

**LUZERNE
INTERMEDIATE
UNIT #18**

**SECTION: PROFESSIONAL EMPLOYEES
TITLE: RESPONSIBILITY FOR STUDENT
WELFARE
ADOPTED: NOVEMBER 20, 2002
REVISED: SEPTEMBER 24, 2014**

440. RESPONSIBILITY FOR STUDENT WELFARE	
1. Purpose	This policy establishes guidelines for ensuring adequate consideration of student welfare.
2. Delegation of Responsibility	The Executive Director or designee shall prepare and promulgate guidelines to ensure the maintenance of standards to protect student welfare.
3. Guidelines	<p>The Executive Director shall prepare and promulgate guidelines to ensure the maintenance of the following standards:</p> <ol style="list-style-type: none">1. Each professional employee shall maintain a standard of care and concern for the supervision, control and protection of students commensurate with assigned duties and responsibilities.2. A professional employee should not voluntarily assume responsibility for duties s/he cannot reasonably perform. Such voluntary assumption carries the same responsibilities as assigned duties.3. Each teacher shall provide proper instruction in the safety matters presented in assigned curriculum guides.4. Each employee has the responsibility to immediately report to the program supervisor an accident or a safety hazard s/he detects.5. An employee may not send students on any personal errands.6. A student shall not be required to perform work or services that may be detrimental to his/her health. <p>Teachers and other professional employees are responsible for the safety of students in their charge. Each employee shall be in the classroom or at an assigned station at all times or shall ensure that another employee is temporarily in charge.</p>

The following guidelines are provided to minimize the occurrence of situations in which staff members may incur liability for their acts with relation to students:

1. Never leave class unattended while students are in room.
2. Accompany class wherever it is assigned and remain with it until supervision is assumed by another responsible person.
3. Do not permit students to use equipment in the classroom which has not been approved for school use.
4. Report promptly unsafe equipment or conditions to the **program** supervisor.
5. Organize classroom materials and equipment so as to minimize danger of injury to students and to self.
6. In general, exercise good judgment when assigning tasks to students to prevent bodily harm and damage to property.