

INTERMEDIATE UNIT BOARD OF DIRECTORS
REGULAR MEETING AGENDA
AUGUST 2, 2023

President calls the meeting to order.

Pledge of Allegiance.

Moment of Silence.

ROLL CALL:

Lorraine Farrell, President – Lake Lehman

Peter Lanza, Vice-President – Northwest Area

David James Usavage, Secretary – Wyoming Valley West

John Adonizio, Treasurer – Pittston Area

Rick Stevens – Hanover Area

Len Olzinski– Greater Nanticoke Area

Lori Bennett -Tunkhannock Area

Denise Thomas – Wilkes-Barre Area

Joe Caffrey – Wilkes Barre Area

Edward Shemansky – Hazleton Area

Marla Campbell – Crestwood

Philip Campenni– Wyoming Area

Larry Schuler – Dallas

ADMINISTRATION

Executive Director, Dr. Anthony Grieco

Assistant to the Executive Director for Student Services, Libby Krokos

Assistant to the Executive Director for District Services, Ty Yost

Solicitor to the Board, Michael Butera

Business Manager, John Gordon

Director of Administrative Services, Joseph DeLucca

Director of Personalized Academy of Learning, Ron Musto

Director of Provider 50, Jennifer Runquist

SECRETARY'S REPORT – MR. USAVAGE

M_____ moves and M_____ seconds the motion to approve the minutes from the meeting of **June 21, 2023**.

TREASURER'S REPORT – MR. ADONIZIO

M_____ moves and M_____ seconds the following motions:

June 1, 2023 through June 30, 2023.

	BEGINNING BALANCES	TOTAL REVENUES	TOTAL EXPENDITURES	BALANCE FORWARD
Luzerne Intermediate Unit – General Fund Nonpublic School Services Program	5,963,650.93	4,142,806.79	7,159,606.56	2,946,851.16
Fund 11 – Act 89 Special Education Department	1,633,471.71	3,620.80	497,172.01	1,139,920.50
Fund 23 – Special Education	2,822,999.29	3,029,064.42	4,656,825.72	1,195,237.99
Fund 24 – Transportation	524,605.52	1,014,020.14	1,495,088.67	43,536.99
School Lunch Program	7.86			7.86
Behavioral Health Program	2,469,106.78	10,006,460.20	1,306,425.13	11,169,141.85
Payroll Account	117,230.35	3,680,039.39	3,668,723.05	128,546.69
Accounts Payable	5,848.37	-	-	5,848.37
Federal and State Programs:				
TOTAL IDEA	2,761,549.06	678,481.67	2,028,119.96	1,411,910.77
UNITED WAY -- 17	15,962.37	5,872.00	4,911.44	16,922.93
STEM -- 27	101,403.01	-	7,548.29	93,854.72
PREK COUNTS -- 28	330,534.03	72,619.05	51,505.92	351,647.16
ELECT--37	13,953.68	104,139.00	31,860.94	86,231.74
ATSI - 45	3,715.97	51,645.68	3,600.00	51,761.65
ARP ESSER HOMELESS - 50	(74,647.43)	-	55,738.65	(130,386.08)
HOMELESS--51	77,135.32	24,592.88	22,484.13	79,244.07

