

INTERMEDIATE UNIT BOARD OF DIRECTORS
REGULAR MEETING AGENDA
DECEMBER 20, 2023

President calls the meeting to order.

Pledge of Allegiance.

Moment of Silence.

ROLL CALL:

Peter Lanza, Vice-President – Northwest Area

Joseph Caffrey, Secretary – Wilkes Barre Area

John Adonizio, Treasurer – Pittston Area

Rick Stevens – Hanover Area

T. Scott Walsh- Lake Lehman

Erika Jacobs– Greater Nanticoke Area

Lori Bennett -Tunkhannock Area

Denise Thomas – Wilkes-Barre Area

Edward Shemansky – Hazleton Area

Marla Campbell – Crestwood

Philip Campenni– Wyoming Area

Larry Schuler – Dallas

Vacant- Wyoming Valley West

ADMINISTRATION

Executive Director, Dr. Anthony Grieco

Assistant to the Executive Director for Student Services, Libby Krokos

Assistant to the Executive Director for District Services, Ty Yost

Solicitor to the Board, Michael Butera

Business Manager, John Gordon

Director of Administrative Services, Joseph DeLucca

Director of Personalized Academy of Learning, Ron Musto

Director of Provider 50, Jennifer Runquist

Director of Policy and Strategic Communications, Nicholas Audi

Director of Human Resources, Douglas Palmieri

SECRETARY'S REPORT – MR. CAFFREY

M_____ moves and M_____ seconds the motion to approve the minutes from the meeting of **November 15, 2023**.

TREASURER'S REPORT – MR. ADONIZIO

M_____ moves and M_____ seconds the following motions:

November 1, 2023 through November 30, 2023.

	BEGINNING BALANCES	TOTAL REVENUES	TOTAL EXPENDITURES	BALANCE FORWARD
Luzerne Intermediate Unit – General Fund Nonpublic School Services Program	2,178,271.21	5,080,819.39	4,169,713.19	3,089,377.41
Fund 11 – Act 89 Special Education Department	2,075,782.32	5,436.09	58,124.30	2,023,094.11
Fund 23 – Special Education	1,202,919.42	1,426,928.59	2,172,401.34	457,446.67
Fund 24 - Transportation	427,401.89	50,676.93	442,418.23	35,660.59
School Lunch Program	7.86	-	-	7.86
Behavioral Health Program	4,280,041.97	1,134,932.13	1,289,832.43	4,125,141.67
Payroll Account	247,124.93	2,073,959.05	2,114,385.24	206,698.74
Accounts Payable	5,848.37	-	-	5,848.37
Federal and State Programs:				
IDEA	2,995,308.05	2,884,592.80	199,832.43	5,680,068.42
PCCD MENTAL HEALTH + SAFETY GRANT -- 9	(28,246.49)	-	11,692.00	(39,938.49)
UNITED WAY -- 17	(4,635.59)	-	5,081.04	(9,716.63)
STEM -- 27	107,202.34	-	505.46	106,696.88
PREK COUNTS -- 28	(198,158.65)	266,666.68	4,433.23	64,074.80
ELECT--37	61,495.59	-	24,189.03	37,306.56
STATEWIDE SYSTEM OF SUPPORT	37,361.65	264,247.26	3,600.00	298,008.91
ARP I ESSER HOMELESS - 50	(187,134.59)	-	5,819.03	(192,953.62)

HOMELESS--51	86,839.82	29,951.08	44,024.19	72,766.71
PA Smart K12 Advancing Grant -- 62	36,448.49	17,857.14	73,980.44	(19,674.81)
ACCESS--63	2,460,971.75	-	5,441.59	2,455,530.16
CSI -- 64	(220.00)	-	2,250.00	(2,470.00)
TITLE III---73	(18,057.58)	-	3,975.23	(22,032.81)
EANS NONPUBLIC FUNDING -- 85	183,399.88	-	217,041.28	(33,641.40)
EANS II NONPUBLIC FUNDING - 87	696,870.44	-	24,188.20	672,682.24

The following programs had no expenditures for the month of November 2023:

TITLE I DELIINQUENT CHILDREN	12,883.06	-	-	12,883.06
ARP ESSER - 16	252,045.29	-	-	252,045.29
OBERKOTTER -- 20	26,086.70	-	-	26,086.70
ARPII ESSER HOMELESS -- 52	28,174.33	3,383.92	-	31,558.25
PA DEPARTMENT OF HEALTH GRANT 72	0.00	99,964.77	-	99,964.77
TITLE I FOSTER CARE-- 80	10,763.64	-	-	10,763.64

