

**LUZERNE
INTERMEDIATE
UNIT #18**

**SECTION: PROGRAM
TITLE: GUIDES FOR PLANNED
INSTRUCTION
ADOPTED: NOVEMBER 20, 2002
REVISED: MAY 27, 2015**

106. GUIDES FOR PLANNED INSTRUCTION	
<p>1. Authority Title 22 Sec. 4.4, 4.28 Pol. 107</p>	<p>Guides shall be prepared for all planned instruction adopted by the Board in order to direct and assist the professional staff toward the attainment of academic standards established for each specific program.</p>
<p>2. Guidelines Pol. 102</p>	<p>Each guide may contain, as appropriate to that planned instruction:</p> <ol style="list-style-type: none"> 1. Alignment with the <i>Pennsylvania academic standards</i>. 2. Objectives and goals of the instruction. 3. Concepts and skills to be taught. 4. Suggested activities designed to achieve the objectives. 5. Assessment criteria and methods intended to evaluate the extent to which learning objectives have been achieved. 6. List of resources and reference materials to guide staff in instructional planning.
<p>3. Delegation of Responsibility</p>	<p>Each teacher shall use the planned instruction guide as the core of the area of study s/he has been assigned to teach.</p> <p>The Executive Director or designee shall be responsible for development and implementation of a plan for preparation of such guides which includes:</p> <ol style="list-style-type: none"> 1. Alignment with the <i>Pennsylvania academic standards</i>. 2. Participation by appropriate staff members and resource personnel. 3. Continuing research in instructional methods, materials, activities and assessment strategies. 4. Systematic review of all planned instruction guides to ensure their continuing effectiveness in achieving established academic standards and goals. <p>A system of administrative review shall be implemented to ensure that planned instruction guides are being followed by teaching staff members to the degree of conformity required.</p> <p>Copies of all current guides for planned instruction shall be kept on file in the office of the Curriculum Specialist.</p>

School Code
1511, 1512

PA Code
Title 22
Sec. 4.4, 4.11,
4.13, 4.28

Board Policy
107