

**LUZERNE
INTERMEDIATE
UNIT #18**

**SECTION: PROGRAMS
TITLE: INSTRUCTIONAL MATERIALS
ADOPTED: MAY 27, 2015
REVISED:**

109. Instructional Materials	
<p>1. Authority SC 914-A Title 22 Sec. 9.1 et seq Pol. 100</p>	<p>The Board shall provide instructional and evaluative materials that implement and support the educational programs and services of member districts and the Intermediate Unit, in accordance with applicable law and regulations.</p>
<p>2. Definition</p>	<p>Instructional materials shall include nonfiction and fiction books, magazines, reference books, supplementary titles, multimedia and digital materials, software and instructional media services.</p>
<p>3. Delegation of Responsibility</p>	<p>The Executive Director, after consultation with the administration and teaching staff, shall be responsible for the selection, recommendation and maintenance of all instructional materials.</p>
<p>Title 22 Sec. 9.2</p>	<p>The Executive Director or designee shall develop an instructional materials service plan.</p>
<p>4. Guidelines</p>	<p>Selection procedures for instructional materials shall be developed which: appoint appropriate administrative and instructional staff to select instructional materials, subject to approval of the Executive Director.</p>
<p>Title 22 Sec. 9.7</p>	<p>Ensure the Board’s budgetary allotment for instructional materials is spent efficiently and distributed equitably throughout the instructional program.</p> <p>Ensure an inventory of instructional materials that is well-balanced and well-rounded in coverage of subject, types of materials and variety of content.</p> <p>Evaluate the effectiveness of instructional materials presently in use.</p> <p>Direct staff to consult a variety of media sources before selections are made.</p>

<p>Pol. 105.1</p>	<p>Information regarding instructional materials shall be made available for the information of the staff members, Board members, students, parents/guardians and community members.</p> <p>Specified programs may use instructional materials provided by the student's district of residence.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 807.1, 914-A State Board of Education Regulations – 22 PA Code Sec. 9.1 et seq Board Policy – 000, 100, 105.1, 610</p>
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