NOVEMBER FEDERAL AND STATE REVENUES

IDEA-B	2,884,592.80
HOMELESS CHILDREN & YOUTH	29,951.08
PA PRE-K COUNTS PROGRAM	266,666.68
SUPPORTS FOR EFFECTIVE SBI	62,352.14
PA-SMART	17,857.14
SAFETY INTIATIVES	201,895.12
ARP ESSER HOMELESS CHILDREN & YOUTH	3,383.92
TOTAL SUBSIDY	3,466,698.88

NOVEMBER 2023 REVENUES

BEAR CREEK CHARTER SCHOOL	7,552.00	2022/2023 SPECIAL EDUCATION SERVICES
CAPITAL AREA IU	20,115.19	PA DEPARTMENT OF HEALTH GRANT
COMMONWEALTH OF PA	246.17	2023/2024 SBBH SERVICES
COMMUNITY CARE WIRE TRANSFER	189,750.00	2023/2024 SBBH PROGRAMS
CRESTWOOD	9,916.67	2023/2024 DUAL DIAGNOSIS
GERRITYS	80.68	REFUND
HAZLETON TRINITY	4.00	ACT 126 TRAINING COURSE
IDEMIA IDENTITY	2,199.00	FINGERPRINTING REIMBURSEMENT
JAMIE EARLEY	193.00	ROOM RENTAL
LAKE LEHMAN	7,416.75	2022/2023 ESL SERVICES
LAKE LEHMAN	25,397.91	2023/2024 SPECIAL EDUCATION SERVICES
LAKE LEHMAN	3,780.00	2023/2024 PAL PROGRAM
LAKE LEHMAN	2,172.06	2023/2024 PARTIAL HOSPITALIZATION
LAKE LEHMAN	6,247.00	2023/2024 LIGHTHOUSE ACADEMY 2023/2024 THERAPEUTIC AUTISTIC SUPPORT
LAKE LEHMAN	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
LEADER SERVICES	124.52	REIMBURSEMENT
LIU EMPLOYEE	5,306.05	HEALTH INSURANCE REIMBURSEMENT
MCIU	7,000.00	SUCCESS WITH PA EARLY LEARNERS
NANTICOKE AREA	21,090.00	2022/2023 CYBER REVENUE
NBHCC WIRE TRANSFER	210,780.91	2023/2024 BEHAVIORAL HEALTH
NORTHWEST AREA	40,416.60	2023/2024 SPECIAL EDUCATION SERVICES
NORTHWEST AREA	3,180.00	2023/2024 PAL PROGRAM
NORTHWEST AREA	11,584.34	2023/2024 PARTIAL HOSPITALIZATION
NORTHWEST AREA	18,741.00	2023/2024 LIGHTHOUSE ACADEMY 2023/2024 THERAPEUTIC AUTISTIC SUPPORT
NORTHWEST AREA	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
PHILADELPHIA IDEMIA INSURANCE	236.00	REFUND
PITTSTON AREA SD	41,440.00	2022/2023 CYBER REVENUE
PITTSTON AREA SD	47,587.90	2023/2024 SPECIAL EDUCATION SERVICES
PITTSTON AREA SD	325.00	2023/2024 GUEST TEACHER PROGRAM
PITTSTON AREA SD	566.00	GRAPHIC ARTS
PITTSTON AREA SD	700.00	GRAPHIC ARTS
THIRD PARTY INSURANCE	16,436.61	2023/2024 OUTPATIENT SERVICES
TUNKHANNOCK	3,436.95	GRAPHIC ARTS
TUNKHANNOCK	21,073.84	2023/2024 SPECIAL EDUCATION SERVICES
TUNKHANNOCK	99,952.00	2023/2024 MEHOOPANY LIGHTHOUSE
TUNKHANNOCK	21,073.84	2023/2024 SPECIAL EDUCATION SERVICES
TUNKHANNOCK	24,988.00	2023/2024 MEHOOPANY LIGHTHOUSE
UGI	4,152.96	REBATE
UMR	129.59	2023/2024 OUTPATIENT SERVICES
UMR	350.68	2023/2024 OUTPATIENT SERVICES
UNITED HEALTHCARE SERVICES	383.55	2023/2024 OUTPATIENT SERVICES

