

**INTERMEDIATE UNIT BOARD OF DIRECTORS**  
**REGULAR MEETING AGENDA**  
**NOVEMBER 15, 2023**

President calls the meeting to order.

Pledge of Allegiance.

Moment of Silence.

**ROLL CALL:**

Lorraine Farrell, President – Lake Lehman

Peter Lanza, Vice-President – Northwest Area

Joseph Caffrey, Secretary – Wilkes Barre Area

John Adonizio, Treasurer – Pittston Area

Rick Stevens – Hanover Area

Len Olzinski– Greater Nanticoke Area

Lori Bennett -Tunkhannock Area

Denise Thomas – Wilkes-Barre Area

David James Usavage – Wyoming Valley West

Edward Shemansky – Hazleton Area

Marla Campbell – Crestwood

Philip Campenni– Wyoming Area

Larry Schuler – Dallas

**ADMINISTRATION**

Executive Director, Dr. Anthony Grieco

Assistant to the Executive Director for Student Services, Libby Krokos

Assistant to the Executive Director for District Services, Ty Yost

Solicitor to the Board, Michael Butera

Business Manager, John Gordon

Director of Administrative Services, Joseph DeLucca

Director of Personalized Academy of Learning, Ron Musto

Director of Provider 50, Jennifer Runquist

Director of Policy and Strategic Communications, Nicholas Audi

Director of Human Resources, Douglas Palmieri

**SECRETARY'S REPORT – MR. CAFFREY**

M\_\_\_\_\_ moves and M\_\_\_\_\_ seconds the motion to approve the minutes from the meeting of **October 25, 2023**.

**TREASURER'S REPORT – MR. ADONIZIO**

M\_\_\_\_\_ moves and M\_\_\_\_\_ seconds the following motions:

**October 1, 2023 through October 31, 2023.**

	BEGINNING BALANCES	TOTAL REVENUES	TOTAL EXPENDITURES	BALANCE FORWARD
Luzerne Intermediate Unit – General Fund Nonpublic School Services Program	2,260,377.97	1,717,069.86	1,799,176.62	2,178,271.21
Fund 11 – Act 89 Special Education Department	1,101,322.49	1,015,442.19	40,982.36	2,075,782.32
Fund 23 – Special Education	170,224.45	3,214,169.64	2,181,474.67	1,202,919.42
Fund 24 – Transportation	683,561.57	1,120.23	257,279.91	427,401.89
School Lunch Program	7.86			7.86
Behavioral Health Program	8,173,061.11	1,714,747.90	5,607,767.04	4,280,041.97
Payroll Account	903,837.22	6,902,966.59	7,559,678.88	247,124.93
Accounts Payable	5,848.37	-	-	5,848.37
Federal and State Programs:				
TOTAL IDEA -- 2, 3, 4 PCCD MENTAL HEALTH + SAFETY GRANT -- 9	3,466,778.02 (8,762.00)	-	471,469.97 19,484.49	2,995,308.05 (28,246.49)
UNITED WAY -- 17	445.45	-	5,081.04	(4,635.59)
STEM -- 27	107,644.73	-	442.39	107,202.34
ELECT--37	3,114.76	81,371.00	22,990.17	61,495.59
CDT - Focus State - 39	1,400.00	-	1,400.00	-
SOW DATA GOVERNANCE -- 40	8,966.66	-	8,966.66	-
SOW SBI -- 41	62,006.58	-	62,006.58	(0.00)

SOW SCHOOL CLIMATE/FED EQUITY -- 43	30,801.01	-	30,801.01	0.00
SOW SAFE SCHOOLS -- 44	42,711.92	-	42,711.92	-
ATSI - 45	40,961.65	-	3,600.00	37,361.65
SOW STEM State - 47	26,807.04	-	26,807.04	-
ARP I ESSER HOMELESS - 50	(176,755.58)	-	10,379.01	(187,134.59)
HOMELESS--51	73,819.34	29,951.08	16,930.60	86,839.82
ARPII ESSER HOMELESS -- 52	35,498.33	-	7,324.00	28,174.33
ACCESS--63	2,466,413.34	-	5,441.59	2,460,971.75
CSI -- 64	2,030.00	-	2,250.00	(220.00)
PA DOH COVID FUNDING - 72	328,041.54	79,849.58	407,891.12	0.00
TITLE III---73	(1,252.35)	-	16,805.23	(18,057.58)
EANS NONPUBLIC FUNDING -- 85	735,890.60	-	552,490.72	183,399.88
EANS II NONPUBLIC FUNDING - 87	605,929.28	125,814.67	34,873.51	696,870.44

