

**LUZERNE
INTERMEDIATE
UNIT #18**

**SECTION: LUZERNE INTERMEDIATE
UNIT EMPLOYEES
TITLE: EMERGENCY EVACUATION OF
SCHOOLS
ADOPTED: DECEMBER 21, 2005
REVISED: FEBRUARY 26, 2014**

805. Emergency Evacuation of Schools	
1. PURPOSE	<p>The Intermediate Unit’s system of emergency preparedness shall ensure that:</p> <ol style="list-style-type: none"> 1. Health and safety of students and staff are safeguarded. 2. Time necessary for instructional purposes is not unduly diverted. 3. Minimum disruption occurs to the education program.
SC 1518	<ol style="list-style-type: none"> 4. Students are taught to respond appropriately to emergency situations.
2. AUTHORITY	The Board directs that established policy shall be followed for emergency evacuations that affect the operation of the intermediate unit.
3. GUIDELINES	All threats to the safety of the intermediate unit shall be identified by appropriate personnel and responded to promptly, in accordance with the plan for emergency preparedness as promulgated by the Executive Director or designee.
School Code 1517. 1518	<p><u>Memorandum of Understanding</u></p> <p>As required by state law and regulation as an essential element of the emergency preparedness plan, the Executive Director shall execute a memorandum of understanding (MOU) with each local police department that has jurisdiction over Intermediate Unit property. The MOU shall be signed by the Executive Director and local police chief.</p> <p>The MOU shall comply with state law and regulations and state procedures to be followed regarding incidents that include, but are not limited to, acts of violence, weapons, terroristic threats, controlled substances, alcohol and tobacco.</p> <p>Every two (2) years, the MOU shall be updated by the Executive Director or designee, re-executed with the local police department and filed with the Office of Safe Schools. The terms of the MOU shall be communicated to and adopted by the Board at each two (2) year update.</p>