UNITED HEALTHCARE SERVICES	49.30	2023/2024 OUTPATIENT SERVICES
UNITED HEALTHCARE SERVICES	131.86	2023/2024 OUTPATIENT SERVICES
UNITED HEALTHCARE SERVICES	146.12	2023/2024 OUTPATIENT SERVICES
UPMC INSURANCE SERVICES	97.47	2023/2024 OUTPATIENT SERVICES
UPMC INSURANCE SERVICES	274.86	2023/2024 OUTPATIENT SERVICES
WHALLEY COMPUTER	184.21	REFUND
WILKES BARRE AREA	191,559.59	2023/2024 SPECIAL EDUCATION SERVICES
WILKES BARRE AREA	60,240.00	2023/2024 PAL PROGRAM
WILKES BARRE AREA	5,792.17	2023/2024 PARTIAL HOSPITALIZATION
WILKES BARRE AREA	118,693.00	2023/2024 LIGHTHOUSE ACADEMY 2023/2024 THERAPEUTIC AUTISTIC
WILKES BARRE AREA	40,670.00	SUPPORT
WILKES BARRE AREA	29,750.00	2023/2024 DUAL DIAGNOSIS
WILKES BARRE AREA	6,833.33	2023/2024 MENTAL HEALTH SPECIALIST
WIRE TRANSFER	185,057.97	2023/2024 SOCIAL SECURITY
WIRE TRANSFER	1,232,501.00	2023/2024 YOUTH DETENTION CENTER
WIRE TRANSFER	9,878.30	MEDICAID CLAIMS
WYOMING AREA	66,815.45	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING AREA	28,111.50	2023/2024 LIGHTHOUSE ACADEMY
WYOMING AREA	325.00	2023/2024 GUEST TEACHER PROGRAM
WYOMING AREA	5,766.00	2022/2023 ESL SERVICES

EXECUTIVE DIRECTOR'S REPORT – DR. ANTHONY GRIECO

Ladies and Gentlemen of the Board:

M_____ moves and M_____ seconds the report of the Executive Director and that it be made part of the minutes.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE BUILDING AND GROUND COMMITTEE- JOHN ADONIZIO, CHAIRPERSON; RICK STEVENS AND LARRY SCHULER.

M _____ moves and M _____ seconds the following motion.

1. CONTRACT

That the Board of Directors authorizes the Executive Director to enter into a contract with the following for emergency repairs to replace a steam pipe at the Personalized Academy of Learning, for \$33,240.00, terms of payment are 50% down and balance due upon completion of the project.

MECHANICAL SERVICE COMPANY

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE EDUCATION COMMITTEE – RICK STEVENS CHAIRPERSON; LORI BENNETT AND TO BE DETERMINED.

No report.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE FINANCE COMMITTEE- DENISE THOMAS, CHAIRPERSON; MARLA CAMPBELL AND TO BE DETERMINED

M_____ moves and M_____ seconds the following motions:

1. MAIL NOTIFICATION OF NOMINATION OF DIRECTORS

A. That the Board of Directors authorizes the Executive Director to notify the Secretary of the Board of each of the twelve member School Districts, by **January 1, 2024**, that the following **(2) Directors** be elected to fulfill the unexpired term of their district previously appointed and elected representative to the Luzerne Intermediate Unit Board.

<u>NAME</u>	<u>DISTRICT</u>	<u>TERM EXPIRES</u>
Erika Jacobs	Greater Nanticoke Area School District	June 30, 2026
T. Scott Walsh	Lake Lehman School District	June 30, 2026

B. That the Board of Directors authorizes the Executive Director to notify the Secretary of the Board of each of the twelve member School Districts, by **January 1, 2024**, that the following four (3) Directors whose terms expire on **June 30, 2024** on the Luzerne Intermediate Unit Board of Directors will be nominated for another term of three (3) years and the ballot by the member districts shall be via mail:

Marla Campbell	Crestwood School District
Larry Schuler	Dallas School District
Peter Lanza	Northwest School District

2. AGREEMENTS

A. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following Intermediate Unit. This agreement authorizes the Luzerne Intermediate Unit to receive funding for services provided as the Northeast Pennsylvania Remake Learning regional lead. Regional leads will receive funding based on the following allocations: \$9,500 for regional lead support, \$16,000 for festival events outreach, \$7,500 to fund community and family outreach, and \$21,000 for regional marketing support. The terms of this agreement are to conclude on June 30, 2024.

ALLEGHENY INTERMEDIATE UNIT

B. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to provide legal services during the 2024-2025 school year. Services will be billed at a standard rate of \$200/hour for attorneys and \$150/hour for legal assistants. Non-routine matters are \$220/hour for attorneys and \$150/hour for legal assistants.

