

INTERMEDIATE UNIT BOARD OF DIRECTORS
REGULAR MEETING AGENDA
JANUARY 24, 2024

President calls for the swearing in of newly appointed member to the LIU Board of Directors, Timothy McGinley representative from Wyoming Valley West School District to fill the unexpired term of June 30, 2024 and Denise Thomas for office of Treasurer.

President calls the meeting to order.

Pledge of Allegiance.

Moment of Silence.

ROLL CALL:

Peter Lanza, President – Northwest Area

John Adonizio, Vice-President – Pittston Area

Joseph Caffrey, Secretary – Wilkes Barre Area

Denise Thomas, Treasurer – Wilkes Barre Area

Rick Stevens – Hanover Area

T. Scott Walsh – Lake Lehman

Erika Jacobs– Greater Nanticoke Area

Lori Bennett -Tunkhannock Area

Edward Shemansky – Hazleton Area

Marla Campbell – Crestwood

Philip Campenni– Wyoming Area

Larry Schuler – Dallas

Timothy McGinley – Wyoming Valley West

ADMINISTRATION

Executive Director, Dr. Anthony Grieco

Assistant to the Executive Director for Student Services, Libby Krokos

Assistant to the Executive Director for District Services, Ty Yost

Solicitor to the Board, Michael Butera

Business Manager, John Gordon

Director of Administrative Services, Joseph DeLucca

Director of Personalized Academy of Learning, Ron Musto

Director of Provider 50, Jennifer Runquist

Director of Policy and Strategic Communications, Nicholas Audi

Director of Human Resources, Douglas Palmieri

SECRETARY'S REPORT – MR. CAFFREY

M_____ moves and M_____ seconds the motion to approve the minutes from the reorganization meeting and regular meeting of **December 20, 2023.**

TREASURER'S REPORT – MS. THOMAS

M_____ moves and M_____ seconds the following motions:

December 1, 2023 through December 31, 2023.

	BEGINNING BALANCES	TOTAL REVENUES	TOTAL EXPENDITURES	BALANCE FORWARD
Luzerne Intermediate Unit – General Fund Nonpublic School Services Program	3,089,377.41	2,752,916.11	776,853.39	5,065,440.13
Fund 11 – Act 89 Special Education Department	2,023,094.11	4,794.77	91,502.16	1,936,386.72
Fund 23 – Special Education	457,446.67	1,003,875.16	1,170,236.82	291,085.01
Fund 24 – Transportation	35,660.59	425,442.98	385,782.81	75,320.76
School Lunch Program	7.86	-	-	7.86
Behavioral Health Program	4,125,141.67	492,816.55	2,333,439.52	2,284,518.70
Payroll Account	206,698.74	2,903,474.28	2,877,558.52	232,614.50
Accounts Payable	5,848.37	-	-	5,848.37
Federal and State Programs:				
TOTAL IDEA	2,684,760.37	721,148.20	558,529.76	2,847,378.81
PCCD MENTAL HEALTH + SAFETY GRANT -- 9	(39,938.49)	8,762.00	12,937.00	(44,113.49)
UNITED WAY -- 17	(9,716.63)	-	5,081.04	(14,797.67)
OBERKOTTER -- 20	26,086.70	-	156.00	25,930.70
NONPUBLIC SAFETY GRANT IMMANUEL CHRISTIAN -- 25	-	-	15,440.80	(15,440.80)
STEM -- 27	106,696.88	-	583.15	106,113.73
PREK COUNTS -- 28	64,074.80	149,955.89	47,612.58	166,418.11
ELECT--37	37,306.56	65,244.00	21,706.94	80,843.62

STATEWIDE SYSTEM OF SUPPORT	298,008.91	-	3,600.00	294,408.91
ARP I ESSER HOMELESS - 50	(192,953.62)	-	7,200.00	(200,153.62)
HOMELESS--51	72,766.71	29,951.08	44,600.02	58,117.77
PA Smart K12 Advancing Grant -- 62	89,194.49	17,857.14	51,557.88	55,493.75
ACCESS--63	2,455,530.16	-	9,266.60	2,446,263.56
CSI -- 64	(2,470.00)	-	2,250.00	(4,720.00)
TITLE III---73	(22,032.81)	-	2,245.45	(24,278.26)
EANS NONPUBLIC FUNDING -- 85	(33,641.40)	-	268,914.85	(302,556.25)
EANS II NONPUBLIC FUNDING - 87	672,682.24	-	67,211.48	605,470.76