PA Smart K12 Advancing Grant -- 62	74,531.77	17,857.14	4,829.67	87,559.24
ACCESS--63	2,524,216.36	-	18,205.93	2,506,010.43
CSI -- 64	10,940.00	-	2,250.00	8,690.00
TITLE III---73	(4,438.68)	3,373.07	2,197.32	(3,262.93)
EANS NONPUBLIC FUNDING -- 85	949,623.57	100,601.35	80,885.67	969,339.25
EANS II NONPUBLIC FUNDING - 87	292,720.49	125,814.67	81,501.45	337,033.71
THE FOLLOWING PROGRAMS HAD NO EXPENDITURES FOR THE MONTH OF JUNE 2023:				
PCCD MENTAL HEALTH + SAFETY GRANT -- 9	(3,925.00)	-	-	(3,925.00)
ARP ESSER - 16	252,045.29	-	-	252,045.29
OBERKOTTER -- 20	26,727.91	-	-	26,727.91
CDT Focus State -- 39	-	1,400.00	-	1,400.00
SOW DATA GOVERNANCE -- 40	5,366.70	3,599.96	-	8,966.66
SOW SBI Accelerated Learning Title I -- 41	42,766.62	19,239.96	-	62,006.58
SOW SBI Accelerated Learning Title II -- 43	(559.07)	31,360.08	-	30,801.01
STEM STATE -- 47	-	26,807.04	-	26,807.04
ARPII ESSER HOMELESS -- 52	37,223.12	-	-	37,223.12
PA DOH COVID FUNDING - 72	248,191.96	-	-	248,191.96
TITLE I -- 80	-	-	-	2,763.64

JUNE FEDERAL AND STATE REVENUES

HOMELESS CHILDREN & YOUTH	24,592.88
TITLE III LANGUAGE INSTRUCTION	3,373.07
IDEA-B	678,481.67

PA PRE-K COUNTS	72,619.05
STATE WIDE SYSTEM OF SUPPORT SBI	31,807.00
PA SMART	17,857.14
SAFETY INITIATIVES	102,245.68
GEERS II EANS	100,601.35
ARP EANS	125,814.67
TOTAL SUBSIDY	1,157,392.51

JUNE 2023 REVENUES

ABINGTON HEIGHTS	11,988.60	2022/2023 NEPA WAN
ALLEGHENY IU	25,000.00	2022/2023 SCHOOL IMPROVEMENT
ALLEGHENY IU	40,000.00	2022/2023 SCHOOL IMPROVEMENT
BEAR CREEK CHARTER SCHOOL	10.20	TRANSPERFECT
BLUE RIDGE SCHOOL DISTRICT	6,909.72	2022/2023 NEPA WAN
CARBONDALE SCHOOL DISTRICT	8,668.36	2022/2023 NEPA WAN
CAREER TECHNOLOGY CENTER OF LACKAWANNA COUNTY	10,718.88	2022/2023 NEPA WAN
COMMONWEALTH OF PA	64.00	2022/2023 SBBH PROGRAMS
COMMONWEALTH OF PA	336.42	2022/2023 SBBH PROGRAMS
COMMUNITY CARE WIRE TRANSFER	409,299.59	2022/2023 SBBH PROGRAMS
DRIFTNET	26,755.00	REIMBURSEMENT
DUNMORE SCHOOL DISTRICT	17,753.42	2022/2023 NEPA WAN
HANOVER AREA	355.30	TRANSPERFECT
HANOVER AREA	8,668.36	2022/2023 NEPA WAN
LAKE LEHMAN	30,991.87	2022/2023 SPECIAL EDUCATION SERVICES
LAKE LEHMAN	5,705.28	2022/2023 PARTIAL HOSPITALIZATION