SWEET, STEVENS, KATZ AND WILLIAMS LLP

C. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following Intermediate Unit Partners to provide the Special Education Certification Program within their region. Partner Intermediate Units will receive revenue share of course tuition as outlined in the Partnership Agreement.

MONTGOMERY COUNTY INTERMEDIATE UNIT 23

D. That the Board of Directors authorizes the Executive Director to enter into a joint agreement with the following vendor for Internet Access and DDoS Mitigation services for the Luzerne Intermediate Unit and Northeastern Educational Intermediate Unit #19 on behalf of NEPA Wide Area Network members for a two-year term, and up to three years of voluntary extensions, upon the conclusion of contract negotiations:

COMCAST BUSINESS

E. That the Board of Directors authorizes the Executive Director to enter into an agreement for maintenance service at the Lighthouse Academy, 1001 Highway 315, Wilkes Barre, PA 18702, at a cost of \$7,450.00 per year. The contract will start on 10/28/2023 and run until 10/28/2024 with the following provider.

SCRANTON ELECTRIC, HEATING & COOLING SERVICES, INC.

F. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following for emergency repairs to the parking lot at the Personalized Academy of Learning to include grading and compacting of millings totaling \$5,400.00.

STELL ENTERPRISES, INC.

G. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following School District for Therapeutic Partial Hospitalization services for the 2023-2024 school year.

GREATER NANTICOKE AREA SCHOOL DISTRICT

H. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following Intermediate Unit for Development and Operationalization of Outpatient Services. A maximum total value of thirty-thousand dollars (\$30,000) shall be billed based on the Service Provider's usage of time at the "Burden Rate" of Seven hundred and fifty dollars (\$750) per seven (7) hour day: effective July 1, 2023 through June 30, 2024.

BEAVER VALLEY INTERMEDIATE UNIT 27

I. That the Board of Directors approves the following agreement between the Luzerne Intermediate Unit and **Epitomax** for a set up and installation of 1 user license for Dr. First for NEIU #19 at a one-time system set-up fee of \$1,260 and a new prescriber fee \$630 per year for a total of \$1,890.

3. **SPECIAL EDUCATION CERTIFICATION PROGRAM PARTNERSHIP PAYMENTS**

That the Board of Directors authorizes payment to the following Intermediate Units pursuant to the Special Education Certification Program Partnership Agreement for the Fall 2023 Term:

Intermediate Unit 1 in the amount of \$2,315.00

Central Susquehanna Intermediate Unit 16 in the amount of \$2,280.00

BLaST Intermediate Unit 17 in the amount of \$3,390.00

4. **PAYMENT FOR CONTINUING PROFESSIONAL EDUCATION PROGRAMS**

That the Board of Directors authorizes payment for the following 3 credit, 90 hours Continuing Professional Education Credit Courses:

“Active and Engaging Strategies for the Inclusive Classroom” this course taught by Colleen Anzio from October 26 to November 28, 2023. Payment to Colleen Anzio, in the amount of \$600 for 6 students.

“ABC’s on Teaching Strategies for Pre K – 3” this course was taught by Colleen Anzio from October 30 to November 29, 2023. Payment to Colleen Anzio, in the amount of \$300 for 3 students.

“Project-Based & Challenge-Based Learning” this course was taught by Jill Brooks from November 13 to December 9, 2023. Payment to Jill Brooks, in the amount of \$400 for 4 students

5. **MEMORANDUM OF UNDERSTANDING**

That the Board of Directors authorizes the Executive Director to enter into a memorandum of understanding with the following for the provision of Title 1 Services at Good Shepherd Academy, Kingston PA: effective the 2023/2024 school year.

GREATER NANTICOKE AREA SCHOOL DISTRICT
HANOVER AREA SCHOOL DISTRICT
WILKES BARRE AREA SCHOOL DISTRICT
WYOMING VALLEY WEST SCHOOL DISTRICT

6. **EDUCATIONAL ASSOCIATION RECLASSIFICATIONS**

That the Luzerne Intermediate Unit Board of Directors authorizes the following salary reclassifications for the 2023-2024 school year, as per the Educational Association Collective Bargaining Agreement.

ANDREA FLEMING

7. **OPERATIONAL SERVICES**

That the Board of Directors authorizes the Executive Director to solicit bids to liquidate the following Intermediate Unit property at a minimum bid of \$1,500. as is.

