. THOMAS

M_____ moves and M_____ seconds the following motions:

February 1, 2024 through February 29, 2024.

	BEGINNING BALANCES	TOTAL REVENUES	TOTAL EXPENDITURES	BALANCE FORWARD
Luzerne Intermediate Unit – General Fund Nonpublic School Services Program	3,819,547.71	1,665,470.07	806,591.93	4,678,425.85
Fund 11 – Act 89 Special Education Department	1,883,035.51	139,232.37	121,716.83	1,900,551.05
Fund 23- Special Education	2,724,471.54	2,528,309.81	2,031,579.71	3,221,201.64
Fund 24 - Transportation	2,445,977.98	15,949.79	407,013.69	2,054,914.08
School Lunch Program	7.86	-	-	7.86
Behavioral Health Program	2,884,481.83	1,128,439.60	888,826.73	3,124,094.70
Payroll Account	248,090.27	2,590,989.66	1,998,247.78	840,832.15
Accounts Payable	5,848.37	-	-	5,848.37
Federal and State Programs:				
TOTAL IDEA	3,338,379.40	721,148.20	891,293.73	3,168,233.87
UNITED WAY -- 17	(19,878.71)	-	4,991.04	(24,869.75)
NONPUBLIC SAFETY GRANT IMMANUEL CHRISTIAN -- 25	(15,545.18)	-	13,112.70	(28,657.88)
STEM -- 27	105,778.64	4,750.00	30.69	110,497.95
ELECT--37	58,641.24	-	21,728.47	36,912.77
STATEWIDE SYSTEM OF SUPPORT	290,808.91	-	3,600.00	287,208.91
ARP I ESSER HOMELESS - 50	(203,460.34)	-	50,256.13	(253,716.47)
HOMELESS--51	38,902.12	29,951.08	56,528.27	12,324.93

PA Smart K12 Advancing Grant -- 62	35,130.89	107,142.84	35,250.00	107,023.73
ACCESS--63	2,416,944.17	-	11,734.09	2,405,210.08
CSI -- 64	(6,925.00)	-	2,250.00	(9,175.00)
PA DOH FUNDING - 72	99,964.77	62,703.00	162,667.77	0.00
TITLE III---73	(35,076.08)	9,274.54	3,095.37	(28,896.91)
EANS II NONPUBLIC FUNDING - 87	551,952.28	-	30,352.75	521,599.53

The following programs had no expenditures for the month of February 2024:

TITLE I PART D DELINQUENT CHILDREN PCCD MENTAL HEALTH + SAFETY GRANT -- 9	-	16,798.94	-	16,798.94
ARP ESSER - 16	137,050.00	-	-	137,050.00
OBERKOTTER -- 20	25,618.80	-	-	25,618.80
PREK COUNTS -- 28	232,832.73	103,049.80	-	335,882.53
ARPII ESSER HOMELESS -- 52	38,326.09	3,383.92	-	41,710.01
TITLE I FOSTER CARE-- 80	-	-	-	-

FEBRUARY FEDERAL AND STATE REVENUES

TITLE III LANGUAGE INSTRUCTION	9,274.54
DELINQUENT CHILDREN	16,798.94
IDEA-B	721,148.20
HOMELESS CHILDREN & YOUTH	29,951.08
PA PRE-K COUNTS PROGRAM	103,049.80
PA-SMART	107,142.84
ARP ESSER HOMELESS CHILDREN & YOUTH	3,383.92

TOTAL SUBSIDY	990,749.32	
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FEBRUARY 2024 REVENUES

ALLEGHENY IU	4,750.00	RLD REGIONAL LEAD
CAPITAL AREA IU	62,703.00	2023/2024 PA DOH GRANT
COMMUNITY CARE WIRE TRANSFER	218,625.00	2023/2024 SBBH PROGRAMS
CRESTWOOD	35,568.06	2023/2024 SPECIAL EDUCATION SERVICES
CRESTWOOD	9,916.67	2023/2024 DUAL DIAGNOSIS
HANOVER AREA	41,291.40	2023/2024 SPECIAL EDUCATION SERVICES
HANOVER AREA	1,590.00	2023/2024 PAL PROGRAM
HANOVER AREA	9,370.50	2023/2024 LIGHTHOUSE ACADEMY
HANOVER AREA	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
HANOVER AREA	1,259.70	TRANSPERFECT
HANOVER AREA	41,291.40	2023/2024 SPECIAL EDUCATION SERVICES
HANOVER AREA	1,590.00	2023/2024 PAL PROGRAM
HANOVER AREA	9,370.50	2023/2024 LIGHTHOUSE ACADEMY
HANOVER AREA	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
HANOVER AREA	1,098.20	TRANSPERFECT
HAZLETON AREA	29,573.00	2022/2023 BEHAVIORAL HEALTH
HAZLETON AREA	30,840.00	2022/2023 PALS PROGRAM
HAZLETON AREA	10,491.70	2022/2023 SPECIAL EDUCATION SERVICES
IDEMIA IDENTITY	1,006.00	FINGERPRINTING REIMBURSEMENT
LAKE LEHMAN	25,397.91	2023/2024 SPECIAL EDUCATION SERVICES
LAKE LEHMAN	3,780.00	2023/2024 PAL PROGRAM
LAKE LEHMAN	2,172.06	2023/2024 PARTIAL HOSPITALIZATION
LAKE LEHMAN	6,247.00	2023/2024 LIGHTHOUSE ACADEMY
LAKE LEHMAN	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT

LAKE LEHMAN	28.80	TRANSPERFECT
LAKE LEHMAN	7,147.11	2022/2023 SPECIAL EDUCATION SERVICES
LAKE LEHMAN	7,416.75	2022/2023 ESL SERVICES
LAKE LEHMAN	23,040.00	2022/2023 PALS PROGRAM
LAKE LEHMAN	25,397.91	2023/2024 SPECIAL EDUCATION SERVICES
LAKE LEHMAN	3,780.00	2023/2024 PAL PROGRAM
LAKE LEHMAN	2,172.06	2023/2024 PARTIAL HOSPITALIZATION
LAKE LEHMAN	6,247.00	2023/2024 LIGHTHOUSE ACADEMY
LAKE LEHMAN	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
LAKE LEHMAN	25,397.91	2023/2024 SPECIAL EDUCATION SERVICES
LAKE LEHMAN	3,780.00	2023/2024 PAL PROGRAM
LAKE LEHMAN	2,172.06	2023/2024 PARTIAL HOSPITALIZATION
LAKE LEHMAN	6,247.00	2023/2024 LIGHTHOUSE ACADEMY
LAKE LEHMAN	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
LAKE LEHMAN	20.40	TRANSPERFECT
LIU EMPLOYEES	9,702.01	HEALTH INSURANCE REIMBURSEMENT
NANTICOKE AREA	3,459.62	2023/2024 SPECIAL EDUCATION SERVICES
NANTICOKE AREA	27,060.00	2023/2024 PAL PROGRAM
NANTICOKE AREA	81,211.00	2023/2024 LIGHTHOUSE ACADEMY
NANTICOKE AREA	9,916.66	2023/2024 DUAL DIAGNOSIS
NANTICOKE AREA	474.30	TRANSPERFECT
NBHCC WIRE TRANSFER	224,114.29	2023/2024 BEHAVIORAL HEALTH
NORTHWEST AREA	20,208.30	2023/2024 SPECIAL EDUCATION SERVICES
NORTHWEST AREA	1,590.00	2023/2024 PAL PROGRAM
NORTHWEST AREA	5,792.17	2023/2024 PARTIAL HOSPITALIZATION
NORTHWEST AREA	9,370.50	2023/2024 LIGHTHOUSE ACADEMY
NORTHWEST AREA	4,067.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
OLD FORGE SCHOOL DISTRICT	26,647.00	2022/2023 SPECIAL EDUCATION SERVICES

OLD FORGE SCHOOL DISTRICT	9,685.08	2022/2023 TRANSPORTATION
PITTSTON AREA SD	37,501.31	2023/2024 SPECIAL EDUCATION SERVICES
PITTSTON AREA SD	2,896.08	2023/2024 PAL PROGRAM
PITTSTON AREA SD	3,123.50	2023/2024 LIGHTHOUSE ACADEMY
PITTSTON AREA SD	4,067.50	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
THIRD PARTY INSURANCE	3,509.22	2023/2024 OUTPATIENT SERVICES
TUNKHANNOCK	21,073.84	2023/2024 SPECIAL EDUCATION SERVICES
TUNKHANNOCK	24,988.00	2023/2024 MEHOOPANY LIGHTHOUSE
WILKES BARRE AREA	191,559.59	2023/2024 SPECIAL EDUCATION SERVICES
WILKES BARRE AREA	60,240.00	2023/2024 PAL PROGRAM
WILKES BARRE AREA	5,792.17	2023/2024 PARTIAL HOSPITALIZATION
WILKES BARRE AREA	118,693.00	2023/2024 LIGHTHOUSE ACADEMY
WILKES BARRE AREA	40,670.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
WILKES BARRE AREA	29,750.00	2023/2024 DUAL DIAGNOSIS
WILKES BARRE AREA	6,833.33	2023/2024 MENTAL HEALTH SPECIALIST
WIRE TRANSFER	134,789.10	2023/2024 ACT 89 NONPUBLIC
WIRE TRANSFER	176,551.84	2023/2024 SOCIAL SECURITY
WIRE TRANSFER	42,523.49	2023-2024 PCCD GRANT
WYOMING AREA	66,815.45	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING AREA	28,111.50	2023/2024 LIGHTHOUSE ACADEMY
WYOMING AREA	295.80	TRANSPERFECT
WYOMING VALLEY WEST	162,049.82	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING VALLEY WEST	5,970.00	2023/2024 PAL PROGRAM
WYOMING VALLEY WEST	2,896.08	2023/2024 PARTIAL HOSPITALIZATION
WYOMING VALLEY WEST	43,729.00	2023/2024 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	9,916.67	2023/2024 DUAL DIAGNOSIS
WYOMING VALLEY WEST	6,833.34	2023/2024 MENTAL HEALTH SPECIALIST
WYOMING VALLEY WEST	162,049.82	2023/2024 SPECIAL EDUCATION SERVICES