LAKE LEHMAN	6,247.00	2022/2023 LIGHTHOUSE ACADEMY
LAKE LEHMAN	8,134.00	2022/2023 THERAPEUTIC AUTISTIC SUPPORT
LANCASTER LEBANON	7,634.25	REFUND HEALTH INSURANCE
LIU EMPLOYEE	11,841.66	REIMBURSEMENT
LUZERNE AND WYOMING COUNTIES PASR	320.00	CLASSROOM PROJECT
NBHCC WIRE TRANSFER	279,116.22	2022/2023 BEHAVIORAL HEALTH
NORTHAMPTON COUNTY	166.45	2022/2023 OUTPATIENT SERVICES 2022/2023 SPECIAL EDUCATION
NORTHWEST	17,873.38	SERVICES
NORTHWEST	4,373.00	2022/2023 PALS PROGRAM 2022/2023 PARTIAL
NORTHWEST	2,896.08	HOSPITALIZATION
NORTHWEST	9,370.50	2022/2023 LIGHTHOUSE ACADEMY
NORTHWEST	9,449.16	2022/2023 NEPA WAN
RIVERVIEW INTERMEDIATE UNIT	5,000.00	2022/2023 STEM
SUSQUEHANNA COMMUNITY	8,179.44	2022/2023 NEPA WAN
THIRD PARTY INSURANCE	12,195.90	2022/2023 OUTPATIENT SERVICES
UNITED BEHAVIORAL HEALTH	905.30	2022/2023 OUTPATIENT SERVICES
UNITED BEHAVIORAL HEALTH	594.58	2022/2023 OUTPATIENT SERVICES
UNITED BEHAVIORAL HEALTH	2,248.80	2022/2023 OUTPATIENT SERVICES
UNITED BEHAVIORAL HEALTH	618.42	2022/2023 OUTPATIENT SERVICES
UPMC INSURANCE SERVICES	358.48	2022/2023 OUTPATIENT SERVICES
VALLEY VIEW	17,753.42	2022/2023 NEPA WAN
WALLENPAUPACK AREA	11,696.71	2022/2023 NEPA WAN
WAYNE HIGHLANDS	14,725.07	2022/2023 NEPA WAN
WILKES BARRE AREA	360.00	CREDIT RECOVERY
WILKES BARRE AREA	56.10	TRANSPERFECT 2022/2023 SPECIAL EDUCATION
WILKES BARRE AREA	247,654.28	SERVICES
WILKES BARRE AREA	82,320.00	2022/2023 PALS PROGRAM 2022/2023 PARTIAL
WILKES BARRE AREA	5,792.17	HOSPITALIZATION

WILKES BARRE AREA	138,995.75	2022/2023 LIGHTHOUSE ACADEMY
WILKES BARRE AREA	40,670.00	2022/2023 THERAPEUTIC AUTISTIC SUPPORT
WILKES BARRE AREA	24,791.67	2022/2023 DUAL DIAGNOSIS
WIRE TRANSFER	138,158.91	IU SPECIAL EDUCATION CORE
WIRE TRANSFER	950,797.48	RETIREMENT SUBSIDY
WYOMING AREA	97,367.39	2022/2023 SPECIAL EDUCATION SERVICES
WYOMING AREA	10,950.00	2022/2023 PALS PROGRAM
WYOMING AREA	28,111.50	2022/2023 LIGHTHOUSE ACADEMY
WYOMING AREA	4,958.33	2022/2023 DUAL DIAGNOSIS
WYOMING AREA	141.10	TRANSPERFECT
WYOMING VALLEY WEST	414.80	TRANSPERFECT
WYOMING VALLEY WEST	8,668.36	2022/2023 NEPA WAN
WYOMING VALLEY WEST	164,005.50	2022/2023 SPECIAL EDUCATION SERVICES
WYOMING VALLEY WEST	4,380.00	2022/2023 PALS PROGRAM
WYOMING VALLEY WEST	2,896.09	2022/2023 PARTIAL HOSPITALIZATION
WYOMING VALLEY WEST	43,729.00	2022/2023 LIGHTHOUSE ACADEMY
WYOMING VALLEY WEST	4,067.00	2022/2023 THERAPEUTIC AUTISTIC SUPPORT
ZELIS	192.65	2022/2023 OUTPATIENT SERVICES
ZELIS	325.30	2022/2023 OUTPATIENT SERVICES

EXECUTIVE DIRECTOR'S REPORT – DR. ANTHONY GRIECO

Ladies and Gentlemen of the Board:

M_____ moves and M_____ seconds the report of the Executive Director and that it be made part of the minutes.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE BUILDING AND GROUND COMMITTEE- JOHN ADONIZIO, CHAIRPERSON; RICK STEVENS AND LARRY SCHULER.