THE FOLLOWING PROGRAMS HAD NO EXPENDITURES FOR THE MONTH OF DECEMBER 2023:

TITLE I PART D DELINQUENT CHILDREN	12,883.06	83,739.82	-	96,622.88
ARP ESSER - 16	252,045.29	-	-	252,045.29
ARPII ESSER HOMELESS -- 52	31,558.25	3,383.92	-	34,942.17
PA DOH FUNDING - 72	99,964.77	-	-	99,964.77
TITLE I FOSTER CARE-- 80	10,763.64	52,000.00	-	62,763.64

DECEMBER FEDERAL AND STATE REVENUES

TITLE I IMPROVING BASIC PROGRAMS	52,000.00
TITLE I PART D	83,739.82
IDEA-B	721,148.20
HOMELESS CHILDREN & YOUTH	29,951.08
PA PRE-K COUNTS PROGRAM	149,955.89
PA-SMART	17,857.14
ARP ESSER HOMELESS CHILDREN & YOUTH	3,383.92
TOTAL SUBSIDY	1,058,036.05

DECEMBER 2023 REVENUES

BEAR CREEK CHARTER SCHOOL	8.50	TRANSPERFECT
BEHAVIORAL HEALTH PATIENT SVCS	92.33	2023/2024 OUTPATIENT SERVICES
COMMUNITY CARE WIRE TRANSFER	275,087.00	2023/2024 SBBH PROGRAMS
CRESTWOOD	325.00	2023/2024 GUEST TEACHER PROGRAM
CRESTWOOD	26,365.50	2022/2023 ESL SERVICES
DALLAS SD	50,452.50	2022/2023 ESL SERVICES
ENTERPRISE HOLDINGS	10.00	REFUND
FOSTER EDUCATIONAL CONSULTING	54.98	PRINCIPAL ACADEMY
HANOVER AREA	41,291.40	2023/2024 SPECIAL EDUCATION SERVICES
HANOVER AREA	1,590.00	2023/2024 PAL PROGRAM
HANOVER AREA	9,370.50	2023/2024 LIGHTHOUSE ACADEMY
HANOVER AREA	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
HANOVER AREA	1,200.00	GRAPHIC ARTS
HANOVER AREA	41,291.40	2023/2024 SPECIAL EDUCATION SERVICES
HANOVER AREA	1,590.00	2023/2024 PAL PROGRAM
HANOVER AREA	9,370.50	2023/2024 LIGHTHOUSE ACADEMY
HANOVER AREA	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
HANOVER AREA	216.00	GRAPHIC ARTS
LAKE LEHMAN	25,397.91	2023/2024 SPECIAL EDUCATION SERVICES
LAKE LEHMAN	2,172.06	2023/2024 PARTIAL HOSPITALIZATION
LAKE LEHMAN	6,247.00	2023/2024 LIGHTHOUSE ACADEMY
LAKE LEHMAN	3,780.00	2023/2024 PAL PROGRAM
LAKE LEHMAN	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
LIU EMPLOYEE	5,226.35	HEALTH INSURANCE REIMBURSEMENT
NANTICOKE AREA	3,459.62	2023/2024 SPECIAL EDUCATION SERVICES