2009 CHEVROLET IMPALA

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE TRANSPORTATION COMMITTEE; ED SHEMANSKY, CHAIRPERSON; MARLA CAMPBELL AND ERIKA JACOBS

M _____ moves and M _____ seconds the following motions:

TRANSPORTATION CONTRACTS ADJUSTMENTS

That the following negotiated transportation routes for the 2023-2024 Luzerne Intermediate Unit Transportation Program be approved as reviewed and recommended by the Executive Director and Administrative Services Director. The Luzerne Intermediate Unit reserves the right to renegotiate the award in the event that any students are to be added, dropped, addresses changed, or locations changed. The Pennsylvania State Transportation Formula determines the amounts and the Transportation Department has checked mileage. A payment of \$32.00 per day is included in the contracted amount for all aides, and \$40.00 per day is included in the contract amount for routes requiring vans with lifts.

SPECIAL TRANSPORTATION 2023-2024

AUGUST 2023

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-ROUTE-1-Awarded at the daily rate of **\$146.80** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-2-Awarded at the daily rate of **\$262.67** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-3-Awarded at the daily rate of **\$92.18** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-4-Awarded at the daily rate of **\$114.99** effective **August 22, 2023**. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-5-Awarded at the daily rate of **\$225.20** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-6-Awarded at the daily rate of **\$467.37** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.

SEPTEMBER 2023

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-ROUTE-1-Adjusted to the daily rate of **\$254.45** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-2-Adjusted to the daily rate of **\$334.44** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-3-Adjusted to the daily rate of **\$219.78** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-4-Adjusted to the daily rate of **\$201.46** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-5-Adjusted to the daily rate of **\$374.33** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-6-Adjusted to the daily rate of **\$557.05** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-7-Awarded at the daily rate of **\$197.28** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-8-Awarded at the daily rate of **\$265.63** effective **September 7, 2023**; then adjusted to **\$288.12** effective **September 29, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-9-Awarded at the daily rate of **\$296.41** effective **September 7, 2023**; then adjusted to **\$318.43** effective **September 27, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-10-Awarded at the daily rate of **\$253.51** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-11-Awarded at the daily rate of **\$126.34** effective **September 18, 2023**. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-12-Awarded at the daily rate of **\$455.87** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-13-Awarded at the daily rate of **\$295.00** effective **September 28, 2023**. This route transports students from various districts on field trips.

OCTOBER 2023**AGZ TRANSPORTATION, LLC – 1099 HANOVER COURT, HAZLE TWP, PA 18202**

AGZ-ROUTE-1–Adjusted to the daily rate of **\$262.05** effective **October 23, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

AGZ-ROUTE-2–Adjusted to the daily rate of **\$226.34** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

AGZ-ROUTE-3–Adjusted to the daily rate of **\$146.33** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

AGZ-ROUTE-4–Awarded at the daily rate of **\$160.55** effective **October 23, 2023**. This route transports students from the Wilkes Barre Area School District.

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702

KV-ROUTE-1–Adjusted to the daily rate of **\$282.62** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-4–Adjusted to the daily rate of **\$324.56** effective **October 18, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area and Crestwood School Districts.

KV-ROUTE-6–Adjusted to the daily rate of **\$432.92** effective **October 27, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area, Wyoming Area and Pittston Area School Districts.

KV-ROUTE-9–Awarded at the daily rate of **\$424.52** effective **October 19, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-11–Adjusted to the daily rate of **\$145.23** effective **October 25, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-13–Adjusted to the daily rate of **\$496.43** effective **October 2, 2023**; student added, mileage increased; then adjusted to **\$498.80** effective **October 10, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-14–Adjusted to the daily rate of **\$269.43** effective **October 30, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-16–Adjusted to the daily rate of **\$311.64** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-19–Adjusted to the daily rate of **\$395.40** effective **October 11, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Hanover Area School Districts.

KV-ROUTE-23–Awarded at the daily rate of **\$361.44** effective **October 2, 2023**; then adjusted to **\$363.19** effective **October 10, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-24–Awarded at the daily rate of **\$323.74** effective **October 2, 2023**; then adjusted to **\$331.98** effective **October 25, 2023**; student added, mileage increased; then adjusted to **\$352.49** effective **October 30, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-25–Awarded at the daily rate of **\$320.58** effective **October 2, 2023**; then adjusted to **\$259.32** effective **October 10, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-26–Awarded at the daily rate of **\$330.91** effective **October 2, 2023**; then adjusted to **\$248.07** effective **October 10, 2023**; student dropped, mileage decreased. This route transports students from the Greater Nanticoke Area and Wilkes Barre Area School Districts.