WYOMING VALLEY WEST	5,970.00	2023/2024 PAL PROGRAM
WYOMING VALLEY WEST	2,896.08	2023/2024 PARTIAL HOSPITALIZATION
WYOMING VALLEY WEST	43,729.00	2023/2024 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	9,916.67	2023/2024 DUAL DIAGNOSIS
WYOMING VALLEY WEST	6,833.34	2023/2024 MENTAL HEALTH SPECIALIST

EXECUTIVE DIRECTOR’S REPORT – DR. ANTHONY GRIECO

Ladies and Gentlemen of the Board:

The **Wilkes Barre Area School District**, informed me that the Wilkes Barre School Board met on February 5, 2024 and approved our General Operating Budget by a vote of **9 YES, 0 NO, 0 ABSTAINING and 0 ABSENT.**

The **Hanover Area School District**, informed me that the Hanover School Board met on February 15, 2024 and approved our General Operating Budget by a vote of **8 YES, 0 NO, 0 ABSTAINING and 1 ABSENT.**

The **Hazleton Area School District**, informed me that the Hazleton School Board met on February 21, 2024 and approved our General Operating Budget by a vote of **8 YES, 0 NO, 0 ABSTAINING and 1 ABSENT.**

The **Tunkhannock Area School District**, informed me that the Tunkhannock School Board met on February 22, 2024 and approved our General Operating Budget by a vote of **8 YES, 0 NO, 0 ABSTAINING and 1 ABSENT.**

The **Wyoming Area School District**, informed me that the Wyoming School Board met on February 27, 2024 and approved our General Operating Budget by a vote of **9 YES, 0 NO, 0 ABSTAINING and 0 ABSENT.**

The **Lake Lehman School District**, informed me that the Lake Lehman School Board met on March 18, 2024 and approved our General Operating Budget by a vote of **8 YES, 0 NO, 0 ABSTAINING AND 1 ABSENT.**

M_____moves and M_____seconds the report of the Executive Director and that it be made part of the minutes.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE BUILDING AND GROUND COMMITTEE- JOHN ADONIZIO, CHAIRPERSON; RICK STEVENS AND LARRY SCHULER.

No report.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE EDUCATION COMMITTEE – RICK STEVENS, CHAIRPERSON; LORI BENNETT AND TIM MCGINLEY

M. _____ moves and M _____ seconds the following motion:

1. **PERMISSION TO OFFER CONTINUING PROFESSIONAL EDUCATION CREDIT COURSES**

That the Board of Directors approves the following **3 credit, 90 hour Continuing Professional Education Credit Courses:**

“Achieving Excellence, 14 That Matter Most” an on-line course taught by Colleen Anzio from June 12 – July 12, 2024.

“Active and Engaging Strategies for the Inclusive Classroom” an on-line course taught by Colleen Anzio from June 20 – July 22, 2024.

“A+ Ideas for Every Student’s Success” an on-line course taught by Colleen Anzio from July 3 – July 31, 2024.

“A-Z Guide on Positive Discipline” an on-line course taught by Colleen Anzio from July 3 – July 31, 2024.

“ABC’s on Teaching Strategies for PreK-3” an on-line course taught by Colleen Anzio from June 27 – July 29, 2024.

“Project-Based & Challenge-Based Learning” an on-line course taught by Jill Brooks from July 22– August 17, 2024.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE FINANCE COMMITTEE-DENISE THOMAS, CHAIRPERSON; MARLA CAMPBELL AND TIM MCGINLEY

M_____ moves and M_____ seconds the following motions:

1. AGREEMENTS

A. The Board of Directors authorizes the Executive Director to enter into a subgrant agreement to participate in the State and Local Cybersecurity Grant Program and receive programs aligned to the Commonwealth Cybersecurity Plan.

PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY

B. The Board of Directors authorizes the Executive Director to enter into an agreement with the following organization. The Luzerne Intermediate Unit requests that the organization promote the Remake Learning Days Career Ready Backpack Challenge, provide two events that qualify for the Challenge, and assist the Luzerne Intermediate Unit in attaining participation data from event attendees. The sum total of funding awarded to the organization from the Luzerne Intermediate Unit shall not exceed \$1,000.

SCRANTON/WILKES-BARRE RAILRIDERS

C. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to host “Leadership Under Fire Safe Schools” Conference for rental and hospitality on April 22, 2024.

MOHEGAN PENNSYLVANIA

D. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following School District for Therapeutic Partial Hospitalization services for the 2023-2024 school year.

PITTSTON AREA SCHOOL DISTRICT

2. LEASE AGREEMENT

That the Board of Directors authorizes the Executive Director to enter into a lease agreement with the following for space at \$7,000.00 per classroom for the 2023-2024 school year at the Mehoopany Elementary Center.

TUNKHANNOCK AREA SCHOOL DISTRICT

3. AGREEMENT ADDENDUM

That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to add the College of Arts and Science (CAS) in the development and implementation of clinical education experiences for CAS students: effective February 28, 2024.

MISERICORDIA UNIVERSITY

4. CONTRACT

That the Board of Directors authorizes the Executive Director to enter into a heating system service contract to include cleaning and maintenance prior to heating season with a 5-month warranty for the 2024-25 heating season (November 1, 2024 – March 31, 2025) with the following at the REAL Academy, Pittston for \$199.95

MECADON OIL CO.

5. APPROVAL OF CONTRACTED SERVICES

The following school district approved the Special Education Contracted Professional Services for the 2023-2024 school year.

Wyoming Area School District, in the amount of \$801,785.40

6. COMPREHENSIVE PLAN APPROVAL

That the Board of Directors has reviewed and approves the **LIU Comprehensive Plan** to be submitted to the Department of Education with the following effective term of implementation from 2024 to 2027.

7. SINGLE AUDIT REPORT

That the Board of Directors approves the filing of the Single Audit Report for the year ending June 30, 2023, with the Federal Audit Clearinghouse and the Commonwealth of Pennsylvania.

8. PSBA BUCS RENEWAL

That the Board of Directors approves the agreement with the Pennsylvania School Boards Association Insurance Trust to participate in the Better Unemployment Compensation System (BUCS) Program. The term of this agreement is July 1, 2024 - June 30, 2025.

9. PAYMENT FOR CONTINUING PROFESSIONAL EDUCATION CREDIT COURSES

That the Board of Directors authorizes payment for the following **3 credit, 90 hour continuing Professional Education Credit Courses**:

“**A+ Ideas for Every Student’s Success**” an on-line course taught by Colleen Anzio from 2/2 – 3/1/2024. Payment in the amount of \$300 for 3 students.

“**A-Z Guide on Positive Discipline**” an on-line course taught by Colleen Anzio from 2/6 - 3/6/2024. Payment in the amount of \$300 for 3 students.

“**Project-Based & Challenge-Based Learning**” an on-line course taught by Jill Brooks from 2/6 – 3/6/2024. Payment in the amount of \$200 for 2 students.

10. SPECIAL EDUCATION CERTIFICATION PROGRAM COMPENSATION

That the Board of Directors authorizes compensation for Special Education Certification Program upon completion of the course and submission of grades to the following faculty at the following rates:

“**Introduction to Special Education I**” taught by Elizabeth Krokos, a 3 credit course. Payment in the amount of \$2400 for 18 students.

11. REMAKE LEARNING EVENT HOST AWARDS

That the Board of Directors authorizes the Executive Director to permit the Luzerne Intermediate Unit to operate as the fiscal agent to provide the following entities monetary awards as per the Remake Learning Days agreement with the Allegany Intermediate Unit. The Luzerne Intermediate Unit will pay to the following event hosts awards based on the number of Remake Learning Days events each organization will facilitate and the proposed number of attendees at their event(s). The sum total of funding awarded shall not exceed \$15,000.

AIENEPA AT NEIU

ALLENTOWN PUBLIC LIBRARY

CENTRAL PA DIGITAL LEARNING FOUNDATION

COLONIAL INTERMEDIATE UNIT 20

DEGENSTEIN COMMUNITY LIBRARY

LEHIGH-CARBON INTERMEDIATE UNIT 21

FRIENDS OF HOWLAND PRESERVE, INC.