M _____ moves and M _____ seconds the following motion:

1. MEMORANDUMS OF UNDERSTANDING

That the Board of Directors authorizes the Memorandums of Understanding by and between the Luzerne Intermediate Unit as the school entity and the following Law Enforcement Authority effective July 1, 2023 through June 30, 2025:

MESHOPPEN POLICE DEPARTMENT
PA STATE POLICE, TUNKHANNOCK

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE EDUCATION COMMITTEE – DAVID USAVAGE, CHAIRPERSON; RICK STEVENS AND LORI BENNETT.

M _____ moves and M _____ seconds the following motion:

1. PERMISSION TO OFFICER SPECIAL EDUCATION CERTIFICATION PROGRAM COURSES

A. That the Board of Directors approves the following 2 credit, 60 hour Special Education Certification Program Courses:

“Emotional Disturbance” taught by George Butwin September 28, 2023 to November 9, 2023

ELL’s in the Special Education Classroom” taught by Jessica Jacobs September 28, 2023 to November 9, 2023.

B. That the Board of Directors approves the following 3 credit, 90 hour Special Education Certification Program Course:

“Instructional Planning” to be taught by Deanna Mennig from June 27 to August 15, 2023.

C. That the Board of Directors approves the following 4 credit, 120 hour Special Education Certification Program Courses:

“Classroom Management and Positive Behavior Support” taught by Lynn Ziller September 28, 2023 to November 9, 2023.

“Home, School and Community Relations” taught by Deanna Mennig September 28, 2023 to November 9, 2023.

2. PERMISSION TO OFFER CONTINUING PROFESSIONAL EDUCATION CREDIT COURSES

That the Board of Directors approves the following **3 credit, 90 hour Continuing Professional Education Credit Courses:**

“Achieving Excellence 14 Things that Matter Most” an on-line course taught by Colleen Anzio from September 14 to October 16, 2023.

“A + Ideas for Every Students Success” an on-line course taught by Colleen Anzio from October 12 to November 14, 2023.

“A-Z Guide on Positive Discipline” an on-line course taught by Colleen Anzio from October 12 to November 15, 2023.

“**Active and Engaging Strategies for the Inclusive Classroom**” an on-line course taught by Colleen Anzio from October 26 to November 28, 2023.

“**ABC’s on Teaching Strategies for Pre K – 3**” an on-line course taught by Colleen Anzio from October 30 to November 29, 2023.

“**Project-Based & Challenge-Based Learning**” an on-line course taught by Jill Brooks from November 13 to December 9, 2023.

3. **APPROVAL OF THE LIGHTHOUSE ACADEMY PARENT AND STUDENT HANDBOOK**

A. That the Board of Directors authorizes the Executive Director to approve the Lighthouse Academy Parent and Student Handbook as submitted.

4. **APPROVAL OF THE LIGHTHOUSE ACADEMY P.A.W.S. GUIDE**

B. That the Board of Directors authorizes the Executive Director to approve the Lighthouse Academy P.A.W.S. guide for the implementation of Positive Behavioral Interventions and Supports in Emotional Support, Partial Hospitalization and Dual Diagnosis Settings as submitted.

5. **APPROVAL OF THE PRE-K COUNTS PROGRAM PROCEDURAL AND PARENT HANDBOOKS**

A. That the Board of Directors authorizes the Executive Director to approve the Luzerne Intermediate Unit in partnership with **Hanover Area School District Pre-K Counts Program Procedural Handbook** as submitted with pending revisions.

B. That the Board of Directors authorizes the Executive Director to approve the Luzerne Intermediate Unit in partnership with **Hanover Area School District Pre-K Counts Parent Handbook** as submitted with pending revisions.

6. **APPROVAL OF THE PERSONALIZED ACADEMY OF LEARNING STUDENT HANDBOOK**

A. That the Board of Directors authorizes the Executive Director to approve the **Personalized Academy of Learning Student Handbook** as submitted.

7. **APPROVAL OF THE NORTHEAST SECURE TREATMENT UNIT STAFF AND STUDENT HANDBOOKS**

A. That the Board of Directors authorizes the Executive Director to approve the **Northeast Secure Treatment Unit Staff Handbook** as submitted.