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-ROUTE-4–Adjusted to the daily rate of **\$189.00** effective **October 11, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-6–Adjusted to the daily rate of **\$621.87** effective **October 31, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-8–Adjusted to the daily rate of **\$301.62** effective **October 31, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-10–Adjusted to the daily rate of **\$288.11** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-11–Adjusted to the daily rate of **\$32.42** effective **October 2, 2023**; student dropped, mileage decreased; then adjusted to **\$44.34** effective **October 31, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-12-Adjusted to the daily rate of **\$474.48** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-13-Adjusted to the daily rate of **\$300.00** effective **October 4, 2023**; then adjusted to **\$350.00** effective **October 11, 2023**; then adjusted to **\$450.00** effective **October 12, 2023**; then adjusted to **\$285.00** effective **October 26, 2023**; then adjusted to **\$400.00** effective **October 27, 2023**. This route transports students from various districts on field trips.

PT-ROUTE-14-Awarded at the daily rate of **\$342.03** effective **October 31, 2023**. This route transports students from the Wilkes Barre Area School District.

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-ROUTE-6-Adjusted to the daily rate of **\$93.64** effective **October 1, 2023**; student dropped, mileage decreased; then adjusted to **\$144.52** effective **October 10, 2023**; student added, mileage increased; then adjusted to **\$160.00** effective **October 25, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-8-Adjusted to the daily rate of **\$248.92** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-10-Adjusted to the daily rate of **\$195.67** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-11-Adjusted to the daily rate of **\$179.77** effective **October 25, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-13-Adjusted to the daily rate of **\$203.52** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-15-Adjusted to the daily rate of **\$176.02** effective **October 2, 2023**; student dropped, mileage decreased; then adjusted to **\$177.09** effective **October 30, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-16-Adjusted to the daily rate of **\$86.71** effective **October 2, 2023**; student dropped, mileage decreased; then adjusted to **\$103.39** effective **October 3, 2023**; student dropped, mileage decreased; then adjusted to **\$136.43** effective **October 25, 2023**; student added, mileage increased; then adjusted to **\$153.71** effective **October 30, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-17-Adjusted to the daily rate of **\$229.16** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Crestwood and Wilkes Barre Area School Districts.

RT-ROUTE-18-Adjusted to the daily rate of **\$127.65** effective **October 2, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-20-Adjusted to the daily rate of **\$152.37** effective **October 25, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-23-Awarded at the daily rate of **\$165.51** effective **October 2, 2023**; then adjusted to **\$180.65** effective **October 19, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201

STI-ROUTE-1-Adjusted to the daily rate of **\$206.02** effective **October 2, 2023**; student added, mileage increased; then adjusted to **\$218.74** effective **October 27, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-3-Adjusted to the daily rate of **\$47.45** effective **October 2, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-4-Adjusted to the daily rate of **\$114.43** effective **October 2, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-5-Awarded at the daily rate of **\$140.09** effective **October 2, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

NOVEMBER 2023

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702

KV-ROUTE-1-Adjusted to the daily rate of **\$258.63** effective **November 1, 2023**; student dropped, mileage decreased; then adjusted to **\$266.83** effective **November 30, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-11-Adjusted to the daily rate of **\$256.41** effective **November 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-24-Adjusted to the daily rate of **\$345.13** effective **November 1, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-27–Awarded at daily rate of **\$266.83** effective **November 30, 2023**. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-28–Awarded at daily rate of **\$251.98** effective **November 1, 2023**. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-29–Awarded at daily rate of **\$320.58** effective **November 1, 2023**. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-30–Awarded at the daily rate of **\$346.93** effective **November 1, 2023**; then adjusted to **\$318.03** effective **November 6, 2023**; student dropped, mileage decreased. This route transports students from the Greater Nanticoke Area and Wilkes Barre Area School Districts.

KV-ROUTE-31–Awarded at the daily rate of **\$363.19** effective **November 1, 2023**. This route transports students from the Wilkes Barre Area School District.

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-ROUTE-7–Adjusted to the daily rate of **\$183.49** effective **November 2, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-10–Adjusted to the daily rate of **\$318.43** effective **November 16, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-11–Adjusted to the daily rate of **\$64.22** effective **November 29, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-15–Awarded at the daily rate of **\$302.41** effective **November 14, 2023**. This route transports students from the Wilkes Barre Area School District.

