

**LUZERNE
INTERMEDIATE
UNIT #18**

**SECTION: COMMUNITY
TITLE: NON-SCHOOL
ORGANIZATION/GROUPS/
INDIVIDUALS
ADOPTED: NOVEMBER 20, 2002
REVISED: NOVEMBER 18, 2015**

913. NONSCHOOL ORGANIZATIONS/GROUPS/INDIVIDUALS	
1. Purpose	Any requests from non-school organizations, groups or individuals seeking to have students participate in or be informed of the opportunity to participate in non-school-sponsored activities, awards or scholarships shall be governed by this policy.
2. Definitions Pol. 220	<p>Nonschool organizations, groups or individuals – those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a non-school organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials.</p> <p>Nonschool materials – any printed or written materials prepared by non-school organizations, groups or individuals for posting or general distribution which are not prepared as a part of the curricular programs of the Intermediate Unit. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, non-school organization websites and the like.</p> <p>Distribution – handing non-school written materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of non-school written materials to others while on school property or during school functions. When email, text messaging or other technological delivery is used as a means of distributing or accessing non-school written materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy.</p> <p>Posting – publicly displaying non-school written materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on school-sponsored websites, through other school-owned technology and the like.</p>

	<p>Prohibited activities and materials – activities and materials which:</p> <ol style="list-style-type: none"> 1. Are libelous, defamatory, obscene, lewd, vulgar, or profane. 2. Violate federal, state or local laws. 3. Violate Board policy or Intermediate Unit procedures. 4. Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as tobacco, alcohol or illegal drugs. 5. Incite violence. 6. Advocate use of force or urge violation of federal, state or municipal law, Board Policy or Intermediate Unit procedures. 7. Interfere with or advocate interference with the rights of any individual or the orderly operation of the schools and their programs.
<p>3. Authority Pol. 707</p>	<p>It is the policy of the Board that Intermediate Unit facilities be used in accordance with the guidelines established in Board policy.</p>
<p>SC 914-A</p>	<p>The Board prohibits the use of students and staff members for advertising or promoting non-school organizations, groups or individuals during instructional time or at school-sponsored locations or events not otherwise open to non-school organizations, groups or individuals.</p>
<p>4. Delegation of Responsibility</p>	<p>The Executive Director or designee shall be responsible for carrying out the provisions of this policy, unless otherwise specifically noted in this policy.</p>
<p>5. Guidelines</p>	<p><u>Nonschool Activities/Materials</u></p> <p>The Board recognizes the social and educational values that may be derived from student participation in various activities sponsored by non-school organizations, groups or individuals, but specifies that unreasonable demands on the time and energies of students and staff by such entities during school hours, or at school-sponsored activities be prevented.</p> <p>Requests for student participation in non-school organizations, groups or individually sponsored activities must be made in writing to the Executive Director or designee in accordance with administrative regulations, written announcements and this policy.</p>

<p>Pol. 121</p> <p>SC 775</p>	<p>Activities sponsored by non-school organizations, groups or individuals may not occur, and non-school written materials may not be used, during instructional time or school-sponsored activities unless they are of educational value to the Intermediate Unit’s educational program, they benefit students or the school community, and they are factually accurate. Prohibited activities or materials may never be used.</p> <p>Where the non-school entity is a for-profit entity that will benefit commercially from an activity or distribution of its material during instructional time, other factors must outweigh the commercial benefit to the non-school entity; and the Board must approve proposals that would commercially benefit a for-profit entity.</p> <p>A review of any activities or non-school written materials under this policy shall not discriminate on the basis of content or viewpoint, except that prohibited activities or materials will be rejected, as will any activities or materials that do not comply with Board policy, administrative regulations, or written announcements relating to the proposed non-school-sponsored activity or materials.</p> <p>The Board prohibits distribution and posting of non-school materials by any non-school organizations, groups or individuals.</p> <p>Participating students may not leave the school unless the Board policy for field trips has been followed or the Board has granted special permission.</p> <p><u>Fundraising</u></p> <p>Fundraising by non-school organizations, groups or individuals is prohibited on school property or in the name of the Intermediate Unit.</p> <p>Where activities or materials otherwise comply with this policy, administrative regulations and written announcements, fundraising activities may be announced.</p> <p>Directory information regarding students or staff may only be released in accordance with law and Board policy. Directory information for students or staff members will not be released to non-school organizations, groups or individuals that seek this information for the purpose of fundraising.</p> <p><u>Scholarships/Awards</u></p> <p>The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students; but, in accepting such offers, the Board directs that established criteria be observed.</p>
-------------------------------	---

<p>Pol. 216</p>	<p>No information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is eighteen (18), or the parents/guardians of a student who is younger, in accordance with the Board's policy on student records.</p> <p>The scholarship or award, and any pertinent restrictions, shall be approved by the Board.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 775, 779, 914-A</p> <p>Board Policy – 000, 121, 216, 220, 707</p> <p>NOTE: When a student requests to personally distribute or post materials or originated other activities described in this policy, Board Policy 220, Student Expression/Distribution and Posting of Materials will be used to regulate Intermediate Unit decisions and actions.</p>
-----------------	--