B. That the Board of Directors authorizes the Executive Director to approve the **Northeast Secure Treatment Unit Student Handbook** as submitted.

8. APPROVAL OF THE LIGHTHOUSE ACADEMY AT MEHOOPANY PARENT AND STUDENT HANDBOOK

A. That the Board of Directors authorizes the Executive Director to approve the Lighthouse Academy at Mehoopany Parent and Student Handbook as submitted.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE FINANCE COMMITTEE-DAVID USAVAGE, CHAIRPERSON; DENISE THOMAS AND MARLA CAMPBELL

M_____ moves and M_____ seconds the following motions:

1. AGREEMENTS

A. That the Board of Directors authorizes the Executive Director to enter into an agreement where the following entity will provide additional professional development services to the Southern SHINEonPA Ecosystem PAsmart Grant Cohort of libraries and community centers in Carbon and Schuylkill counties. The agreement will run from July 1, 2023 through March 31, 2024 and will be paid to the entity a sum not to exceed \$7,750 from PAsmart Advancing Grant funds.

CARBON LEHIGH INTERMEDIATE UNIT 21

B. That the Board of Directors authorizes the Executive Director to enter into an agreement where the following entity will provide additional professional development services to the Eastern SHINEonPA Ecosystem PAsmart Grant Cohort of libraries and community centers in Monroe, Wayne and Pike counties. The agreement will run from July 1, 2023 through March 31, 2024 and will be paid to the entity a sum not to exceed \$7,750 from PAsmart Advancing Grant funds.

CARBON LEHIGH INTERMEDIATE UNIT 20

C. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to provide teacher evaluator services for Pre-K Counts teachers, at the rate of \$550.00 per evaluation: effective for the 2023/2024 school year:

CHILD DEVELOPMENT COUNCIL OF NEPA INC.

D. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following School District in order for the Luzerne Intermediate Unit to provide Mental Health Services for the 2023-2024 school year.

WILKES-BARRE AREA SCHOOL DISTRICT

E. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following for effective practices support services at the rate of \$45.00 an hour not to exceed 80 hours per month: effective July 1, 2023 – June 30, 2024.

FOSTER EDUCATIONAL CONSULTING LLC

F. The Board of Directors authorizes the Executive Director to enter into an agreement with the following for telecommunications services to the Lighthouse Academy at Mehoopany for a one-year term.

PenTeleData

G. That the Board of Directors authorizes the Executive Director to enter into an agreement for E-Rate consulting services for E-rate applications and compliance requirements during the term of the 2023-2024 school year. Services rendered will be for the E-rate Funding Years 2023 and 2024 for the Northeastern PA RWAN Consortium.

CSM CONSULTING INC.

H. That the Board of Directors authorizes the Executive Director to enter into an agreement for E-Rate consulting services for E-rate applications and compliance requirements during the term of the 2023-2024 school year. Services rendered will be for the E-rate Funding Years 2023 and 2024 for the Luzerne Intermediate Unit.

CSM CONSULTING INC.

I. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following for audiology services for the 2023/2024 School Year.

FAMILY HEARING CENTER LLC.

J. That the Board of Directors authorizes the Executive Director to renew the contract with the following for **In-school Substitute Nursing Services**, effective the 2023/2024 School Year:

BAYADA HOME HEALTH CARE, INC.

K. That the Board of Directors authorizes the Executive Director to enter into a consultation agreement for **Special Education Supervision and Transition Services** at the rate of \$60.00/hour, not to exceed 25 hours per week: effective the 2023/2024 School Year, with the following:

POPSON EDUCATIONAL CONSULTING SERVICES, LLC.

2. CONTRACTS

A. That the Board of Directors authorizes the Executive Director to enter into a contract with the following to provide armed School Resource Officer (SRO) at a rate of \$34.00 per hour: effective the 2023-2024 School Year.

