

**LUZERNE
INTERMEDIATE
UNIT #18**

**SECTION: FINANCES
TITLE: PAYROLL DEDUCTIONS
ADOPTED: NOVEMBER 20, 2002
REVISED: FEBRUARY 24, 2016**

615. PAYROLL DEDUCTIONS	
1. Purpose	The Board may, at its discretion, act on behalf of individual employees to deduct a certain amount from the employee's paycheck and to remit an equal amount to an agent designated by the employee. It is the intent of this policy to designate those purposes not otherwise mandated by law for which the Board is willing to act on behalf of the employee.
2. Authority SC 513	No deduction may be made from the wages of an employee except for federal, state or local income tax, PA unemployment, social security and School Employees; Retirement Fund without proper authorization by the employee.
SC 513	The Board shall permit deductions from an employee's paycheck upon proper authorization on the appropriate form for the purposes specified in applicable bargaining agreements.
School Code 513	