THE WRIGHT TRANSPORTATION – 62 WILLOW ST, PLYMOUTH, PA 18651

TW-ROUTE-1–Adjusted to the daily rate of **\$228.45** effective **November 9, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

HOMELESS/PDE 2023-2024

SEPTEMBER 2023

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702

KV-PDE-ROUTE-1—Awarded at the daily rate of **\$120.79** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

KV-PDE-ROUTE-2—Awarded at the daily rate of **\$125.15** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

KV-PDE-ROUTE-3—Awarded at the daily rate of **\$64.02** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

KV-PDE-ROUTE-4—Awarded at the daily rate of **\$42.21** effective **September 25, 2023**. This route transports students from the Wilkes Barre Area School District.

KV-PDE-ROUTE-5—Awarded at the daily rate of **\$72.51** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

KV-PDE-ROUTE-6—Awarded at the daily rate of **\$33.86** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

KV-PDE-ROUTE-7—Awarded at the daily rate of **\$99.91** effective **September 25, 2023**. This route transports students from the Wilkes Barre Area School District.

OCTOBER 2023

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702

KV-PDE-ROUTE-5—Adjusted to the daily rate of **\$45.10** effective **October 25, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KV-PDE-ROUTE-8—Awarded at the daily rate of **\$33.86** effective **October 2, 2023**. This route transports students from the Wilkes Barre Area School District.

KV-PDE-ROUTE-9—Awarded at the daily rate of **\$73.44** effective **October 2, 2023**. This route transports students from the Wilkes Barre Area School District.

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-PDE-ROUTE-1—Awarded at the daily rate of **\$44.34** effective **October 31, 2023**. This route transports students from the Wilkes Barre Area School District.

PT-PDE-ROUTE-2—Awarded at the daily rate of **\$300.00** effective **October 31, 2023**. This route transports students from the Wilkes Barre Area School District.

STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201

STI-PDE-ROUTE-1-Adjusted to the daily rate of **\$81.44** effective **October 2, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

STI-PDE-ROUTE-2-Adjusted to the daily rate of **\$58.01** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-PDE-ROUTE-3-Adjusted to the daily rate of **\$72.05** effective **October 2, 2023**; student added, mileage increased; then adjusted to **\$72.34** effective **October 5, 2023**; student added, mileage increased; then adjusted to **\$72.64** effective **October 20, 2023**; student added, mileage increased; then adjusted to **\$72.93** effective **October 24, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-PDE-ROUTE-4-Adjusted to the daily rate of **\$66.78** effective **October 2, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-PDE-ROUTE-5-Awarded at the daily rate of **\$92.56** effective **October 10, 2023**. This route transports students from the Wilkes Barre Area School District.

NOVEMBER 2023

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-PDE-ROUTE-1-Adjusted to the daily rate of **\$90.43** effective **November 13, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-PDE-ROUTE-2-Adjusted to the daily rate of **\$325.00** effective **November 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND PERSONNEL COMMITTEE-PETER LANZA, CHAIRPERSON; PHILIP CAMPENNI AND DENISE THOMAS.

M _____ moves and M _____ seconds the following motions:

1. BEHAVIORAL HEALTH

A. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for a Behavioral Health Technician (BHT) for the Community and School-Based Behavioral Health Teams, under the agreement between Luzerne Intermediate Unit and the Intermediate Unit Education Association for Behavioral Health, at a yearly rate to be determined by the contract. Effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

MOLLY PORAY

B. That the Board of Directors approves the following part-time appointment to Outpatient Services as a Licensed Mental Health Professional (MHP); at an hourly rate of \$35.00; effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

MINDY BAIERA JENKINS

C. That the Board of Directors approves the following part-time appointments to Outpatient Services as a Mental Health Professional (MHP); at an hourly rate of \$31.16; effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

EVELYN BURNETT
BRIANNA BECKMAN

D. That the Board of Directors approves the following part-time appointments to the Behavioral Health Department as a Behavioral Health Technician (BHT); at an hourly rate of \$17.50; effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

BRIANNA BUTKIEWICZ
ANGELINA PENATZER

E. That the Board of Directors approves the following employee to offer afterhours consultation to IU#19 at the rate of \$50.00 per hour: effective November 1, 2023.

JAMIE LUPINI

F. That the Board of Directors accepts the resignation of the following part-time Mental Health Worker effective November 28, 2023.

EVAN ORR- SIPOS

G. That the Board of Directors accepts the resignation of the following part-time Behavioral Health Technician (BHT): effective, October 27, 2023.

VANESSA MURACCO

H. That the Board of Directors accepts the resignation of the following part-time Behavioral Health Technician (BHT): effective, November 2, 2023.

