

**INTERMEDIATE UNIT BOARD OF DIRECTORS**  
**REGULAR MEETING AGENDA**  
**OCTOBER 25, 2023**

President calls the meeting to order.

Pledge of Allegiance.

Moment of Silence.

**ROLL CALL:**

Lorraine Farrell, President – Lake Lehman

Peter Lanza, Vice-President – Northwest Area

Joseph Caffrey, Secretary – Wilkes Barre Area

John Adonizio, Treasurer – Pittston Area

Rick Stevens – Hanover Area

Len Olzinski– Greater Nanticoke Area

Lori Bennett -Tunkhannock Area

Denise Thomas – Wilkes-Barre Area

David James Usavage – Wyoming Valley West

Edward Shemansky – Hazleton Area

Marla Campbell – Crestwood

Philip Campenni– Wyoming Area

Larry Schuler – Dallas

**ADMINISTRATION**

Executive Director, Dr. Anthony Grieco

Assistant to the Executive Director for Student Services, Libby Krokos

Assistant to the Executive Director for District Services, Ty Yost

Solicitor to the Board, Michael Butera

Business Manager, John Gordon

Director of Administrative Services, Joseph DeLucca

Director of Personalized Academy of Learning, Ron Musto

Director of Provider 50, Jennifer Runquist

Director of Policy and Strategic Communications, Nicholas Audi

Director of Human Resources, Douglas Palmieri

**SECRETARY'S REPORT – MR. CAFFREY**

M\_\_\_\_\_ moves and M\_\_\_\_\_ seconds the motion to approve the minutes from the meeting of **September 27, 2023.**

**TREASURER'S REPORT – MR. ADONIZIO**

M\_\_\_\_\_ moves and M\_\_\_\_\_ seconds the following motions:

**September 1, 2023 through September 30, 2023.**

	BEGINNING BALANCES	TOTAL REVENUES	TOTAL EXPENDITURES	BALANCE FORWARD
Luzerne Intermediate Unit – General Fund Nonpublic School Services Program	7,435,454.55	1,672,510.73	6,847,587.31	2,260,377.97
Fund 11 – Act 89 Special Education Department	1,012,309.40	204,884.09	115,871.00	1,101,322.49
Fund 23 – Special Education	210,077.76	1,388,240.69	1,428,094.00	170,224.45
Fund 24 – Transportation	153,192.03	1,180,777.61	650,408.07	683,561.57
School Lunch Program	7.86			7.86
Behavioral Health Program	9,986,844.39	264,371.58	2,078,154.86	8,173,061.11
Payroll Account	476,425.18	3,628,258.12	3,200,846.08	903,837.22
Accounts Payable	5,848.37	-	-	5,848.37
Federal and State Programs:				
TOTAL IDEA PCCD MENTAL HEALTH + SAFETY GRANT -- 9	4,279,005.15 (8,067.00)	-	812,227.13 695.00	3,466,778.02 (8,762.00)
UNITED WAY -- 17	8,067.01	-	7,621.56	445.45
ELECT--37	40,566.57	-	37,451.81	3,114.76
ATSI - 45	48,161.65	-	7,200.00	40,961.65
ARP I ESSER HOMELESS - 50	(171,386.08)	-	5,369.50	(176,755.58)
HOMELESS--51	44,394.88	59,902.16	30,477.70	73,819.34

PA Smart K12 Advancing Grant -- 62	51,679.24	-	15,230.75	36,448.49
ACCESS--63	2,475,715.71	-	9,302.37	2,466,413.34
CSI -- 64	6,530.00	-	4,500.00	2,030.00
TITLE III---73	(3,185.60)	6,426.02	4,492.77	(1,252.35)
EANS NONPUBLIC FUNDING -- 85	845,670.01	-	109,779.41	735,890.60
EANS II NONPUBLIC FUNDING - 87	519,597.30	125,814.67	39,482.69	605,929.28

The following programs had no expenditures for the month of September 2023:

