

**LUZERNE
INTERMEDIATE
UNIT #18**

**SECTION: PUPILS
TITLE: ATTENDANCE
ADOPTED: NOVEMBER 20, 2002
REVISED: MARCH 25, 2015**

204. ATTENDANCE	
1. Purpose	The Board requires that school-aged students enrolled in intermediate unit programs attend school regularly, in accordance with state laws. The educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation in order for students to achieve academic standards and consistent educational progress.
2. Authority SC 1301, 1302, 1327, 1329 Title 22 Sec. 11.11, 11.13, 11.23, 11.25, 11.41	<p>Attendance shall be required of all students enrolled in intermediate unit programs during the days and hours that school is in session, except that a building administrator or program supervisor may excuse a student for temporary absences when receiving satisfactory evidence of mental, physical, or other urgent conditions that may reasonably cause the student's absence.</p> <p>The Board considers the following conditions to constitute reasonable cause for absence:</p> <ol style="list-style-type: none"> 1. Illness 2. Quarantine. 3. Recovery from accident. 4. Required court attendance. 5. Death in family. 6. Family educational trips. 7. Educational tours and trips.
Title 22 Sec. 11.26 Title 22 Sec. 11.22, 11.28 SC 1327, 1329 Pol. 115, 117	Attendance need not always be within the facilities of the intermediate unit. A student will be considered in attendance if present at any place where a program is in session by authority of the Board; the student is receiving approved tutorial instruction or health care; the student is engaged in an approved and properly supervised work-study or career education program; the student is receiving approved homebound instruction.
Title 22 Sec. 11.21	All absences occasioned by observance of the student's religion on a day approved by the Board as a religious holiday shall be excused, and no student so excused shall be deprived of an award or eligibility to compete for an award or the opportunity to make up a test given on the religious holiday.

<p>3. Delegation of Responsibility</p> <p>Title 22 Sec. 11.1, 11.2, 11.3</p> <p>SC 1332, 1339</p>	<p>The Executive Director or designee shall develop and implement procedures for managing student absence and excuses including but not limited to:</p> <ol style="list-style-type: none"> 1. Ensuring an educational program that conforms with requirements of State Board regulations. 2. Governing the keeping of attendance records in accordance with state statutes. 3. Identifying the habitual truant, investigate the causes of truant behavior, and consider modification of the student’s educational program to meet particular needs and interests. 4. Ensuring that students legally absent have an opportunity to make up work.
<p>4. Guidelines</p>	<p>All full-time programs operated by the Intermediate Unit Board shall have regulations to control student absences and excuses.</p>
<p>School Code 1301, 1302, 1327, 1329</p> <p>PA Code Title 22 Sec. 11.11, 11.13, 11.23, 11.25, 11.41</p>	
<p>Board Policy 115, 117, 118</p>	