REGINA BONOMO

2. OFFICE OF PROFESSIONAL LEARNING

A. That the Board of Directors approves the hiring of the following part-time English as a Second Language (ESL) teacher for the **2023-2024** school year, at the hourly rate of \$31.16, for a maximum of 29.5 hours per week, without benefits pending receipt of all required paperwork and state mandated clearances.

AIDAN LYNN

B. That the Board of Directors approves compensation to the following ESL teacher for participation up to 14 hours of WIDA Professional Development and Training, at the rate of \$31.16 per hour to be completed no later than January 15, 2024.

AIDAN LYNN

C. That the Board of Directors approves the following appointment to the Guest Teacher Program for **2023/2024** school year with a daily rate applicable to the district in which they are assigned and that all placements and locations are provisional pending receipt of all required paperwork and state mandated clearances.

MICHAEL COE

3. SPECIAL EDUCATION

A. That the Board of Directors appoints the following **Part-Time Job Coach**, at an hourly rate of \$24.00/hour, effective date to be determined pending receipt of all state mandated clearances and human resource paperwork:

NADINE SEBASTIAN

B. That the Board of Directors accepts, with regret, the following **Paraprofessional** position refusal:

JACQUELINE FARRELL FISHER

C. That the Board of Directors approves the following Speech and Language Pathology student from East Stroudsburg University to complete their observation with an LIU Speech and Language Pathologist, effective date January 5, 2024, pending receipt of all state mandated clearances and at the discretion of LIU Special Education Supervisors:

STUDENT: GRACE LEGG
SPEECH AND LANGUAGE PATHOLOGIST: OLIVIA SCARNULIS

D. That the Board of Directors approves the following Occupational Therapy student from Misericordia University to complete their observation with an LIU Occupational Therapist, effective date to be determined, pending receipt of all state mandated clearances and at the discretion of LIU Special Education Supervisors:

STUDENT: BRIA BROMBACHER
OCCUPATIONAL THERAPIST: JUDITH CILIBERTO

E. That the Board of Directors accepts, with regret, the resignation of the following Teacher of the Visually Impaired: effective February 12, 2024.

SAMANTHA SCIALPI

4. REQUEST FOR JURY DUTY

A. That the Board of Directors approves the following request for **jury duty**, effective date December 11, 2023, and that she be compensated her daily rate less the amount received for jury duty.

CHERI SHAVER

B. That the Board of Directors approves the following request for **jury duty**, effective date January 5, 2024, and that he be compensated his daily rate less the amount received for jury duty.

EVAN PIRILLO

C. That the Board of Directors approves the following request for **jury duty**, effective date January 19, 2024, and that she be compensated her daily rate less the amount received for jury duty.

LITA VINCAVAGE

5. REQUEST FOR ASSOCIATION DAY

That the Board of Directors approves the Association Days for the following members of the LIU Professional Employee Association:

MARIA MORREALE- December 7, 2023 – Half Day

NICOLE DANIELS - December 7, 2023 – Half Day

KERRIE BASARA- December 7, 2023 – Half Day

6. REQUEST FOR LEAVE OF ABSENCE

That the Board of Directors approves the request for Unpaid Leave of Absence: effective 2/22/24 through and including 2/23/24.

EMPLOYEE #2126

7. BOARD POLICY REVISION 216 – STUDENT RECORDS – SECOND READING

That the Board of Directors approves the **second reading** of board policy #216 related to Student Records.

8. BOARD POLICY 216.1 – SUPPLEMENTAL DISCIPLINE RECORDS – SECOND READING

That the Board of Directors approves the **second reading** of board policy #216.1 related to Supplemental Discipline Records.

9. BOARD POLICY 113.4 – CONFIDENTIALITY OF STUDENT EDUCATION INFORMATION – SECOND READING

That the Board of Directors approves the **second reading** of board policy #113.4 related to Confidentiality of Student Education Information.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE SCHOLARSHIP COMMITTEE- LORI BENNETT, CHAIRPERSON; ED SHEMANSKY AND JOSEPH CAFFREY

No report.

NEXT REGULAR MEETING

M_____ moves and M_____ seconds the motion that the next meeting of the Luzerne Intermediate Unit Board of Directors be held on **January 24, 2024 at 6:30 P.M.** in the Auditorium of the Luzerne Intermediate Unit 18, 368 Tioga Avenue, Kingston, PA.

MOTION TO ADJOURN

M_____ moves and M_____ seconds the motion to adjourn.

Joseph Caffrey, Secretary