The following programs had no expenditures for the month of October 2023:

TITLE I DELINQUENT CHILDREN	12,883.06	-	-	12,883.06
ARP ESSER - 16	252,045.29	-	-	252,045.29
OBERKOTTER -- 20	26,086.70	-	-	26,086.70
PREK COUNTS -- 28	(198,158.65)	-	-	(198,158.65)
PA Smart K12 Advancing Grant -- 62	36,448.49	-	-	36,448.49
TITLE I FOSTER CARE-- 80	10,763.64	-	-	10,763.64

### **OCTOBER FEDERAL AND STATE REVENUES**

HOMELESS CHILDREN & YOUTH 29,951.08

ARP EANS 125,814.67

TOTAL SUBSIDY 155,765.75

**OCTOBER 2023 REVENUES**

BEHAVIORAL HEALTH PATIENT SVCS	130.00	2023/2024 OUTPATIENT SERVICES
CAPITAL AREA IU	79,849.58	PA DEPARTMENT OF HEALTH GRANT
COMMONWEALTH OF PA	1.60	2023/2024 SBBH PROGRAMS
COMMONWEALTH OF PA	241.88	2023/2024 SBBH PROGRAMS
COMMONWEALTH OF PA	180.00	2023/2024 OUTPATIENT SERVICES
COMMONWEALTH OF PA	275.00	2023/2024 OUTPATIENT SERVICES
COMMUNITY CARE WIRE TRANSFER	189,750.00	2023/2024 SBBH PROGRAMS
COURT OF COMMON PLEAS	34.14	JURY DUTY
CRESTWOOD	3,215.40	TRANSPERFECT
CRESTWOOD	35,568.06	2023/2024 SPECIAL EDUCATION SERVICES
CRESTWOOD	9,916.67	2023/2024 DUAL DIAGNOSIS
CRESTWOOD	2,896.08	2023/2024 PARTIAL HOSPITALIZATION
HANOVER AREA	41,291.40	2023/2024 SPECIAL EDUCATION SERVICES
HANOVER AREA	1,590.00	2023/2024 PAL PROGRAM
HANOVER AREA	9,370.50	2023/2024 LIGHTHOUSE ACADEMY
HANOVER AREA	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
HILLSIDE FARMS	400.00	DREAM GREEN
IDEMIA IDENTITY	1,054.00	FINGERPRINTING REIMBURSEMENT
JEWISH COMMUNITY ALLIANCE	375.00	STAFF TRAINING
LIU EMPLOYEE	3,900.66	HEALTH INSURANCE REIMBURSEMENT
MCIU	14,016.36	PROJECT AWARE
NBHCC WIRE TRANSFER	149,941.76	2023/2024 BEHAVIORAL HEALTH
NORTHWEST	60,624.90	2023/2024 SPECIAL EDUCATION SERVICES
NORTHWEST	4,770.00	2023/2024 PAL PROGRAM
NORTHWEST	17,376.51	2023/2024 PARTIAL HOSPITALIZATION
NORTHWEST	28,111.50	2023/2024 LIGHTHOUSE ACADEMY
NORTHWEST	12,201.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
NORTHWEST AREA	325.00	2023/2024 GUEST TEACHER PROGRAM
PITTSTON AREA SD	15,996.00	2022/2023 ESL SERVICES
PITTSTON AREA SD	4,480.00	2022/2023 CYBER REVENUE
SUNLIFE FINANCIAL	79.90	COMMON SHARE DIVIDEND
THIRD PARTY INSURANCE	12,130.74	2023/2024 OUTPATIENT SERVICES
UNITED BEHAVIORAL HEALTH	413.01	2023/2024 OUTPATIENT SERVICES
UNITED BEHAVIORAL HEALTH	120.38	2023/2024 OUTPATIENT SERVICES
UNITED BEHAVIORAL HEALTH	73.06	2023/2024 OUTPATIENT SERVICES