TITLE I DELINQUENT CHILDREN	-	12,883.06	-	12,883.06
ARP ESSER - 16	252,045.29	-	-	252,045.29
OBERKOTTER -- 20	26,086.70	-	-	26,086.70
STEM -- 27	94,144.73	13,500.00	-	107,644.73
PREK COUNTS -- 28	(198,158.65)	-	-	(198,158.65)
CDT Focus - State -- 39	1,400.00	-	-	1,400.00
SOW DATA GOVERNANCE -- 40	8,966.66	-	-	8,966.66
SOW SBI -- 41	62,006.58	-	-	62,006.58
SOW SCHOOL CLIMATE/FED EQUITY -- 43	30,801.01	-	-	30,801.01
SOW SAFE SCHOOLS -- 44	42,711.92	-	-	42,711.92
SOW STEM State - 47	26,807.04	-	-	26,807.04
ARPII ESSER HOMELESS -- 52	35,498.33	-	-	35,498.33
PA DOH COVID FUNDING - 72	328,041.54	-	-	328,041.54
TITLE I FOSTER CARE-- 80	2,763.64	8,000.00	-	10,763.64

**SEPTEMBER FEDERAL AND STATE REVENUES**

TITLE III LANGUAGE INSTRUCTION	6,426.02
TITLE I IMPROVING BASIC PROGRAMS	8,000.00
DELINQUENT CHILDREN	12,883.06
HOMELESS CHILDREN & YOUTH	59,902.16
ARP EANS	125,814.67
TOTAL SUBSIDY	213,025.91

**SEPTEMBER 2023 REVENUES**

AETNA	305.33	2023/2024 OUTPATIENT SERVICES
COMMUNITY CARE WIRE TRANSFER	189,750.00	2023/2024 SBBH PROGRAMS
DALLAS SD	110.85	TRANSPERFECT
LAKE LEHMAN	25,397.91	2023/2024 SPECIAL EDUCATION SERVICES
LAKE LEHMAN	2,172.06	2023/2024 PARTIAL HOSPITALIZATION
LAKE LEHMAN	6,247.00	2023/2024 LIGHTHOUSE ACADEMY
LAKE LEHMAN	3,780.00	2023/2024 PAL PROGRAM
LAKE LEHMAN	8,134.00	2023/2024 THERAPEUTIC AUTISTIC SUPPORT
LIU EMPLOYEE	10,047.75	HEALTH INSURANCE REIMBURSEMENT
LIU EMPLOYEE	874.96	TUITION REFUND
NANTICOKE AREA	5,189.43	2023/2024 SPECIAL EDUCATION SERVICES
NANTICOKE AREA	40,590.00	2023/2024 PAL PROGRAM
NANTICOKE AREA	121,816.50	2023/2024 LIGHTHOUSE ACADEMY
NANTICOKE AREA	14,879.99	2023/2024 DUAL DIAGNOSIS
NBHCC WIRE TRANSFER	54,460.01	2023/2024 BEHAVIORAL HEALTH
PITTSTON AREA SD	142,763.70	2023/2024 SPECIAL EDUCATION SERVICES
PITTSTON AREA SD	18,300.00	2022/2023 PALS PROGRAM
PITTSTON AREA SD	20,628.00	2022/2023 BEHAVIORAL HEALTH
THIRD PARTY INSURANCE	16,023.64	2023/2024 OUTPATIENT SERVICES
TSA CONSULTING GROUP	16.50	REFUND
TUNKHANNOCK	21,073.84	2023/2024 SPECIAL EDUCATION SERVICES
UMP	385.30	2023/2024 OUTPATIENT SERVICES
UMR	528.40	2023/2024 OUTPATIENT SERVICES
UNITED BEHAVIORAL HEALTH	54.65	2023/2024 OUTPATIENT SERVICES
UNITED BEHAVIORAL HEALTH	104.59	2023/2024 OUTPATIENT SERVICES
UNITED BEHAVIORAL HEALTH	94.46	2023/2024 OUTPATIENT SERVICES
UPMC INSURANCE SERVICES	97.47	2023/2024 OUTPATIENT SERVICES
WBCTC	8,668.36	2022/2023 NEPA WAN