FRIENDS OF JPH MUSEUM

GREEN TREES EARLY LEARNING CENTER, INC.

HAZLETON AREA PUBLIC LIBRARY

JUNIOR ACHIEVEMENT OF NORTHEASTERN PENNSYLVANIA

NORTHWEST AREA SCHOOL DISTRICT

LEHIGH CARBON COMMUNITY COLLEGE

LEHIGH VALLEY PUBLIC MEDIA

LEHIGHTON AREA MEMORIAL LIBRARY

LEWISBURG CHILDREN'S MUSEUM

LIGHTHOUSE ACADEMY

NORTHWAY INDUSTRIES, INC

PITTSSTON AREA EDUCATIONAL IMPROVEMENT ORGANIZATION

LUZERNE INTERMEDIATE UNIT 18
SNYDER COUNTY 4-H FOUNDATION
SUMMIT EARLY LEARNING
THE BLOOMSBURG CHILDREN'S MUSEUM
THE COOPERAGE PROJECT
THE MILTON PUBLIC LIBRARY
THE NURTURE NATURE CENTER
THE VERNAL SCHOOL C/O MIDDLE SUSQUEHANNA RIVERKEEPER ASSOC.
WAYNE COUNTY PUBLIC LIBRARY
WYOMING AREA CATHOLIC SCHOOL
WYOMING AREA SCHOOL DISTRICT

12. REMAKE LEARNING DAYS-CAREER READY MEGA EVENT AWARD

The Board of Directors authorizes the Executive Director to permit the Luzerne Intermediate Unit to pay the following entity to facilitate a learning experience for K-12 students that serves as a Career Ready Mega Event. The sum total of funding awarded shall not exceed \$1,000.

NATIONAL MUSEUM OF INDUSTRIAL HISTORY

13. CHIEF SCIENCE OFFICER- STUDENT MINI GRANT

The Board of Directors authorizes the Executive Director to permit the Luzerne Intermediate Unit to operate as the fiscal agent to provide the following entity monetary awards as per the Chief Science Officer's agreement with the Montgomery County Unit. The Luzerne Intermediate Unit will pay to the following school a mini-grant award. Grant funding will equate to \$1,000.

WYOMING AREA SCHOOL DISTRICT

14. SPECIAL EDUCATION TRIP APPROVAL

That the Board of Directors authorizes the following trip to Philadelphia, Pennsylvania for travel training with high school visually impaired students for Orientation and Mobility training, effective date May 14, 2024

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE TRANSPORTATION COMMITTEE; ED SHEMANSKY, CHAIRPERSON; MARLA CAMPBELL AND ERIKA JACOBS

M _____ moves and M _____ seconds the following motions:

TRANSPORTATION CONTRACTS ADJUSTMENTS

That the following negotiated transportation routes for the 2023-2024 Luzerne Intermediate Unit Transportation Program be approved as reviewed and recommended by the Executive Director and Administrative Services Director. The Luzerne Intermediate Unit reserves the right to renegotiate the award in the event that any students are to be added, dropped, addresses changed, or locations changed. The Pennsylvania State Transportation Formula determines the amounts and the Transportation Department has checked mileage. A payment of \$32.00 per day is included in the contracted amount for all aides, and \$40.00 per day is included in the contract amount for routes requiring vans with lifts.

SPECIAL TRANSPORTATION 2023-2024

OCTOBER 2023

CHIVERELLA, INC.-479 S. MOUNTAIN BLVD.-MOUNTAIN TOP, PA 18707

CI-ROUTE-4-Adjusted to the daily rate of **\$80.71** effective **October 2, 2023**; student dropped, mileage decreased, then adjusted to **\$81.54** effective **October 10, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

CI-ROUTE-5-Adjusted to the daily rate of **\$96.71** effective **October 2, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

CI-ROUTE-6-Adjusted to the daily rate of **\$95.64** effective **October 16, 2023**; student dropped, mileage decreased, then adjusted to **\$229.98** effective **October 31, 2023**, student added, mileage increased. This route transports students from the Wilkes Barre Area and Wyoming Area School Districts.

CI-ROUTE-8-Awarded at the daily rate of **\$212.28** effective **October 2, 2023**; then adjusted to **\$213.91** effective **October 3, 2023**, student added, mileage increased; then adjusted to **\$71.40** effective **October 12, 2024**, student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

JANUARY 2024

AGZ TRANSPORTATION, LLC – 1099 HANOVER COURT, HAZLE TWP, PA 18202

AGZ-ROUTE-5–Adjusted to the daily rate of **\$219.46** effective **January 3, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

FRANK CIAVARELLA – 326 LEE PARK AVE, HANOVER TWP, PA 18706

FJ-ROUTE-1–Adjusted to the daily rate of **\$149.22** effective **January 22, 2024**; student added, mileage increased; then adjusted to **\$142.60** effective **January 24, 2024**, student added, mileage increased; then adjusted to **\$174.70** effective **January 29, 2024**, student added, mileage increased. This route transports students from the Wilkes Barre Area, Hanover Area and Dallas School Districts.

