

LUZERNE
INTERMEDIATE
UNIT #18

SECTION: PROGRAMS
TITLE: LESSON PLANS
ADOPTED: NOVEMBER 20, 2002
REVISED: MAY 27, 2015

111. LESSON PLANS	
1. Authority SC 510	To ensure continuity of instruction, the Board requires professional staff members to develop and maintain daily lesson plans.
2. Delegation of Responsibility	<p>To facilitate more effective instruction, lesson plans must be prepared in advance. Plan books will be inspected and must conform to the guidelines established by the program supervisor or designated administrator.</p> <p>Teachers shall make thorough preparation for all daily lessons and shall prepare written plans reflecting such preparation.</p> <p>Teachers are to provide adequate directions for substitutes; the purpose of which shall be to continue the ongoing program or provide a meaningful educational alternative that relates to the subject area.</p> <p>Lesson plans must be available to substitute teachers at all times.</p>
School Code 510	