UNITED HEALTHCARE	138.60	2023/2024 OUTPATIENT SERVICES
UNITED STATES TREASURY	1,320.92	REFUND
WILKES BARRE AREA	44,500.50	2022/2023 ESL SERVICES
WILKES BARRE AREA	574,678.77	2023/2024 SPECIAL EDUCATION SERVICES
WILKES BARRE AREA	180,720.00	2023/2024 PAL PROGRAM
WILKES BARRE AREA	17,376.51	2023/2024 PARTIAL HOSPITALIZATION
WILKES BARRE AREA	356,079.00	2023/2024 LIGHTHOUSE ACADEMY
WILKES BARRE AREA	122,010.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
WILKES BARRE AREA	89,250.00	2023/2024 DUAL DIAGNOSIS
WILKES BARRE AREA	20,499.99	2023/2024 MENTAL HEALTH SPECIALIST
WILKES BARRE AREA	191,559.60	2023/2024 SPECIAL EDUCATION SERVICES
WILKES BARRE AREA	60,240.00	2023/2024 PAL PROGRAM
WILKES BARRE AREA	5,792.17	2023/2024 PARTIAL HOSPITALIZATION
WILKES BARRE AREA	118,693.00	2023/2024 LIGHTHOUSE ACADEMY
WILKES BARRE AREA	40,670.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
WILKES BARRE AREA	29,750.00	2023/2024 DUAL DIAGNOSIS
WILKES BARRE AREA	6,833.33	2023/2024 MENTAL HEALTH SPECIALIST
WIRE TRANSFER	1,010,918.30	2023/2024 ACT 89 NONPUBLIC
WIRE TRANSFER	6,479.25	OVR
WIRE TRANSFER	12,808.00	OVR
WIRE TRANSFER	6,223.91	OVR
WIRE TRANSFER	81,371.00	2022/2023 ELECT
WYOMING AREA	1,185.00	DDD PROGRAM
WYOMING AREA	4,028.20	2023/2024 DISCOVERY ED
WYOMING AREA	66,815.45	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING AREA	84,334.50	2023/2024 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	325.00	2023/2024 GUEST TEACHER PROGRAM
WYOMING VALLEY WEST	162,049.82	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING VALLEY WEST	5,970.00	2023/2024 PAL PROGRAM
WYOMING VALLEY WEST	2,896.08	2023/2024 PARTIAL HOSPITALIZATION
WYOMING VALLEY WEST	43,729.00	2023/2024 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	6,833.33	2023/2024 MENTAL HEALTH SPECIALIST
WYOMING VALLEY WEST	9,916.67	2023/2024 DUAL DIAGNOSIS
WYOMING VALLEY WEST	162,049.82	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING VALLEY WEST	5,970.00	2023/2024 PAL PROGRAM
WYOMING VALLEY WEST	2,896.08	2023/2024 PARTIAL HOSPITALIZATION
WYOMING VALLEY WEST	43,729.00	2023/2024 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	6,833.33	2023/2024 MENTAL HEALTH SPECIALIST
WYOMING VALLEY WEST	9,916.67	2023/2024 DUAL DIAGNOSIS

**EXECUTIVE DIRECTOR'S REPORT – DR. ANTHONY GRIECO**

Ladies and Gentlemen of the Board:

M\_\_\_\_\_moves and M\_\_\_\_\_seconds the report of the Executive Director and that it be made part of the minutes.



**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE BUILDING AND GROUND COMMITTEE- JOHN ADONIZIO, CHAIRPERSON; RICK STEVENS AND LARRY SCHULER.**

**No report.**

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE EDUCATION COMMITTEE – DAVID USAVAGE, CHAIRPERSON; RICK STEVENS AND LORI BENNETT.**

M. \_\_\_\_\_ moves and M \_\_\_\_\_ seconds the following motion:

**1. PERMISSION TO OFFER CONTINUING PROFESSIONAL EDUCATION CREDIT COURSES**

A. That the Board of Directors approves the following **3 credit, 90 hour Continuing Professional Education Credit Courses:**

“**A + Ideas for Every Students Success**” an on-line course taught by Colleen Anzio from February 2 to March 1, 2024.

“**A-Z Guide on Positive Discipline**” an on-line course taught by Colleen Anzio from February 6 to March 6, 2024.

“**Active and Engaging Strategies for the Inclusive Classroom**” an on-line course taught by Colleen Anzio from March 6 to April 10, 2024.

“**ABC’s on Teaching Strategies for Pre K – 3**” an on-line course taught by Colleen Anzio from March 5 to April 4, 2024.

“**Achieving Excellence 14 Things that Matter Most**” an on-line course taught by Colleen Anzio from April 3 to May 3, 2024.

“**Project-Based & Challenge-Based Learning**” an on-line course taught by Jill Brooks from February 6 to March 6, 2024.

**2. PERMISSION TO OFFER SPECIAL EDUCATION CERTIFICATION PROGRAM COURSES**

A. That the Board of Directors approves the following 3 credit, 90 hour Special Education Certification Program Courses:

“**Assessment**” taught by Andrew Rivera from February 5, 2024 to March 22, 2024.

“**Introduction to Curriculum and Instruction**” taught by Jessica Jacobs from February 5, 2024 to March 22, 2024.