CURLEY DETECTIVE AGENCY

B. That the Board of Directors authorizes the Executive Director to renew the contract with the following, for food service, effective for the 2023/2024 school year:

WILKES-BARRE AREA CAREER AND TECHNICAL CENTER

C. That the Board of Directors authorizes the Executive Director to enter into a contract with the following to provide a Drug and Alcohol Prevention Specialist to provide services at the Personalized Academy of Learning for the 2023/2024 school year.

CHILDRENS SERVICE CENTER OF WYOMING VALLEY, INC.

3. MEMORANDUMS OF UNDERSTANDING

A. That the Board of Directors authorizes the Executive Director to enter into a memorandum of understanding with the following for the provision of **Title I Services at Good Shepherd Academy, Kingston, PA:** effective the 2023/2024 school year.

WYOMING VALLEY WEST SCHOOL DISTRICT

B. That the Board of Directors approves the Executive Director to enter into a memorandum of understanding with the following to receive services from a Teacher of the Deaf and Hard of Hearing: effective the 2023/2024 school year.

INTERMEDIATE UNIT 19

4. TRANSPORTATION CONTRACT AGREEMENTS

That the Board of Directors authorizes the Executive Director to renew annual agreements for Pupil Transportation with the following Contracted Carriers for the 2023-2024 School Year.

- AGZ TRANSPORTATION**
- CHIVERELLA INC.**
- CONSTANCE KOZO**
- FRANK CIAVARELLA**
- JARE SERVICES, LLC**
- JOSEPH CASTRIGNANO**
- KEYSTONE VALLEY TRANSPORT**
- LEGGIERI TRANSPORT**
- MARIE O'MALLEY**
- MICHAEL SHUSTA**
- M&M TRANSPORTATION**
- PACE TRANSPORTATION**
- PARRISH TRANSPORTATION**
- PATRICIA KAMOR**

RELIABLE TRANSPORTATION
STI HAZLETON, LLC
THE WRIGHT TRANSPORTATION
WVW TRANSPORT, INC.

5. INTERIM PAYMENT OF BILLS

That the Board of Directors approves the interim payment of bills prior to the next regularly scheduled board meeting of September 27, 2023.

6. TITLE III FUNDING

That the Board of Directors approves the **Title III funds** for the 2023-2024 school year in the amount of \$69,559 to be utilized for our Title II consortium supports and services.

7. PAYMENT FOR CONTINUING PROFESSIONAL EDUCATION CREDIT COURSES

That the Board of Directors authorizes payment for the following **3 credit, 90 hour continuing Professional Education Credit Courses**:

“Achieving Excellence 14 Things that Matter Most” this course was taught by Colleen Anzio from June 15 to July 14, 2023. Payment to Colleen Anzio in the amount of \$300 for 3 students.

“Active and Engaging Strategies for the Inclusive Classroom” this course was taught by Colleen Anzio from June 22 to July 21, 2023. Payment to Colleen Anzio, in the amount of \$300 for 3 students.

“ABC’s on Teaching Strategies for Pre K – 3” this course was taught by Colleen Anzio from June 29 to July 28, 2023. Payment to Colleen Anzio, in the amount of \$300 for 3 students.

“A-Z Guide on Positive Discipline” this course was taught by Colleen Anzio from July 3 to July 31, 2023. Payment to Colleen Anzio in the amount of \$400 for 4 students.

“A + Ideas for Every Students Success” this course was taught by Colleen Anzio from July 3 to July 31, 2023. Payment to Colleen Anzio, in the amount of \$400 for 4 students.

8. SPECIAL EDUCATION CERTIFICATION PROGRAM COMPENSATION

That the Board of Directors authorizes compensation for Special Education Certification Program upon completion of the course and submission of grades to the following faculty at the following rates:

“Literacy Foundations and Instruction” taught by Loriann Hoffman, a 3 credit course. Payment in the amount of \$2400 for 30 students.

“**Early Intervention**” taught by JoAnn Pepsin, a 3 credit course. Payment in the amount of \$2400 for 25 students.