NANTICOKE AREA	27,060.00	2023/2024 PAL PROGRAM
NANTICOKE AREA	81,211.00	2023/2024 LIGHTHOUSE ACADEMY
NANTICOKE AREA	9,916.66	2023/2024 DUAL DIAGNOSIS
NANTICOKE AREA	1,729.81	2023/2024 SPECIAL EDUCATION SERVICES
NANTICOKE AREA	13,530.00	2023/2024 PAL PROGRAM
NANTICOKE AREA	40,605.50	2023/2024 LIGHTHOUSE ACADEMY
NANTICOKE AREA	4,958.33	2023/2024 DUAL DIAGNOSIS
NBHCC WIRE TRANSFER	194,262.36	2023/2024 BEHAVIORAL HEALTH
NORTHWEST AREA	20,208.30	2023/2024 SPECIAL EDUCATION SERVICES
NORTHWEST AREA	1,590.00	2023/2024 PAL PROGRAM
NORTHWEST AREA	5,792.17	2023/2024 PARTIAL HOSPITALIZATION
NORTHWEST AREA	9,370.50	2023/2024 LIGHTHOUSE ACADEMY
NORTHWEST AREA	4,067.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
PITTSTON AREA SD	14,480.40	2023/2024 PARTIAL HOSPITALIZATION
PITTSTON AREA SD	15,617.50	2023/2024 LIGHTHOUSE ACADEMY
PITTSTON AREA SD	17,490.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
PITTSTON AREA SD	126,450.00	2023/2024 CYBER REVENUE
PITTSTON AREA SD	1,870.70	GRAPHIC ARTS
RIVERSIDE SCHOOL DISTRICT	7,955.00	2022/2023 CYBER REVENUE
THIRD PARTY INSURANCE	12,019.37	2023/2024 OUTPATIENT SERVICES
TUNKHANNOCK	21,073.84	2023/2024 SPECIAL EDUCATION SERVICES
TUNKHANNOCK	24,988.00	2023/2024 MEHOOPANY LIGHTHOUSE
TUNKHANNOCK	21,073.84	2023/2024 SPECIAL EDUCATION SERVICES
TUNKHANNOCK	24,988.00	2023/2024 MEHOOPANY LIGHTHOUSE
TUNKHANNOCK	25,993.50	2022/2023 ESL SERVICES
WESTERN WAYNE	9,919.00	2022/2023 SPECIAL EDUCATION SERVICES
WESTERN WAYNE	27,924.00	2022/2023 PALS PROGRAM
WESTERN WAYNE	10,045.18	2022/2023 LIGHTHOUSE ACADEMY

WILKES BARRE AREA	191,559.59	2023/2024 SPECIAL EDUCATION SERVICES
WILKES BARRE AREA	60,240.00	2023/2024 PAL PROGRAM
WILKES BARRE AREA	5,792.17	2023/2024 PARTIAL HOSPITALIZATION
WILKES BARRE AREA	118,693.00	2023/2024 LIGHTHOUSE ACADEMY
WILKES BARRE AREA	40,670.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
WILKES BARRE AREA	29,750.00	2023/2024 DUAL DIAGNOSIS
WILKES BARRE AREA	6,833.33	2023/2024 MENTAL HEALTH SPECIALIST
WILKES BARRE AREA	12,416.25	2022/2023 DISCOVERY ED
WIRE TRANSFER	985,394.14	2023/2024 RETIREMENT
WIRE TRANSFER	539,886.99	2023/2024 GENERAL OPERATING BUDGET
WIRE TRANSFER	4,837.00	2023/2024 PCCD GRANT
WIRE TRANSFER	3,925.00	2022/2023 PCCD GRANT
WIRE TRANSFER	2,500.00	EDUCATION SCHOOL HEALTH PROFILES
WIRE TRANSFER	65,244.00	2023/2024 ELECT
WYOMING AREA	66,815.45	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING AREA	28,111.50	2023/2024 BEHAVIORAL HEALTH
WYOMING VALLEY WEST	280.00	GRAPHIC ARTS
WYOMING VALLEY WEST	162,049.82	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING VALLEY WEST	5,970.00	2023/2024 PAL PROGRAM
WYOMING VALLEY WEST	2,896.08	2023/2024 PARTIAL HOSPITALIZATION
WYOMING VALLEY WEST	43,729.00	2023/2024 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	9,916.67	2023/2024 DUAL DIAGNOSIS
WYOMING VALLEY WEST	6,833.34	2023/2024 MENTAL HEALTH SPECIALIST
WYOMING VALLEY WEST	162,049.82	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING VALLEY WEST	5,970.00	2023/2024 PAL PROGRAM
WYOMING VALLEY WEST	2,896.08	2023/2024 PARTIAL HOSPITALIZATION
WYOMING VALLEY WEST	43,729.00	2023/2024 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	9,916.67	2023/2024 DUAL DIAGNOSIS

WYOMING VALLEY WEST

6,833.34

2023/2024 MENTAL HEALTH SPECIALIST

EXECUTIVE DIRECTOR'S REPORT – DR. ANTHONY GRIECO

Ladies and Gentlemen of the Board:

M_____moves and M_____seconds the report of the Executive Director and that it be made part of the minutes.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE BUILDING AND GROUND'S COMMITTEE- JOHN ADONIZIO, CHAIRPERSON; RICK STEVENS AND LARRY SCHULER.