“**Introduction to Special Education I**” taught by Elizabeth Krokos from February 5, 2024 to March 22, 2024.

**“Curriculum and Instruction with Low Incidence Disabilities”** taught by Tina Gelso from April 1, 2024 to May 17, 2024.

**“Instructional Planning”** taught by Deanna Mennig from April 1, 2024 to May 17, 2024.

**“Early Intervention”** taught by Suzanne McCabe from April 1, 2024 to May 17, 2024.

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE FINANCE COMMITTEE-DAVID USAVAGE, CHAIRPERSON; DENISE THOMAS AND MARLA CAMPBELL**

M\_\_\_\_\_ moves and M\_\_\_\_\_ seconds the following motions:

**1. AGREEMENTS**

A. That the Board of Directors authorizes the Executive Director to enter into an agreement with following school district to provide breakfast and lunch to all students at the **Lighthouse Academy** at no cost: effective July 1, 2023 to June 30, 2024.

**WILKES BARRE AREA SCHOOL DISTRICT**

B. That the Board of Directors authorizes the Executive Director to enter into an agreement with following school district to provide breakfast and lunch to all students at the **Personalized Academy of Learning** at no cost: effective July 1, 2023 to June 30, 2024.

**WILKES BARRE AREA SCHOOL DISTRICT**

C. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following School District for Therapeutic Partial Hospitalization services for the 2023-2024 school year.

**WILKES-BARRE AREA SCHOOL DISTRICT**

D. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following School District for Dual Diagnosis Therapeutic services for the 2023-2024 school year.

**CRESTWOOD SCHOOL DISTRICT**

E. The board of directors authorizes the Executive Director to enter into an agreement with following Intermediate Unit. The Luzerne Intermediate Unit will provide services as detailed within the agreement and receive funding relative to each of the following STEM in PA deliverables: Student Centered Learning (\$2,500), Environmental Literacy and Sustainability Support for Implementation (\$25,000), 3D Teaching and Learning Catalyst Grant (\$2,000), and STEM Ecosystem Grant (\$1,500). This agreement will run from July 1, 2023 to June 30, 2024.

**RIVERVIEW INTERMEDIATE UNIT 6**

F. The board of directors authorizes the Executive Director to enter into an agreement with following organization to participate in the State and Local Cybersecurity Grant Program to add an Albert Intrusion Detection device to the NEPA WAN provided by the Center

for Internet Security. This project is grant funded and the Luzerne Intermediate Unit will incur no costs for the services.

### **PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY**

G. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to act as a subcontractor for the PA Department of Health COVID-19 Prevention/Outreach/Testing Project from August 1, 2023 through July 31, 2024.

### **PENNSYLVANIA ASSOCIATION OF INTERMEDIATE UNITS-PAIU**

#### **2. AFFILIATION AGREEMENT**

That the Board of Directors authorizes the Executive Director to enter into an affiliation agreement with the following University to provide practicum and internship experiences for 1 year from the signature date.

### **COMMONWEALTH UNIVERSITY OF PENNSYLVANIA/ BLOOMSBURG**

#### **3. PAYMENT FOR CONTINUING PROFESSIONAL EDUCATION CREDIT COURSES**

That the Board of Directors authorizes payment for the following **3 credit, 90 hour continuing Professional Education Credit Courses:**

“**A + Ideas for Every Students Success**” this course was taught by Colleen Anzio from October 12 to November 14, 2023. Payment to Colleen Anzio in the amount of \$300 for 3 students.

“**A-Z Guide on Positive Discipline**” this course was taught by Colleen Anzio from October 12 to November 15, 2023. Payment to Colleen Anzio in the amount of \$800 for 8 students.

#### **4. SPECIAL EDUCATION CERTIFICATION PROGRAM COMPENSATION**

That the Board of Directors authorizes compensation for Special Education Certification Program upon completion of the course and submission of grades to the following faculty at the following rates:

“**Emotional Disturbance**” taught by George Butwin, a 2 credit course. Payment in the amount of \$1600 for 16 students.

“**ELL’s in the Classroom**” taught by Jessica Jacobs, a 2 credit course. Payment in the amount of \$1600 for 23 students.

“**Classroom Management Positive Behavior Support**” taught by Lynn Ziller, a 3 credit course. Payment in the amount of \$2400 for 15 students.

**“Home, School and Community Relations”** taught by Deanna Mennig, a 3 credit course.  
Payment in the amount of \$2400 for 19 students.

**5. CONTRACT RENEWAL**

That the Board of re-authorizes the Personal Services Contract of the following from July 1, 2024 through June 30, 2028, pending solicitor review and approval.