WILKES BARRE AREA	26,063.25	2022/2023 ESL SERVICES
WIRE TRANSFER	817,838.90	2022/2023 RETIREMENT
WIRE TRANSFER	202,183.66	2023/2024 ACT 89 NONPUBLIC
WYOMING AREA	62,904.90	2023/2024 SPECIAL EDUCATION SERVICES
WYOMING VALLEY WEST	164,005.50	2022/2023 SPECIAL EDUCATION SERVICES
WYOMING VALLEY WEST	4,380.00	2022/2023 PALS PROGRAM
WYOMING VALLEY WEST	2,896.09	2022/2023 PARTIAL HOSPITALIZATION
WYOMING VALLEY WEST	43,729.00	2022/2023 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	4,067.00	2022/2023 THERAPEUTIC AUTISTIC SUPPORT

**EXECUTIVE DIRECTOR'S REPORT – DR. ANTHONY GRIECO**

Ladies and Gentlemen of the Board:

M\_\_\_\_\_ moves and M\_\_\_\_\_ seconds the report of the Executive Director and that it be made part of the minutes.



**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE BUILDING AND GROUND COMMITTEE- JOHN ADONIZIO, CHAIRPERSON; RICK STEVENS AND LARRY SCHULER.**

M\_\_\_\_\_moves and M\_\_\_\_\_seconds the following motions:

**1. AGREEMENTS**

A. That the Luzerne Intermediate Unit Board of Directors authorizes the agreement for the removal of snow for \$225.00 per plow at the Administration Building Lot; \$65.00 per plow at the Annex Building and \$50 per plow at the REAL Academy. Salting shall be \$150.00 for the Administrative lot, \$50.00 for the Annex Building and REAL Academy. Shoveling shall be \$100 per shovel at the Administration Building, \$75 per shovel at the Annex Building and REAL Academy with the following provider.

**WA MATERIALS**

B. That the Luzerne Intermediate Unit Board of Directors authorizes the agreement for the removal of snow for \$375.00 (0.5"-4"), \$575.00 (3"-6"), \$625.00 (6"-12") and \$750.00 (12"+) per plow at the Lighthouse Academy and \$230.00 (0.5"-4"), \$290.00 (3"-6"), \$325.00 (6"-12") and \$390.00 (12"+) per plow at the PAL Program. Salting shall be \$275.00 for the Lighthouse Academy and \$175.00 for the PAL Program. Shoveling shall be \$120.00 per shovel at the Lighthouse Academy and \$100.00 per shovel at the PAL Program with the following provider.

**BYRA FENCE CO.**

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE EDUCATION COMMITTEE – DAVID USAVAGE, CHAIRPERSON; RICK STEVENS AND LORI BENNETT.**

**No report.**

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE FINANCE COMMITTEE-DAVID USAVAGE, CHAIRPERSON; DENISE THOMAS AND MARLA CAMPBELL**

M\_\_\_\_\_moves and M\_\_\_\_\_seconds the following motions:

**1. AGREEMENTS**

A. That the Board of Directors authorizes the Executive Director to enter into a linkage agreement with the following agency as required for licensure for that agency.

**YOUTH ADVOCATE PROGRAMS INC.**

B. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following School Districts for Therapeutic Partial Hospitalization services for the 2023-2024 school year.

**TUNKHANNOCK SCHOOL DISTRICT**  
**CRESTWOOD SCHOOL DISTRICT**

C. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following Intermediate Unit for billing and consultative services.

**NORTHEASTERN EDUCATIONAL INTERMEDIATE UNIT #19**

D. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following Schools to provide Intensive Behavioral Health Services (IBHS) for the 2023-2024 school year.

**LIGHTHOUSE ACADEMY**  
**HANOVER AREA SCHOOL DISTRICT**  
**GREATER NANTICOKE AREA SCHOOL DISTRICT**

E. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to provide teacher evaluator services for Early Childhood Education teachers, at the rate of \$300.00 per evaluation: effective for the 2023/2024 school year.

**PAUL STEFANI**

F. That the Board of Directors authorizes the Executive Director to enter into a Relationship Agreement with the following clearinghouse company to submit commercial medical billing claims for the Behavioral Health Department.