M_____moves and M_____seconds the following motion:

1. CONTRACTS

A. That the Board of Directors authorizes the Executive Director to enter into a contract with the following for emergency repairs to the boiler and steam traps at the Personalized Academy of Learning, for \$3,100.00 and \$1,325.00, to be paid upon completion of the project.

MECHANICAL SERVICE COMPANY

B. That the Board of Directors authorizes the Executive Director to enter into a contract with the following for emergency repairs to the elevator at the Lighthouse Academy, for \$1,800.93, to be paid 50% at the time of order, 30% progress payment and balance upon completion of the project.

TOTAL ACCESS

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE EDUCATION COMMITTEE – RICK STEVENS, CHAIRPERSON; LORI BENNETT AND TIM MCGINLEY.

No report.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE FINANCE COMMITTEE-DENISE THOMAS, CHAIRPERSON; MARLA CAMPBELL AND TIM MCGINLEY.

M_____ moves and M_____ seconds the following motions:

1. MAIL NOTIFICATION OF NOMINATION OF DIRECTOR

A. That the Board of Directors authorizes the Executive Director to notify the Secretary of the Board of each of the twelve member School Districts, by March 1, 2024 that the following (1) Director be elected to fulfill the unexpired term of their district previously appointed and elected representative to the Luzerne Intermediate Unit Board.

<u>NAME</u>	<u>DISTRICT</u>	<u>TERM EXPIRES</u>
Timothy McGinley	Wyoming Valley West School District	June 30, 2024

B. That the Board of Directors authorizes the Executive Director to notify the Secretary of the Board of each of the twelve School Districts, by March 1, 2024 that the following one (1) Director whose term expires on **June 30, 2024** on the Luzerne Intermediate Unit Board of Directors will be nominated for a term of three (3) years and the ballot by the member districts shall be via mail:

Timothy McGinley	Wyoming Valley West School District
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2. AGREEMENTS

A. That the Board of Directors authorizes the Executive Director to amend the joint agreement with the following vendor for Regional Wide Area Network Services for the Luzerne Intermediate Unit and the Northeastern Educational Intermediate Unit #19 on behalf of NEPAWAN members for expanded network transmission bandwidth for the Riverside School District.

FIRSTLIGHT COMMUNICATIONS

B. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following vendor to provide online coursework and instructional services for the Lighthouse Cyber Services online credit recovery consortium for the 2024 summer program.

SCHOOLS PLP

C. That the Luzerne Intermediate Unit Board of Directors authorizes the agreement for shredding of documents at \$121.20 for the first ten (10) boxes and \$6.10 per box for each additional box with the following provider.

SHRED IT

D. That the Board of Directors authorizes the Executive Director to enter into an affiliation agreement with the following university to provide educational experience in the area of counseling; placement effective one year from the date of signature.

PENNSYLVANIA WESTERN UNIVERSITY

E. That the Board of Directors approves the following consultant agreement between the Luzerne Intermediate Unit and **Montgomery County Intermediate Unit** to work together to furnish all labor, services, and/or products as set forth by the Project AWARE grant.

F. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following for hall rental reserved for June 4, 2024 for the Luzerne Intermediate Unit Programs Graduation Event.

HOLIDAY INN WILKES-BARRE EAST MOUNTAIN

3. AFFILIATION AGREEMENT

That the Board of Directors authorizes the Executive Director to enter into an affiliation agreement with the following school district to provide LIU Special Education Certification Program student teaching placement for the 2023-2024 School Year.

LAKE LEHMAN SCHOOL DISTRICT

4. 2024-2025 GENERAL OPERATING BUDGET

That the Board of Directors approves the 2024-2025 LIU General Operating Budget. The total budget amount is \$3,300,462 and this represents a decrease of \$68,761 from the 2023-2024 amount of \$3,369,223. Member school district contributions are decreased to -0- from prior year contributions by \$102,030.

5. 2024 STANDARD MILEAGE RATE

That the Board of Directors approves the following mileage rate:

Standard mileage rate for reimbursement of all business miles driven during the calendar year 2024 is 67.0 cents per mile, as announced by the Internal Revenue Service.