**MARY JO FULTON**

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE TRANSPORTATION COMMITTEE; LEN OLZINSKI, CHAIRPERSON; ED SHEMANSKY AND MARLA CAMPBELL.**

M \_\_\_\_\_ moves and M \_\_\_\_\_ seconds the following motions:

**TRANSPORTATION CONTRACTS ADJUSTMENTS**

That the following negotiated transportation routes for the 2023-2024 Luzerne Intermediate Unit Transportation Program be approved as reviewed and recommended by the Executive Director and Administrative Services Director. The Luzerne Intermediate Unit reserves the right to renegotiate the award in the event that any students are to be added, dropped, addresses changed, or locations changed. The Pennsylvania State Transportation Formula determines the amounts and the Transportation Department has checked mileage. A payment of \$32.00 per day is included in the contracted amount for all aides, and \$40.00 per day is included in the contract amount for routes requiring vans with lifts.

**SPECIAL TRANSPORTATION 2023-2024**

**AUGUST 2023**

**MICHAEL SHUSTA-462 SECOND ST-PLYMOUTH, PA 18651**

**MS-ROUTE-1**—Awarded at the daily rate of **\$110.42** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.

**SEPTEMBER 2023**

**KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702**

**KV-ROUTE-1**—Adjusted to the daily rate of **\$237.88** effective **September 7, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-2**—Adjusted to the daily rate of **\$172.82** effective **September 1, 2023**; student dropped, mileage decreased; then adjusted to **\$300.57** effective **September 5, 2023**; student added, mileage increased; then adjusted to **\$336.99** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Crestwood School Districts.

**KV-ROUTE-3**—Adjusted to the daily rate of **\$204.07** effective **September 1, 2023**; student added, mileage increased; then adjusted to **\$125.92** effective **September 5, 2023**; student dropped, mileage decreased; then adjusted to **\$190.79** effective **September 7, 2023**; student added, mileage increased; then adjusted to **\$252.50** effective **September 8, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-4**—Adjusted to the daily rate of **\$78.05** effective **September 1, 2023**; student dropped, mileage decreased; then adjusted to **\$332.25** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Crestwood School Districts.

**KV-ROUTE-5**—Adjusted to the daily rate of **\$212.28** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-6**—Adjusted to the daily rate of **\$327.66** effective **September 1, 2023**; student added, mileage increased; then adjusted to **\$426.37** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Pittston Area School Districts.

**KV-ROUTE-7**—Awarded at the daily rate of **\$203.95** effective **September 1, 2023**; then adjusted to **\$323.56** effective **September 7, 2023**; student added, mileage increased; then adjusted to **\$311.46** effective **September 18, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-8**—Awarded at the daily rate of **\$258.39** effective **September 7, 2023**; then adjusted to **\$319.65** effective **September 25, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-9**—Awarded at the daily rate of **\$280.81** effective **September 1, 2023**; then adjusted to **\$416.84** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-10**—Awarded at the daily rate of **\$197.17** effective **September 1, 2023**; then adjusted to **\$326.57** effective **September 7, 2023**; student added, mileage increased; then adjusted to **\$294.31** effective **September 11, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-11**—Awarded at the daily rate of **\$150.43** effective **September 1, 2023**; then adjusted to **\$285.86** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Hanover Area School Districts.

**KV-ROUTE-12**—Awarded at the daily rate of **\$54.80** effective **September 1, 2023**; then adjusted to **\$56.43** effective **September 7, 2023**; student added, mileage increased; then adjusted to **\$558.87** effective **September 11, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Dallas School Districts.

**KV-ROUTE-13**—Awarded at the daily rate of **\$142.01** effective **September 1, 2023**; then adjusted to **\$402.53** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.



**KV-ROUTE-14**–Awarded at the daily rate of **\$127.51** effective **September 1, 2023**; then adjusted to **\$270.13** effective **September 7, 2023**; student added, mileage increased; then adjusted to **\$331.94** effective **September 25, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-15**–Awarded at the daily rate of **\$196.31** effective **September 7, 2023**; then adjusted to **\$274.93** effective **September 25, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-16**–Awarded at the daily rate of **\$297.61** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-17**–Awarded at the daily rate of **\$204.05** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-18**–Awarded at the daily rate of **\$272.18** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-19**–Awarded at the daily rate of **\$302.87** effective **September 1, 2023**; then adjusted to **\$339.29** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-20**–Awarded at the daily rate of **\$191.26** effective **September 1, 2023**; then adjusted to **\$338.64** effective **September 5, 2023**; student added, mileage increased; then adjusted to **\$261.58** effective **September 25, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area and Greater Nanticoke Area School Districts.