**VERADIGM**

G. That the Board of Directors authorizes the Executive Director to enter into an affiliation agreement with the following University to provide practicum and internship experiences for 1 year from the signature date.

### **MARYWOOD UNIVERSITY**

H. That the Board of Directors authorizes the Executive Director to enter into an agreement where the following entity to provide professional development services to the SHINEonPA Ecosystem PAsmart Grant Cohort of libraries and community centers in the Luzerne County region. The agreement will run from October 25, 2023 through March 31, 2024 and will be paid to the entity a sum not to exceed \$10,750 from PAsmart Advancing Grant funds.

### **LUZERNE COUNTY COMMUNITY COLLEGE**

I. That the Board of Directors approves the following agreement between the Luzerne Intermediate Unit and **Epitomax** for a new environment set up to assist IU #19 with EMR services at a one-time cost of \$6,480.

J. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to provide teacher evaluator services for Pre-K Counts teachers, at the rate of \$550.00 per evaluation: effective for the 2023/2024 school year.

### **LITTLE PEOPLE DAYCARE**

## **2. AFFILIATION AGREEMENT**

That the Board of Directors authorizes the Executive Director to enter into a program affiliation agreement to provide the opportunity for dual enrollment in courses to obtain a Master of Education in Special Education degree in addition to PA Special Education certification.

### **KINGS COLLEGE**

## **3. FILING OF FINAL EXPENDITURE REPORT**

That the Board of Directors authorizes the Secretary to file the PDE-2115 **Special Education Final Expenditure Report** for the fiscal year ended June 30, 2023, with the Pennsylvania Department of Education - Bureau of Budget and Management, Division of Basic Education Fiscal Administration.

## **4. ANNUAL FINANCIAL REPORT**

That the Board of Directors authorizes the Executive Director to submit form PDE-2056, Intermediate Unit Financial Report for the fiscal year ended June 30, 2023 with the Pennsylvania Department of Education's Comptroller's Office.

**5. PAYMENT FOR CONTINUING PROFESSIONAL EDUCATION CREDIT COURSES**

That the Board of Directors authorizes payment for the following **3 credit, 90 hour continuing Professional Education Credit Courses**:

“**Achieving Excellence 14 Things that Matter Most**” this course was taught by Colleen Anzio from September 14 to October 16, 2023. Payment to Colleen Anzio in the amount of \$200 for 2 students.

**6. TUITION REIMBURSEMENTS**

A. That the Board of Directors amend the following motion from September 27, 2023.

*That the Board of Directors authorizes the reimbursements of tuition in accordance with the Act 93 Agreement, in the total amount of **\$10,368.00**.*

**ACT 93**

**NANCY HICKOK**

*Wake Forest University*

*6 Graduate Credits at 80% credit maximum of \$1,610 per credit.*

***\$7,728.00 reimbursable***

**JOANN PEPSIN**

*Delaware Valley University*

*6 Graduate Credits at 80% credit maximum of \$550 per credit.*

***\$2,640.00 reimbursable***

**The amended motion shall read:**

That the Board of Directors authorizes the reimbursements of tuition in accordance with the Act 93 Agreement, in the total amount of **\$9,488.00**.

**ACT 93**

**NANCY HICKOK**

*Wake Forest University*

*6 Graduate Credits at 80% credit maximum of \$1,610 per credit.*

***\$7,728.00 reimbursable***

**JOANN PEPSIN**

*Delaware Valley University*

*4 Graduate Credits at 80% credit maximum of \$550 per credit.*

***\$1,760.00 reimbursable***

B. That the Board of Directors authorizes the reimbursement of tuition in accordance with the Act 93 Agreement, in the total amount of **\$447.20**.

**ACT 93**

**TARA BRUZA**

East Stroudsburg University

1 Graduate Credit at 80% credit maximum of \$559 per credit.

**\$447.20 reimbursable**

**7. CONTRACT RENEWAL**

That the Board of Directors authorizes the Executive Director to renew the contract with the following for elevator service and repair at the Lighthouse Academy, for \$1,857.00 annually, beginning November 2, 2023 and ending November 2, 2024.