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702

KV-ROUTE-1–Adjusted to the daily rate of **\$323.30** effective **January 2, 2024**; student added, mileage increased, then adjusted to **\$430.43** effective **January 10, 2024**, student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-2–Adjusted to the daily rate of **\$377.34** effective **January 29, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-3–Adjusted to the daily rate of **\$229.66** effective **January 2, 2024**; student added, mileage increased; then adjusted to **\$287.27** effective **January 4, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-4–Adjusted to the daily rate of **\$367.25** effective **January 2, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-5–Adjusted to the daily rate of **\$305.50** effective **January 30, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-6–Adjusted to the daily rate of **\$340.91** effective **January 12, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area, Wyoming Area and Pittston Area School Districts.

KV-ROUTE-12–Adjusted to the daily rate of **\$349.93** effective **January 22, 2024**; student added, mileage increased; then adjusted to **\$145.96** effective **January 23, 2024**; student dropped, mileage decreased; then adjusted to **\$419.37** effective **January 30, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area, Pittston Area and Dallas School Districts.

KV-ROUTE-13—Adjusted to the daily rate of **\$549.59** effective **January 2, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-16—Adjusted to the daily rate of **\$319.00** effective **January 2, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-24—Adjusted to the daily rate of **\$383.00** effective **January 8, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-31—Adjusted to the daily rate of **\$458.05** effective **January 29, 2024**; student added, mileage increased. This route transports students from Wilkes Barre Area School District.

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-ROUTE-5—Adjusted to the daily rate of **\$157.60** effective **January 8, 2024**; student added, mileage increased; then adjusted to **\$188.13** effective **January 17, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-10—Adjusted to the daily rate of **\$230.04** effective **January 10, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-12—Adjusted to the daily rate of **\$165.10** effective **January 10, 2024**; student dropped, mileage decreased; then adjusted to **\$163.45** effective **January 22, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-13—Adjusted to the daily rate of **\$218.87** effective **January 8, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201

STI-ROUTE-2—Adjusted to the daily rate of **\$97.04** effective **January 2, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-3—Adjusted to the daily rate of **\$80.56** effective **January 2, 2024**; student dropped, mileage decreased; then adjusted to **\$119.51** effective **January 8, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-4—Adjusted to the daily rate of **\$129.89** effective **January 2, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-5–Adjusted to the daily rate of **\$121.34** effective **January 2, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

FEBRUARY 2024

AGZ TRANSPORTATION, LLC – 1099 HANOVER COURT, HAZLE TWP, PA 18202

AGZ-ROUTE-1–Adjusted to the daily rate of **\$478.10** effective **February 1, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

AGZ-ROUTE-2–Adjusted to the daily rate of **\$253.29** effective **February 1, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

AGZ-ROUTE-4–Adjusted to the daily rate of **\$242.34** effective **February 1, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

CONSTANCE KOZO – 11 MEMORIAL ST.- EXETER, PA 18643

CO-ROUTE-1–Adjusted to the daily rate of **\$56.85** effective **February 12, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

LEGGIERI TRANSPORTATION, LLC-12 WEST LIBERTY ST, HANOVER TWP, PA 18706

BL-ROUTE-1–Adjusted to the daily rate of **\$279.80** effective **February 21, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

MICHAEL SHUSTA-462 SECOND ST-PLYMOUTH, PA 18651

MS-ROUTE-1–Adjusted to the daily rate of **\$245.65** effective **February 6, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

MS-ROUTE-3–Adjusted to the daily rate of **\$216.66** effective **February 2, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-ROUTE-1-Adjusted to the daily rate of **\$276.84** effective **February 27, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-4-Adjusted to the daily rate of **\$368.85** effective **February 6, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Hanover Area School Districts.

PT-ROUTE-9-Adjusted to the daily rate of **\$328.66** effective **February 7, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

THE WRIGHT TRANSPORTATION – 62 WILLOW ST, PLYMOUTH, PA 18651

TW-ROUTE-1-Adjusted to the daily rate of **\$207.99** effective **February 16, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

HOMELESS/PDE 2023-2024

JANUARY 2024

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702

KV-PDE-ROUTE-5-Adjusted to the daily rate of **\$151.15** effective **January 25, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-PDE-ROUTE-11-Adjusted to the daily rate of **\$34.94** effective **January 11, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

MICHAEL SHUSTA-462 SECOND ST-PLYMOUTH, PA 18651

MS-PDE-ROUTE-1-Awarded at the daily rate of **\$82.95** effective **February 6, 2024**. This route transports students from the Wilkes Barre Area School District.