**KV-ROUTE-21**–Awarded at the daily rate of **\$355.00** effective **September 28, 2023**. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-22**–Awarded at the daily rate of **\$327.77** effective **September 7, 2023**; then adjusted to **\$314.62** effective **September 25, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

#### **MICHAEL SHUSTA-462 SECOND ST-PLYMOUTH, PA 18651**

**MS-ROUTE-1**–Adjusted to the daily rate of **\$259.68** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**MS-ROUTE-2**–Awarded at the daily rate of **\$244.36** effective **September 7, 2023**; then adjusted to **\$226.83** effective **September 21, 2023**; students dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

**MS-ROUTE-3**-Awarded at the daily rate of **\$202.64** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

**RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640**

**RT-ROUTE-2**-Adjusted to the daily rate of **\$124.69** effective **September 1, 2023**; student dropped, mileage decreased; then adjusted to **\$201.30** effective **September 8, 2023**; student added, mileage increased; then adjusted to **\$222.16** effective **September 11, 2023**; student added, mileage increased; then adjusted to **\$239.71** effective **September 12, 2023**; student added, mileage increased; then adjusted to **\$250.30** effective **September 13, 2023**; student added, mileage increased; then adjusted to **\$239.71** effective **September 12, 2023**; student added, mileage increased; then adjusted to **\$257.59** effective **September 14, 2023**; student added, mileage increased. This route transports students from the Dallas School District.

**RT-ROUTE-4**-Adjusted to the daily rate of **\$186.49** effective **September 7, 2023**; then adjusted to **\$127.11** effective **September 15, 2023**; student dropped, mileage decreased. This route transports students from the Wyoming Area and Dallas School Districts.

**RT-ROUTE-5**-Adjusted to the daily rate of **\$195.44** effective **September 13, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-9**-Awarded at the daily rate of **\$114.27** effective **September 1, 2023**; then adjusted to the daily rate of **\$130.95** effective **August 30, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-10**-Awarded at the daily rate of **\$164.82** effective **September 7, 2023**; then adjusted to **\$171.32** effective **September 13, 2023**; student added, mileage increased; then adjusted to **\$177.40** effective **September 14, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-11**-Awarded at the daily rate of **\$89.12** effective **September 7, 2023**; then adjusted to **\$160.67** effective **September 13, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-12**-Awarded at the daily rate of **\$153.59** effective **September 7, 2023**; then adjusted to **\$158.88** effective **September 13, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-14**-Awarded at the daily rate of **\$176.86** effective **September 7, 2023**; then adjusted to **\$185.01** effective **September 29, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-15**-Awarded at the daily rate of **\$172.20** effective **September 7, 2023**; then adjusted to **\$178.86** effective **September 20, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-16**-Awarded at the daily rate of **\$141.06** effective **September 7, 2023**; then adjusted to the daily rate of **\$99.62** effective **September 11, 2023**; student dropped, mileage decreased; then adjusted to **\$202.60** effective **September 22, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Wyoming Area School Districts.

**RT-ROUTE-17**-Awarded at the daily rate of **\$66.76** effective **September 7, 2023**; then adjusted to **\$221.23** effective **September 13, 2023**; student added, mileage increased; then adjusted to **\$228.29** effective **September 20, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Crestwood School Districts.

**RT-ROUTE-18**-Awarded at the daily rate of **\$122.90** effective **September 7, 2023**; then adjusted to **\$130.57** effective **September 13, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-19**-Awarded at the daily rate of **\$67.17** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-20**-Awarded at the daily rate of **\$94.32** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-21**-Awarded at the daily rate of **\$76.05** effective **September 7, 2023**. This route transports students from the Pittston Area School District.

#### **STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201**

**STI-ROUTE-1**-Awarded at the daily rate of **\$193.73** effective **September 7, 2023**; then adjusted to **\$207.82** effective **September 8, 2023**; student added, mileage increased; then adjusted to **\$189.80** effective **September 14, 2023**; student dropped, mileage decreased; then adjusted to **\$194.99** effective **September 21, 2023**; student added, mileage increased; then adjusted to **\$181.14** effective **September 29, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

**STI-ROUTE-2**-Awarded at the daily rate of **\$45.35** effective **September 7, 2023**; then adjusted to **\$65.91** effective **September 25, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**STI-ROUTE-3**-Awarded at the daily rate of **\$53.58** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

**STI-ROUTE-4**-Awarded at the daily rate of **\$143.82** effective **September 7, 2023**; then adjusted to **\$145.12** effective **September 12, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**STI-ROUTE-5**-Awarded at the daily rate of **\$113.60** effective **September 7, 2023**; then adjusted to **\$169.81** effective **September 28, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