**TOTAL ACCESS**

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE TRANSPORTATION COMMITTEE; LEN OLZINSKI, CHAIRPERSON; ED SHEMANSKY AND MARLA CAMPBELL.**

M \_\_\_\_\_ moves and M \_\_\_\_\_ seconds the following motions:

**TRANSPORTATION CONTRACTS ADJUSTMENTS**

That the following negotiated transportation routes for the 2023-2024 Luzerne Intermediate Unit Transportation Program be approved as reviewed and recommended by the Executive Director and Administrative Services Director. The Luzerne Intermediate Unit reserves the right to renegotiate the award in the event that any students are to be added, dropped, addresses changed, or locations changed. The Pennsylvania State Transportation Formula determines the amounts and the Transportation Department has checked mileage. A payment of \$32.00 per day is included in the contracted amount for all aides, and \$40.00 per day is included in the contract amount for routes requiring vans with lifts.

**SPECIAL TRANSPORTATION 2022-2023**

**AUGUST 2023**

**CONSTANCE KOZO-O'BRIEN – 11 MEMORIAL ST.- EXETER, PA 18643**

**CO-ROUTE-1**-Awarded at the daily rate of **\$82.95** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.

**FRANK CIAVARELLA – 326 LEE PARK AVE, HANOVER TWP, PA 18706**

**FJ-ROUTE-1**-Awarded at the daily rate of **\$329.96** effective **August 29, 2023**. This route transports students from the Tunkhannock Area School District.

**KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST, WILKES BARRE, PA 18702**

**KV-ROUTE-1**-Awarded at the daily rate of **\$133.53** effective **August 22, 2023**; then adjusted to **\$278.85** effective **August 28, 2023**, student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-2**-Awarded at the daily rate of **\$139.06** effective **August 22, 2023**; then adjusted to **\$262.36** effective **August 28, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-3**-Awarded at the daily rate of **\$153.97** effective **August 28, 2023**; then adjusted to **\$225.94** effective **August 30, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-4**–Awarded at the daily rate of **\$213.21** effective **August 28, 2023**; then adjusted to **\$233.31** effective **August 30, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-5**–Awarded at the daily rate of **\$287.15** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.

**KV-ROUTE-6**–Awarded at the daily rate of **\$295.95** effective **August 28, 2023**; then adjusted to **\$270.31** effective **August 29, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area, Pittston Area and Wyoming Area School Districts.

**LEGGIERI TRANSPORTATION, LLC-12 WEST LIBERTY ST, HANOVER TWP, PA 18706**

**BL-ROUTE-1**–Awarded at the daily rate of **\$262.74** effective **August 21, 2023**. This route transports students from the Wilkes Barre Area School District.

**MARIE O’MALLEY – 312 TAFT AVE –HARDING, PA 18643**

**MO-ROUTE-1** – Awarded at the daily rate of **\$115.86** effective **August 24, 2023**. This route transports students from the Wilkes Barre Area District.

**RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640**

**RT-ROUTE-1**–Awarded at the daily rate of **\$156.06** effective **August 21, 2023**. This route transports students from the Pittston Area School District.

**RT-ROUTE-2**–Awarded at the daily rate of **\$145.24** effective **August 28, 2023**; then adjusted to **\$161.55** effective **August 29, 2023**; student added, mileage increased; then adjusted to **\$172.97** effective **August 30, 2023**; student added, mileage increased; then adjusted to **\$180.15** effective **August 31, 2023**; student added, mileage increased. This route transports students from the Dallas School District.

**RT-ROUTE-3**–Awarded at the daily rate of **\$260.89** effective **August 24, 2023**. This route transports students from the Greater Nanticoke Area and Wyoming Area School Districts.

**RT-ROUTE-4**–Awarded at the daily rate of **\$159.27** effective **August 28, 2023**; then adjusted to **\$165.98** effective **August 31, 2023**; student added, mileage increased. This route transports students from the Wyoming Area and Dallas School Districts.

**RT-ROUTE-5**–Awarded at the daily rate of **\$186.68** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-6**–Awarded at the daily rate of **\$116.49** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.



