

**LUZERNE  
INTERMEDIATE  
UNIT #18**

**SECTION: LUZERNE INTERMEDIATE  
UNIT EMPLOYEES**

**TITLE: JURY DUTY**

**ADOPTED: NOVEMBER 20, 2002**

**REVISED: JUNE 18, 2014**

342. JURY DUTY	
1. AUTHORITY 42 PA. C.S.A. 4563	Administrative employees regularly employed shall be protected against loss of pay for time served on jury duty.
2. GUIDELINES	<p>Should an employee be called for jury duty, s/he shall notify the Executive Director.</p> <p>Employees called for jury duty shall normally be permitted to serve and will not be penalized in any way. They shall receive their per diem rate pay for the period of jury duty, but any compensation received from jury duty in excess of actual expenses shall be credited against such pay.</p>



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