

**LUZERNE  
INTERMEDIATE  
UNIT #18**

**SECTION: PROGRAMS  
TITLE: COMPREHENSIVE PLANNING  
ADOPTED: MAY 27, 2015  
REVISED:**

	100.1 Comprehensive Planning
1. Purpose	The Board recognizes the importance of comprehensive planning to guide the educational programs and operation of the Intermediate Unit. Participation by all educational stakeholders is a critical element of such planning.
2. Authority	<p>The Board may engage in the comprehensive planning process to develop and implement goals for the programs and services offered by the Intermediate Unit, based upon an analysis of internal and external needs and data, specifying priorities for actions and action plans.</p> <p>The Board shall ensure active participation by Board members, administrators, teachers, other Intermediate Unit personnel, students, parents/guardians, and representatives from businesses and the community.</p>
Title 22 Sec. 4.13	<p>As part of the comprehensive planning process, the Board directs that the Intermediate Unit develop and implement individual plans and components as required by law, regulations, and funding and program requirements.</p> <p>The Board directs that the goals and action plans developed through comprehensive planning shall be continuously monitored and reviewed.</p>
<i>SC 1205.1 Title 22 Sec. 4.13, 49.17 Pol. 333</i>	<p><u>Professional Education</u></p> <p>The Intermediate Unit shall develop and submit a professional education plan to the Secretary of Education for approval every three (3) years, as required by law and regulations. Prior to approval by the Board and submission to the Secretary of Education, the professional education plan shall be made available for public inspection and comment in the Intermediate Unit’s administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>

<p>Title 22 Sec. 4.13, 49.16 Pol. 333</p>	<p><u>Induction</u></p> <p>The Intermediate Unit shall develop and submit an induction plan to the Department of Education for approval every six (6) years, as required by law and regulations. Prior to approval by the Board and submission to the Department of Education, the induction plan shall be made available for public inspection and comment in the Intermediate Unit’s administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>
<p>Title 22 Sec. 4.13, 12.41 Pol. 146</p>	<p><u>Student Services</u></p> <p>The Intermediate Unit shall develop and implement a written plan every six (6) years for providing a comprehensive and integrated K-12 program of student services, based on the needs of students in Intermediate Unit programs, as required by law and regulations. Prior to approval by the Board, the student services plan shall be made available for public inspection and comment in the Intermediate Unit’s administrative offices and the nearest public library for a minimum of twenty-eight (28) days.</p>
<p>3. Delegation of Responsibility</p>	<p>The Executive Director shall be responsible for organizing the comprehensive planning process, ensuring participation in accordance with Board policy and submitting the required plans to the Department of Education.</p> <p>The Executive Director or designee shall be responsible for implementing the goals and action plans developed through <b>comprehensive planning and providing</b> progress reports to the Board.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1205.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4, 4.13, 12.41, 49.16, 49.17</p> <p>Technology Plans, Title 47, Code of Federal Regulations – 47 CFR Sec. 54.508</p> <p>Board Policy – 002, 004, 100, 101, 105, 109, 113, 114, 146, 333, 701</p>