**RT-ROUTE-7**-Awarded at the daily rate of **\$114.64** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-8**-Awarded at the daily rate of **\$48.18** effective **August 28, 2023**. This route transports students from the Wilkes Barre Area School District.

**RT-ROUTE-9**-Awarded at the daily rate of **\$114.27** effective **August 30, 2023**. This route transports students from the Wilkes Barre Area School District.

### **SEPTEMBER 2023**

#### **CONSTANCE KOZO-O'BRIEN – 11 MEMORIAL ST.- EXETER, PA 18643**

**CO-ROUTE-1**-Adjusted to the daily rate of **\$261.43** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

#### **FRANK CIAVARELLA – 326 LEE PARK AVE, HANOVER TWP, PA 18706**

**FJ-ROUTE-1**-Adjusted to the daily rate of **\$119.53** effective **September 20, 2023**. Student dropped, mileage decreased. This route transports students from the Dallas School District.

#### **JOE CASTRIGNANO – 22 LEE PARK AVE, HANOVER TWP, PA 18706**

**JC-ROUTE-1** Awarded at the daily rate at **\$50.32** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

#### **MARIE O'MALLEY – 312 TAFT AVE –HARDING, PA 18643**

**MO-ROUTE-1** – Adjusted to the daily rate of **\$121.95** effective **September 22, 2023**. This route transports students from the Wilkes Barre Area District.

#### **PATRICIA KAMOR-702 SUSQUEHANNA AVE-EXETER, PA 18643**

**PK-ROUTE-1**-Awarded at a daily rate of **\$87.33** effective **September 7, 2023**. This route transports students from the Wilkes Barre Area School District.

#### **THE WRIGHT TRANSPORTATION – 62 WILLOW ST, PLYMOUTH, PA 18651**

**TW-ROUTE-1**-Awarded at the daily rate of **\$75.03** effective **September 5, 2023**; then adjusted to **\$197.76** effective **September 7, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Greater Nanticoke Area School Districts.

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND PERSONNEL  
COMMITTEE-PETER LANZA, CHAIRPERSON; PHILIP CAMPENNI AND DENISE  
THOMAS.**

M\_\_\_\_\_moves and M\_\_\_\_\_seconds the following motions:

**1. BEHAVIORAL HEALTH**

A. That the Board of Directors approves the following part-time appointments to the Behavioral Health Department as a Behavioral Health Technician (BHT); at an hourly rate of \$17.50: All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**REGINA BONOMO**  
**KAREN ADAMSKI**

B. That the Board of Directors approves the following part-time Mental Health Worker (MHW) to the Outpatient Services, at an hourly rate of \$25.00: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**JESSICA HARTMAN**

C. That the Board of Directors approves the following part-time Licensed Mental Health Professional (MHP) to the Outpatient Services, at an hourly rate of \$35.00: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**REBECCA BARBER**

D. That the Board of Directors approves the following part-time Licensed Mental Health Professional (MHP) to the Outpatient Services, at an hourly rate of \$31.16: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**GENESIS ROQUE**

E. That the Board of Directors approves the following part-time appointments to the Mehoopany Lighthouse as a Behavioral Health Technician (BHT); at an hourly rate of \$17.50: All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**ISABELLA PATSCHES**  
**ELIZABETH KUDER**

F. That the Board of Directors accepts the following full-time Behavioral Health Technician (BHT) position refusal.

**ASHLEY FISCHETTI**

G. That the Board of Directors accepts the following part-time Behavioral Health Technician (BHT) position refusal.

**DARLISHA LEE**

H. That the Board of Directors accepts, with regrets the resignation of the following full-time Behavioral Health Technician (BHT): effective October 20, 2023.

**ALICIA BALINT**

I. That the Board of Directors accepts, with regrets, the resignation of the following full-time Mobile Therapist (MT) for Community and School Based Behavioral Health Team (CSBBH): effective November 10, 2023.