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-PDE-ROUTE-9-Awarded at the daily rate of **\$199.67** effective **January 8, 2024**. This route transports students from the Wilkes Barre Area School District.

RT-PDE-ROUTE-10-Awarded at the daily rate of **\$68.64** effective **January 16, 2024**. This route transports students from the Wilkes Barre Area School District.

FEBRUARY 2024

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-PDE-ROUTE-1-Adjusted to the daily rate of **\$392.02** effective **February 5, 2024**; student added, mileage increased; then adjusted to **\$413.11** effective **February 21, 2024**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201

STI-ROUTE-2-Adjusted to the daily rate of **\$129.89** effective **February 1, 2024**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND PERSONNEL COMMITTEE-PETER LANZA, CHAIRPERSON; PHILIP CAMPENNI AND DENISE THOMAS.

M_____ moves and M_____ seconds the following motions:

1. BEHAVIORAL HEALTH

A. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for a Mental Health Worker (MHW) for the Partial Hospitalization Program, under the agreement between Luzerne Intermediate Unit and the Intermediate Unit Education Association for Behavioral Health, at a yearly rate to be determined by the contract: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

HEATHER SLATER

B. That the Board of Directors approves the following part-time appointments to the Behavioral Health Department as a Behavioral Health Technician (BHT): at an hourly rate of \$17.50: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

MELISSA SCHUMACHER
LESLIE HUERTO SOSA

C. That the Board of Directors approves the following part-time appointment to the Behavioral Health Department as a Behavioral Health Technician (BHT): at an hourly rate of \$17.50: effective April 2, 2024.

ZARIDA TEEL

D. That the Board of Directors approved the following part-time appointment to Outpatient Services as a Mental Health Professional (MHP): at an hourly rate of \$31.16: effective March 28, 2024.

ALEX BRANAM

E. That the Board of Directors approves the following student from Misericordia University for an internship within the Behavioral Health Department for Psychology: from May 18, 2024 to August 16, 2024, for a total of 100 hours.

LESLIE HUERTO SOSA

F. That the Board of Directors approves the following student from Misericordia University for an internship within the Behavioral Health Department for Psychology: from March 24, 2024 to May 1, 2024, for a total of 50 hours.

MEAGAN MANZELLA

G. That the Board of Directors accepts the following part-time Behavioral Health Technician (BHT) position refusal.

LORENA MORGAN

H. That the Board of Directors accepts the following full-time CSBBH Behavioral Health Technician (BHT) position refusals.

TARA GRIGAS
KELLIE BOWER

I. That the Board of Directors accepts, with regret, the resignation of the following full-time Behavioral Health Technician for the Community and School Based Behavioral Health Team (CSBBH): effective April 1, 2024.

ZARIDA TEEL

2. OFFICE OF PROFESSIONAL LEARNING

A. That the Board of Directors approves the hiring of the following part-time English as a Second Language (ESL) teacher for the 2023-24 school year, at the hourly rate of \$31.16, for a maximum of 29.5 hours per week, without benefits pending receipt of all required paperwork and state mandated clearances.

SAMANTHA IDE

B. That the Board of Directors approves the following appointments to the Guest Teacher Program for **2023/2024** school year with a daily rate applicable to the district in which they are assigned, and that all placements and locations are provisional pending receipt of all required paperwork and state mandated clearances:

RICHARD BONOMO
JAMIE HALPIN
WILLIAM SHELLEY
KRISTEN WALSH

C. That the Board of Directors accepts, with regret, the resignation of the following English as a Second Language Teacher effective March 15, 2024.

AIDAN LYNN

2. OPERATIONAL SERVICES

That the Board of Directors accepts, with regret, the resignation of the following custodian/maintenance staff: effective March 18, 2024.

ABBY SAUERS**3. SPECIAL EDUCATION****A. APPOINTMENTS – 2024 EXTENDED SCHOOL YEAR PROGRAM****1. PROFESSIONAL STAFF**

That the Board of Directors approves the following professional appointments to the **2024 Extended School Year Program**, not to exceed 80 hours, at the hourly rate of \$31.16, and that all placements and locations are provisional pending student population and receipt of all state mandated clearances and paperwork.