### **OCTOBER 2023**

#### **CONSTANCE KOZO-O'BRIEN – 11 MEMORIAL ST.- EXETER, PA 18643**

**CO-ROUTE-1**-Adjusted to the daily rate of **\$156.02** effective **October 17, 2023**; student dropped, mileage decreased; then adjusted to **\$211.35** effective **October 18, 2023**; student added, mileage increased; then adjusted to **\$110.42** effective **October 26, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

#### **JARE SERVICES, LLC-2137 STATE ROUTE 940-FREELAND, PA 18224**

**JS-ROUTE-1**- Adjusted to the daily rate of **\$268.01** effective **October 10, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

#### **THE WRIGHT TRANSPORTATION – 62 WILLOW ST, PLYMOUTH, PA 18651**

**TW-ROUTE-1**-Adjusted to the daily rate of **\$238.67** effective **October 1, 2023**; student added, mileage increased; then adjusted to **\$221.63** effective **October 4, 2023**; student dropped, mileage decreased; then adjusted to **\$129.58** effective **October 18, 2023**; student dropped, mileage decreased; then adjusted to **\$57.99** effective **October 26, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

### **HOMELESS/PDE**

### **SEPTEMBER 2023**

**RT-PDE-ROUTE-1**-Awarded at the daily rate of **\$115.20** effective **September 11, 2023**. This route transports students from the Wilkes Barre Area School District.

**RT-PDE-ROUTE-2**-Awarded at the daily rate of **\$56.47** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

**RT-PDE-ROUTE-3**-Awarded at the daily rate of **\$101.82** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND PERSONNEL COMMITTEE-PETER LANZA, CHAIRPERSON; PHILIP CAMPENNI AND DENISE THOMAS.**

M \_\_\_\_\_ moves and M \_\_\_\_\_ seconds the following motions:

**1. BEHAVIORAL HEALTH**

A. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for a Mental Health Worker (MHW) for the Partial Hospitalization Program, under the agreement between Luzerne Intermediate Unit and the Intermediate Unit Education Association for Behavioral Health, at a yearly rate to be determined by the contract: effective date upon completion of Bachelor's Degree. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

**ALISON BARVITSKI**

B. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for a Behavioral Health Technician (BHT) for Community and School Based Behavioral Health Team (CSBBH), under the agreement between Luzerne Intermediate Unit and the Intermediate Unit Education Association for Behavioral Health, at a yearly rate to be determined by the contract. Effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**SYDNEY DUPAY**

C. That the Board of Directors approves the following part-time appointment to the Behavioral Health Department as a Behavioral Health Technician (BHT); at an hourly rate of \$17.50: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

**JODI SHULTZ**

**DAVID KABACK**

**MADISON MULLEN**

D. That the Board of Directors approves the following part-time appointment to Outpatient Services within the Behavioral Health Department as a Mental Health Worker (MHW) at an hourly rate of \$25.00: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

**EVAN ORR-SIPOS**

E. That the Board of Directors accepts, with regrets, the retirement of the following employee: effective date January 25, 2024.

**MARY JANE CWALINA**

F. That the Board of Directors accepts, with regrets, the resignation of the following part-time Behavioral Health Technician effective October 18, 2023.

**KAREN MEEKS**

G. That the Board of Directors accepts the resignation of the following full-time Mental Health Specialist: effective November 10, 2023.

**MICHAEL IDE**

H. That the Board of Directors approves a stipend of \$400.00 to all new Full-Time and Part-Time BHT employees that complete the 40 hour training covering the RBT (Registered Behavior Technician) task list prior to their start date.

I. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for a Behavioral Health Technician (BHT) for the Community and School Based Behavioral Health Team, under the agreement between Luzerne Intermediate Unit and the Intermediate Unit Education Association for Behavioral Health, at a yearly rate to be determined by the contract: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

**EMALIE ROWLES**

**2. OFFICE OF PROFESSIONAL LEARNING**

A. That the Board of Directors approves the following appointments to the Guest Teacher Program for **2023/2024** school year with a daily rate applicable to the district in which they are assigned, and that all placements and locations are provisional pending receipt of all required paperwork and state mandated clearances:

**ALMA DELANEY-CZARNECKI**

**EVAN JUDGE**

**STEFANY LYALL**

**SHANNON MIZIKOSKI**

**CLARK SWITZER**

**DEBORAH SWITZER**

**KENDLE PETERS**

B. That the Board of Directors accepts, with regret, the resignation of the following English as a Second Language Teacher effective November 17, 2023.