**DANIELLE CONNELL**

J. That the Board of Directors approves the following student from Marywood University for an unpaid Practicum of 100 hours within the Behavioral Health Department from January 16, 2024 to May 14, 2024. All appointments are pending receipt of all state mandated clearances and human resource documentation:

**JESSICA HOBAN**

K. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for a Behavioral Health Technician (BHT) for the Dual Diagnosis Classroom, under the agreement between Luzerne Intermediate Unit and the Intermediate Unit Education Association for Behavioral Health, at a yearly rate to be determined by the contract. Effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**LYNN RAVE**

L. That the Board of Directors approves the following full-time Act 93 appointment in the Behavioral Health Department for Mobile Therapy (MT) for the Community and School Based Behavioral Health Team (CSBBH) at a yearly rate of \$44,000.00. Effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**NICOLE NICKOLICH**  
**AMANDA TOMLINSON**

M. That the Board of Directors approves the following part-time appointments to the Behavioral Health Department as a Behavioral Health Technician (BHT); at an hourly rate of \$17.50: Effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**AMANDA WERTS**  
**AMY BORIS**

**2. BUSINESS OFFICE**

A. That the Board of Directors accepts, with regret, the retirement of the following Payroll Coordinator: effective July 19, 2024.

**WENDY HENDERSHOT**

B. That the Board of Directors approves a \$5,000.00 stipend for the administration and fiscal oversight of the Emergency Assistance to Non-Public Schools (EANS) Program for the 2023-2024 School Year.

**TARA PISANO**

**3. OFFICE OF PROFESSIONAL LEARNING**

A. That the Board of Directors approves the hiring of the following part-time English as a Second Language (ESL) teacher for the 2023-24 school year, at the hourly rate of \$31.16, for a maximum of 29.5 hours per week, without benefits pending receipt of all required paperwork and state mandated clearances.

**MELISSA DALE**

B. That the Board of Directors approves compensation to the following ESL teacher for participation up to 14 hours of WIDA Professional Development and Training, at the rate of \$31.16 per hour to be completed no later than November 30, 2023.

**MELISSA DALE**

C. That the Board of Directors acknowledges and accepts the resignation of the following due to her passing on October 6, 2023.

**JOAN DILLON**

D. That the Board of Directors approves the following appointments to the Guest Teacher Program for **2023/2024** school year with a daily rate applicable to the district in which they are assigned, and that all placements and locations are provisional pending receipt of all required paperwork and state mandated clearances:

**MARY ELLEN JOLLEY**  
**KRISTEN MASIELLO**  
**SARA TOMSICK**  
**JESSE DUNAWAY**

**4. OPERATIONAL SERVICES**

A. That the Board of Directors amend the following motion from August 2, 2023:

*That the Board of Directors authorizes the following part-time position of Custodial/Maintenance at an hourly rate of \$15.00/hour. Effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.*

**SYDNEY CHASE**

The amended motion will read:

That the Board of Directors authorizes the following Full-Time position of Custodial/Maintenance at a salary to be determined by the Support Staff Collective Bargaining Agreement: effective October 30, 2023: All appointments are made pending all state mandated clearances and human resource paperwork.

**SYDNEY CHASE**

B. That the Board of Directors authorizes the payment to the following employees for work outside of their contracted day as per LIU ESP Collective Bargaining Agreement at the hourly rate of \$11.00:

**ESTHER ANDERSON**  
**STEPHANIE MCGRADY**  
**PATTY DEANGELO**

**5. SPECIAL EDUCATION**

A. That the Board of Directors accepts, with regret, the resignation of the following Special Education Paraprofessional: effective date September 29, 2023:

**TINA TKACH**

B. That the Board of Directors accepts, with regret, the resignation of the following Part-Time Job Mentor: effective date October 13, 2023.

**LISA JANISON**

C. That the Board of Directors appoints the following **Part-Time Job Coaches** at the hourly rate of \$24.00/hour: effective date to be determined. All appointments are made pending all state mandated clearances and human resource paperwork:

**DOROTHY CONWAY**  
**CATHARINE FAHEY**

D. That the Board of Directors appoints the following **Special Education Para-Educators**, as per the LIU Educational Support Professionals Association Agreement: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

**MARISOL CURTIS**  
**MIKAELA HARRIS**  
**SANDRA WEGRZYNOWICH**

E. That the Board of Directors approves the following students from the **University of Scranton** to complete their fieldwork placements in teaching at the Lighthouse Academy, effective date October 30, 2023 through November 17, 2023, at the discretion of LIU Special Education Supervisors and pending all appropriate clearances.

