

**LUZERNE
INTERMEDIATE
UNIT #18**

**SECTION: LUZERNE INTERMEDIATE
UNIT EMPLOYEES**

TITLE: WORKING PERIODS

ADOPTED: NOVEMBER 20, 2002

REVISED: JUNE 18, 2014

332. WORKING PERIODS	
1. AUTHORITY	The Board establishes the hours of work for administrative staff to be from 8:00 A.M. to 4:00 P.M. with one (1) hour for lunch during the school year. The summer schedule will be from 8:00 to 2:30 with one-half (1/2) hour lunch from June 15 to August 15.
2. DELEGATION OF RESPONSIBILITY	The administration reserves the right to adjust the normal workday to meet the needs of the organization.

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