6. SPECIAL EDUCATION CERTIFICATION PROGRAM COMPENSATION

That the Board of Directors authorizes compensation for Special Education Certification Program upon completion of the course and submission of grades to the following faculty at the following rates:

“Mathematics Instruction” taught by Deanna Mennig, a 3 credit course. Payment in the amount of \$2400 for 27 students.

7. **TUITION REIMBURSEMENTS**

A. That the Board of Directors authorizes the reimbursement of tuition in accordance with the Act 93 Agreement, in the total amount of **\$1,760.00**.

ACT 93

JOANN PEPSIN

Delaware Valley University

4 Graduate Credits at 80% credit maximum of \$550 per credit.

\$1,760.00 reimbursable

B. That the Board of Directors authorized the reimbursement of tuition in accordance with the Education Association Collective Bargaining Agreement, in the total amount of **\$1329.60**.

SPECIAL EDUCATION

JACQUALINE S. LOWE-PAUPST

Wilkes University

6 Graduate Credits at the lessor of 40% credit cost or \$250.00 per credit.

\$1329.60 reimbursable

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE TRANSPORTATION COMMITTEE; ED SHEMANSKY, CHAIRPERSON; MARLA CAMPBELL AND ERIKA JACOBS

M _____ moves and M _____ seconds the following motions:

TRANSPORTATION CONTRACTS ADJUSTMENTS

That the following negotiated transportation routes for the 2023-2024 Luzerne Intermediate Unit Transportation Program be approved as reviewed and recommended by the Executive Director and Administrative Services Director. The Luzerne Intermediate Unit reserves the right to renegotiate the award in the event that any students are to be added, dropped, addresses changed, or locations changed. The Pennsylvania State Transportation Formula determines the amounts and the Transportation Department has checked mileage. A payment of \$32.00 per day is included in the contracted amount for all aides, and \$40.00 per day is included in the contract amount for routes requiring vans with lifts.

SPECIAL TRANSPORTATION 2023-2024

NOVEMBER 2023

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-ROUTE-1-Adjusted to the daily rate of **\$158.14** effective **November 1, 2023**; student added, mileage increased. This route transports students from the Pittston Area School District.

RT-ROUTE-6-Adjusted to the daily rate of **\$99.91** effective **November 1, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-10-Adjusted to the daily rate of **\$201.88** effective **November 1, 2023**; student added, mileage increased; then adjusted to **\$186.90** effective **November 16, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-13-Adjusted to the daily rate of **\$221.06** effective **November 13, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-14-Adjusted to the daily rate of **\$192.86** effective **November 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-15-Adjusted to the daily rate of **\$189.03** effective **November 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201

STI-ROUTE-1-Adjusted to the daily rate of **\$206.02** effective **November 1, 2023**; student dropped, mileage decreased; then adjusted to **\$220.56** effective **November 28, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-3-Adjusted to the daily rate of **\$94.88** effective **November 6, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

DECEMBER 2023**AGZ TRANSPORTATION, LLC – 1099 HANOVER COURT, HAZLE TWP, PA 18202**

AGZ-ROUTE-1-Adjusted to the daily rate of **\$413.02** effective **December 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

AGZ-ROUTE-2-Adjusted to the daily rate of **\$277.90** effective **December 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

AGZ-ROUTE-3-Adjusted to the daily rate of **\$208.56** effective **December 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

AGZ-ROUTE-4-Adjusted to the daily rate of **\$288.57** effective **December 1 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

MICHAEL SHUSTA-462 SECOND ST-PLYMOUTH, PA 18651

MS-ROUTE-1-Adjusted to the daily rate of **\$270.20** effective **December 6, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

MS-ROUTE-3-Adjusted to the daily rate of **\$202.70** effective **December 6, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-ROUTE-4-Adjusted to the daily rate of **\$237.07** effective **December 20, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-5-Adjusted to the daily rate of **\$406.85** effective **December 18, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-7-Adjusted to the daily rate of **\$278.38** effective **December 13, 2023**. This route transports students from the Wilkes Barre Area School District.