**Student:** LAURA SCANLON  
**Teacher:** KELLY ORZELLO – DUAL DIAGNOSIS

**Student:** BRIDGET WARREN  
**Teacher:** CHARLES HAMPTON – AUTISTIC SUPPORT

**Student:** ANDREA FILACHEK  
**Teacher:** JACKIE LOWE-PAUPST – EMOTIONAL SUPPORT

**Student:** JESSICA NOTARI  
**Teacher:** MARY BEWARD – PARTIAL HOSPITALIZATION

**Student:** DANIELLE RAFFA  
**Teacher:** KRISTIN DAVENPORT – EMOTIONAL SUPPORT

**Student:** VALERIE ALFARO  
**Teacher:** JANELLE GAITERI – DUAL DIAGNOSIS

F. That the Luzerne Intermediate Unit Board of Directors authorizes the following to serve as a **Substitute Teacher(s)** at the discretion of the IU administration effective through June, 2024: at a rate of \$50.00 per day in addition to their regular salary, or at a rate of \$25.00 per half day in addition to their regular salary.

**LINDA M GRODZKI**  
**SAMANTHA S JABLONSKI**  
**GIONNA M CARMELENGO**

G. That the Board of Directors approves the following appointment to Management Services Office Assistant position at a rate determined by the LIU Educational Support Professionals' Association Contract: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**KAREN MEEKS**

H. That the Board of Directors approves the following appointments as **Special Education Teacher**, per the LIU Education Association Collective Bargaining Agreement, effective date to be determine. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

**MARIA SAGLIOCCO BLASKO**  
**KARA LUKACHINSKY**

**6. REQUEST FOR JURY DUTY LEAVE**

That the Board of Directors approves the following requests for Jury Duty effective October 30, 2023 and that they be compensated their daily rate less the amount received for Jury Duty.

**KIMBERLY A PIRILLO**  
**KIMBERLY POHLIDAL**

**7. REQUEST FOR ASSOCIATION DAY**

That the board of Directors approves the Association Day for the following member of the LIU Professional Employee Association:

**KERRIE BASARA** – October 12, 2023 – Full Day

**8. BOARD POLICY 346-WORKERS' COMPENSATION – THIRD READING**

That the Board of Directors approves the **third reading** of board policy #346 related to Workers' Compensation.

**9. BOARD POLICY 546 – WORKERS' COMPENSATION – THIRD READING**

That the Board of Directors approves the **third reading** of board policy #546 related to Workers' Compensation.

10. **BOARD POLICY 251- STUDENTS EXPERIENCING HOMELESSNESS AND OTHER EDUCATIONAL INSTABILITY – SECOND READING**

That the Board of Directors approves the **second reading** of board policy #251 related to Students Experiencing Homelessness and Other Educational Instability.

11. **BOARD POLICY 236 – STUDENT ASSISTANCE PROGRAM- SECOND READING**

That the Board of Directors approves the **second reading** of board policy #236 related to Student Assistance Programs.

12. **BOARD POLICY 236.1 – THREAT ASSESSMENT – SECOND READING**

That the Board of Directors approves the **second reading** of board policy #236.1 related to Threat Assessment.



**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE SCHOLARSHIP COMMITTEE- LORRAINE FARRELL, CHAIRPERSON; ED SHEMANSKY AND LORI BENNETT.**

No report.

**NEXT REGULAR MEETING**

M \_\_\_\_\_ moves and M \_\_\_\_\_ seconds the motion that the next meeting of the Luzerne Intermediate Unit Board of Directors be held on **November 15, 2023 at 6:30 P.M.** in the Auditorium of the Luzerne Intermediate Unit 18, 368 Tioga Avenue, Kingston, PA.

**MOTION TO ADJOURN**

M \_\_\_\_\_ moves and M \_\_\_\_\_ seconds the motion to adjourn.

\_\_\_\_\_  
Joseph Caffrey, Secretary