**RACHAEL PATRICIO**

**3. SPECIAL EDUCATION**

A. That the Board of Directors appoints the following **Special Education Para-Educators**, as per the LIU Educational Support Professionals Association Agreement: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

**LYA RIVERA**  
**QUATAVIA BLAKE**  
**JACQUELINE FARRELL FISHER**

B. That the Board of Directors appoints the following **Part-Time Job Coach** at the hourly rate of \$24.00/hour, effective date to be determined. All appointments are made pending all state mandated clearances and human resource paperwork:

**JOANN GROVES**

C. That the Board of Directors approves the following appointment as **School Psychologist**, per the LIU Education Association Collective Bargaining Agreement, Step 5, effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**AMANDA GERNHART**

D. That the Board of Directors accepts, with regret, the resignation of the following **Paraprofessional**, effective October 29, 2023:

**LORI AYERS**

E. That the Board of Directors accepts, with regret, the resignation of the following **Paraprofessional**, effective November 10, 2023:

**KRISTY HUMMEL**

F. That the Board of Directors accepts, with regret, the resignation of the following **Special Education Teacher**: effective November 6, 2023.

**LEONARDO BRENNAN**

G. That the Luzerne Intermediate Unit Board of Directors authorizes the following to serve as a **Substitute Teacher** at the discretion of the IU administration effective through June, 2024: at a rate of \$50.00 per day in addition to their regular salary, or at a rate of \$25.00 per half day in addition to their regular salary.

**NICOLE HOLENA**

#### 4. **REQUEST FOR JURY DUTY LEAVE**

A. That the Board of Directors approves the following request for Jury Duty beginning on November 14, 2023 and that she be compensated her daily rate less the amount received for Jury Duty.

**AMY MARIE HOOSE**

B. That the Board of Directors approves the following request for Federal Jury Duty beginning November 13, 2023 and that she be compensated her daily rate less the amount received for Jury Duty.

**TASHYA HUBER**

5. **BOARD POLICY 251- STUDENTS EXPERIENCING HOMELESSNESS AND OTHER EDUCATIONAL INSTABILITY – THIRD READING**

That the Board of Directors approves the **third reading** of board policy #251 related to Students Experiencing Homelessness and Other Educational Instability.

6. **BOARD POLICY 236 – STUDENT ASSISTANCE PROGRAM- THIRD READING**

That the Board of Directors approves the **third reading** of board policy #236 related to Student Assistance Programs.

7. **BOARD POLICY 236.1 – THREAT ASSESSMENT – THIRD READING**

That the Board of Directors approves the **third reading** of board policy #236.1 related to Threat Assessment.

8. **BOARD POLICY REVISION 216 – STUDENT RECORDS – FIRST READING**

That the Board of Directors approves the **first reading** of board policy #216 related to Student Records.

9. **BOARD POLICY 216.1 – SUPPLEMENTAL DISCIPLINE RECORDS – FIRST READING**

That the Board of Directors approves the **first reading** of board policy #216.1 related to Supplemental Discipline Records.

10. **BOARD POLICY 113.4 – CONFIDENTIALITY OF STUDENT EDUCATION INFORMATION – FIRST READING**

That the Board of Directors approves the **first reading** of board policy #113.4 related to Confidentiality of Student Education Information.



**11. REQUEST FOR LEAVE OF ABSENCE**

That the Board of Directors approves the request for Unpaid Leave of Absences: retroactive to November 3, 2023- Half Day, November 6 and 7, 2023.

**EMPLOYEE #1980**

**12. OPERATIONAL SERVICES**

That the Board of Directors authorizes the hourly rate of \$10.00 for the following employees for work beyond the contracted day outlined in the ESP Collective Bargaining Agreement.

**JENNIFER BEAMER**  
**SYDNEY CHASE**

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE SCHOLARSHIP COMMITTEE- LORRAINE FARRELL, CHAIRPERSON; ED SHEMANSKY AND LORI BENNETT.**

**No report.**

**NEXT REGULAR MEETING**

M\_\_\_\_\_ moves and M\_\_\_\_\_ seconds the motion that the next meeting of the Luzerne Intermediate Unit Board of Directors be held on **December 20, 2023 at 6:30 P.M.** in the Auditorium of the Luzerne Intermediate Unit 18, 368 Tioga Avenue, Kingston, PA.

**MOTION TO ADJOURN**

M\_\_\_\_\_ moves and M\_\_\_\_\_ seconds the motion to adjourn.

\_\_\_\_\_  
Joseph Caffrey, Secretary