PATRICIA KAMOR-702 SUSQUEHANNA AVE-EXETER, PA 18643

PK-ROUTE-1-Adjusted to a daily rate of **\$100.77** effective **December 14, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201

STI-ROUTE-1-Adjusted to the daily rate of **\$222.24** effective **December 1, 2023**; student added, mileage increased; then adjusted to **\$245.06** effective **December 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-3-Adjusted to the daily rate of **\$94.88** effective **December 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-5-Awarded at the daily rate of **\$129.89** effective **December 1, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

THE WRIGHT TRANSPORTATION – 62 WILLOW ST, PLYMOUTH, PA 18651

TW-ROUTE-1-Adjusted to the daily rate of **\$206.02** effective **December 1, 2023**; student dropped, mileage decreased; then adjusted to **\$211.40** effective **December 13, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

HOMELESS/PDE 2023-2024

NOVEMBER 2023

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702

KV-PDE-ROUTE-8-Adjusted to the daily rate of **\$34.06** effective **November 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-PDE-ROUTE-1—Adjusted to the daily rate of **\$89.10** effective **November 28, 2023**; student added, mileage increased. This route transports students from the Dallas School District.

RT-PDE-ROUTE-4—Adjusted to the daily rate of **\$130.11** effective **November 1, 2023**; student added, mileage increased. This route transports students from the Wyoming Area School District.

RT-PDE-ROUTE-6—Awarded at the daily rate of **\$41.00** effective **November 28, 2023**. This route transports students from the Dallas School District.

RT-PDE-ROUTE-7—Awarded at the daily rate of **\$123.56** effective **November 28, 2023**. This route transports students from the Wilkes Barre Area School District.

RT-PDE-ROUTE-8—Awarded at the daily rate of **\$72.79** effective **November 1, 2023**. This route transports students from the Wyoming Area School District.

DECEMBER 2023

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702

KV-PDE-ROUTE-8—Adjusted to the daily rate of **\$35.43** effective **December 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-PDE-ROUTE-10—Awarded at the daily rate of **\$37.93** effective **December 13, 2023**. This route transports students from the Wilkes Barre Area School District.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND PERSONNEL COMMITTEE-PETER LANZA, CHAIRPERSON; PHILIP CAMPENNI AND DENISE THOMAS.

M_____ moves and M_____ seconds the following motions:

1. BEHAVIORAL HEALTH

A. That the Board of Directors approves the following part-time appointment to Outpatient Services as a Mental Health Professional (MHP); at an hourly rate of \$31.16: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

NICOLE NICKOLICH

B. That the Board of Directors approves the following part-time appointment to Outpatient Services as a Licensed Mental Health Professional (MHP); at an hourly rate of \$35.00: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

ROBERT FRENCH

C. That the Board of Directors approves the following part-time appointment to the Behavioral Health Department as a Behavioral Health Technician (BHT); at an hourly rate of \$17.50: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

RACHAEL OCASIO

D. That the Board of Directors approves the following part-time appointment to Outpatient Services as a Mental Health Worker (MHW); at an hourly rate of \$25.00: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

MARISSA IVANKO

E. That the Board of Directors approves the following full-time Act 93 position as Case Manager to Outpatient Services at a salary of \$41,000.00 year. Effective date to be determined.

KATHRYN SCHIEL

F. That the Board of Directors approves the following appointment to the Behavioral Health Department Outpatient Services as an Office Assistant at a rate to be determined by the LIU Educational Support Professionals Association Contract. Effective Date to be determined.

All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

MACKENZIE COLLERAN

G. That the Board of Directors approves the following employee to offer afterhours consultation to IU#27 at the rate of \$50.00 per hour: effective January 11, 2024.

JAMIE LUPINI

H. That the Board of Directors approves the following student from Pennsylvania Western University for an internship within the Behavioral Health Department from May 6, 2024 through August 9, 2024 , or the completion of 300 hours. All appointments are pending receipt of all state mandated clearances and human resource documentation:

CHERI SHAVER

I. That the Board of Directors accepts, with regret, the resignation of the following full-time Mobile Therapist (MT) for Community and School Based Behavioral Health Team (CSBBH): effective January 22, 2024.

GENESIS ROQUE

J. That the Board of Directors accepts, with regret, the resignation of the following part-time Mental Health Professional effective: January 12, 2024.

ASHLEY GEADRTIES

K. That the Board of Directors accepts, with regret, the resignation of the following part-time Mental Health Professional effective: February 2, 2024.

MARY SOSKA

L. That the Board of Directors accepts, with regret, the resignation of the following part-time Behavioral Health Technician (BHT) effective: January 16, 2024.

TASHA WILLIAMS

M. That the Board of Directors accepts the following Behavioral Health Technician (BHT) position refusal.

SYDNEY DUPAY

N. That the Board of Directors accepts the resignation of the following full-time Mental Health Worker: effective January 18, 2024.