CLASSROOM TEACHERSMARIANNE ABOUTANOSSUZANNE ABOUTANOS-FELLERMANMICHELLE BANKES**JOSEPH BRYANTRACIE DAVIS**AMY FUTOMAJANELLE GAITERI**MILLARD GALATCHRISTOPHER GRABOSKY**CRYSTAL KANEELLA KARASSIK**CONNOR MANGANIELLO**KATHERINE MCROYBRIAN NOVICKI**ANDREW NOVROCKI**BREANNA PAULSON**CAROLINE PERILLO**EVAN PIRILLO**JORDAN RALSTON**MIA SNYDER**SARAH SOLANO**MARK UMPHRED**BETHANY WEISS**LISA WOODRUFF****OCCUPATIONAL THERAPIST**CARLY SPECHT**ADAPTED PHYSICAL EDUCATION**WILLIAM MONAGHAN****WORKED ESY 2023

2. PARAPROFESSIONALS

That the Board of Directors approves the following support staff appointments to the **2024 Extended School Year Program**, not to exceed 80 hours, at the hourly rate of \$12.00, and that all placements and locations are provisional pending student population and receipt of all state mandated clearances and paperwork.

ELIZABETH DOMARASKY**

KELLY KASLAVAGE**

ELIZABETH KUDER

ISABEL MIDDLETON**

CHRISTA PEARD

LISA WRIGHT

**WORKED ESY 2023

B. That the Board of Directors accepts, with regret, the following **Extended School Year Paraprofessional** position refusal:

CATHERINE FAHEY

C. That the Board of Directors accepts, with regret, the retirement of the following Occupational Therapist: effective end of 2023-2024 school year.

JANET JONES

4. REQUEST FOR SICK BANK DAYS

That the Board of Directors authorizes the Executive Director and the ESP Support Professionals Association to grant the following employee the designated day from the sick leave bank, once all of their accumulated time has been exhausted. Any unused time will be returned to the sick leave bank upon their return.

EMPLOYEE #1993 – 10 Days

5. REQUEST FOR ASSOCIATION DAYS

That the Board of Directors approves the Association Days for the following members of the LIU Professional Employee Association:

KERRIE BASARA – March 15, 2024 – Half Day

AUDREY ROCCOGRANDI – March 15, 2024 – Half Day

6. REQUEST FOF LEAVES OF ABSENCE

A. That the Board of Directors approves the request of a Military Leave of Absence for Training on May 3, 2024.

EMPLOYEE #2556

B. That the Board of Directors approves the request for Family Medical Leave (FMLA): effective April 26, 2024 through June 6, 2024.

EMPLOYEE #1717

C. That the Board of Directors approves the request for Unpaid Leave of Absences for 1.5 days.

EMPLOYEE #248

D. That the Board of Directors approves the request for Unpaid Leave of Absence on March 19, 2024.

EMPLOYEE #1944

E. That the Board of Directors approves the request for Unpaid Leave of Absences for 2.75 days.

EMPLOYEE #1993

F. That the Board of Directors approves the request for a half-day Unpaid Leave of Absence on March 20, 2024.

EMPLOYEE #2409

7. REQUEST FOR JURY DUTY LEAVE

That the Board of Directors approves the following request for jury duty effective March 4, 2024 and that she be paid her daily rate less the amount received for jury duty.

MARY BEWARD

8. BOARD POLICY REVISION 201 – ADMISSION OF STUDENT – THIRD READING

That the Board of Directors approves the **third reading** of board policy #201 related to Admission of Students.

9. BOARD POLICY REVISION 610 – PURCHASES SUBMIT TO BID – THIRD READING

That the Board of Directors approves the **third reading** of board policy #610 related to Purchases Subject to Bid.

10. BOARD POLICY REVISION 611 – PURCHASES BUDGETED – THIRD READING

That the Board of Directors approves the **third reading** of board policy #611 related to Purchases Budgeted

11. BOARD POLICY REVISION 903- PUBLIC COMMENT IN BOARD MEETINGS- SECOND READING

That the Board of Directors approves the **second reading** of board policy #903 related to Public Comment in Board Meetings.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE SCHOLARSHIP COMMITTEE- LORI BENNETT, CHAIRPERSON; ED SHEMANSKY AND JOSEPH CAFFREY.

No report.

NEXT REGULAR MEETING

M_____ moves and M_____ seconds the motion that the next meeting of the Luzerne Intermediate Unit Board of Directors be held on **APRIL 24, 2024 at 6:30 P.M.** in the Auditorium of the Luzerne Intermediate Unit 18, 368 Tioga Avenue, Kingston, PA.

MOTION TO ADJOURN

M_____ moves and M_____ seconds the motion to adjourn.

Joseph Caffrey, Secretary