ALLISON BARVITSKI

O. That the Board of Directors accepts the resignation of the following full-time Behavioral Health Technician (BHT): effective February 9, 2024.

NICOLE BARBONE

2. OFFICE OF PROFESSIONAL LEARNING

That the Board of Directors approves the following appointment to the Guest Teacher Program for **2023/2024** school year with a daily rate applicable to the district in which they are assigned, and that all placements and locations are provisional pending receipt of all required paperwork and state mandated clearances:

ABIGAIL JAMES

3. OPERATIONAL SERVICES

That the Board of Directors authorizes the hourly rate of \$11.00 for the following employee for work beyond the contracted day outlined in the ESP Collective Bargaining Agreement:

KEVIN KOCHER

4. SPECIAL EDUCATION

A. That the Board of Directors appoints the following Special Education Para-Educator, as per the LIU Educational Support Professionals Association Agreement: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

ALICIA MARRANCA

B. That the Board of Directors accepts, with regret, the resignation of the following Paraprofessional: effective date January 8, 2024.

LYA RIVERA

C. That the Luzerne Intermediate Unit Board of Directors authorizes the following to serve as a Classroom Monitor at the discretion of the IU administration effective through June 30, 2024: at a rate of \$50.00 per day in addition to their regular salary, or at a rate of \$25.00 per half day in addition to their regular salary.

CHRISTINE BRAWLEY

EHSSAN DAHDAL

BETH KENNEDY

ELIZABETH TOMEK

D. That the Board of Directors accepts, with regret, the resignation of the following Part-Time Job Coach: effective January 19, 2024.

JOANNE GROVES

5. REQUEST FOR LEAVE OF ABSENCES

A. That the Board of Directors approves the request for Unpaid Leave of Absence effective January 25, 2024 through and including January 26, 2024.

EMPLOYEE #2662

B. That the Board of Directors approves the request for Unpaid Leave of Absence effective March 4, 2024 through and including March 7, 2024.

EMPLOYEE #1944

C. That the Board of Directors approves the request for Intermittent Family Medical Leave (FMLA) from February 26, 2024 through May 24, 2024.

EMPLOYEE #2905

6. BOARD POLICY REVISION 216 – STUDENT RECORDS – THIRD READING

That the Board of Directors approves the **third reading** of board policy #216 related to Student Records.

7. BOARD POLICY 216.1 – SUPPLEMENTAL DISCIPLINE RECORDS – THIRD READING

That the Board of Directors approves the **third reading** of board policy #216.1 related to Supplemental Discipline Records.

8. BOARD POLICY 113.4 – CONFIDENTIALITY OF STUDENT EDUCATION INFORMATION – THIRD READING

That the Board of Directors approves the **third reading** of board policy #113.4 related to Confidentiality of Student Education Information.

9. BOARD POLICY REVISION 201 – ADMISSION OF STUDENT – FIRST READING

That the Board of Directors approves the **first reading** of board policy #201 related to Admission of Students.

10. **BOARD POLICY REVISION 610 – PURCHASES SUBMIT TO BID – FIRST READING**

That the Board of Directors approves the **first reading** of board policy #610 related to Purchases Subject to Bid.

11. **BOARD POLICY REVISION 611 – PURCHASES BUDGETED – FIRST READING**

That the Board of Directors approves the **first reading** of board policy #611 related to Purchases Budgeted

12. **REQUEST FOR JURY DUTY**

That the Board of Directors approves the following request for Jury Duty beginning on February 13, 2024, and that she be compensated her daily rate less the amount received for jury duty.

BETTY JEANNE SEGEAR

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE SCHOLARSHIP COMMITTEE- LORI BENNETT, CHAIRPERSON; ED SHEMANSKY AND JOSEPH CAFFREY.

No report.

NEXT REGULAR MEETING

M_____ moves and M_____ seconds the motion that the next meeting of the Luzerne Intermediate Unit Board of Directors be held on **FEBRUARY 28, 2024 at 6:30 P.M.** in the Auditorium of the Luzerne Intermediate Unit 18, 368 Tioga Avenue, Kingston, PA.

MOTION TO ADJOURN

M_____ moves and M_____ seconds the motion to adjourn.

Joseph Caffrey, Secretary