“**Autism**” taught by Lynn Ziller, a 2 credit course. Payment in the amount of \$1600 for 27 students.

9. SPECIAL EDUCATION CERTIFICATION PROGRAM

That The Board of Directors authorizes payment to the following Intermediate Units pursuant to the Special Education Certification Program Partnership Agreement for the Spring/Summer 2023 Term:

Intermediate Unit 1 in the amount of \$1790.00

Central Susquehanna Intermediate Unit 16 in the amount of \$2,830.00

BLaST Intermediate Unit 17 in the amount of \$2440.00

10. TUITION REIMBURSEMENTS

That the Board of Directors authorizes the reimbursement of tuition in accordance with the Education Association Collective Bargaining Agreement and the Act 93 Compensation Plan: in the total amount of **\$438.00** and **\$3816.00** respectively.

SPECIAL EDUCATION

JENNA CHORBA

Immaculata University

3 Graduate Credits at the lessor of 40% credit maximum limited to \$250.00 per credit.

\$438.00 reimbursable

ACT 93

DEANNA MENNIG

Delaware Valley University

6 Graduate Credits at the lessor of 80% credit maximum.

\$3816.00 reimbursable

11. CONTRACT RENEWAL

That the Board of Directors re-authorizes the Personal Services contract of the following from July 1, 2024 through June 30, 2028, pending solicitor review and approval.

DR. ANTHONY GRIECO

12. SETTLEMENT AGREEMENT

That the Board of Directors approves the Settlement Agreement for student #7610057517.

13. MEMORANDUM OF UNDERSTANDING ADDENDUM

That the Luzerne Intermediate Unit Board of Directors authorizes the Executive Director to enter into a Memorandum of Understanding Addendum to Transportation Contracts: effective August 21, 2023 through the end of December 2023.

14. Auditor Appointment – Single Audit & Financial Statements

That the Board of Directors approves the appointment of Herring, Roll & Solomon to perform the annual Single Audit and preparation of financial statements for the year ended 6/30/23 at a cost not to exceed \$29,500.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE TRANSPORTATION COMMITTEE; LEN OLZINSKI, CHAIRPERSON; ED SHEMANSKY AND MARLA CAMPBELL.

M _____ moves and M _____ seconds the following motions:

TRANSPORTATION CONTRACTS ADJUSTMENTS

That the following negotiated transportation routes for the 2022-2023 Luzerne Intermediate Unit Transportation Program be approved as reviewed and recommended by the Executive Director and Administrative Services Director. The Luzerne Intermediate Unit reserves the right to renegotiate the award in the event that any students are to be added, dropped, addresses changed, or locations changed. The Pennsylvania State Transportation Formula determines the amounts and the Transportation Department has checked mileage. A payment of \$32.00 per day is included in the contracted amount for all aides, and \$40.00 per day is included in the contract amount for routes requiring vans with lifts.

SPECIAL TRANSPORTATION 2022-2023

MAY 2023

CONSTANCE KOZO-O'BRIEN – 11 MEMORIAL ST.- EXETER, PA 18643

CO- ROUTE-1- Adjusted to the daily rate of **\$300.65** effective **May 1, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST-WILKES BARRE, PA 18702

KV-ROUTE-1–Adjusted to the daily rate of **\$551.06** effective **May 15, 2023**; student added, mileage increased; then adjusted to **\$572.52** effective **May 17, 2023**; student added, mileage increased. This route transports students from Wilkes Barre Area and Hazleton Area School Districts.

KV-ROUTE-8–Adjusted to the daily rate of **\$197.35** effective **May 25, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-9–Adjusted to the daily rate of **\$197.97** effective **May 1, 2023**; student added, mileage increased; then adjusted to **\$213.24** effective **May 8, 2023**; student added, mileage increased. This route transports students from Wilkes Barre Area School District.

KV-ROUTE-20–Adjusted to the daily rate of **\$385.05** effective **May 1, 2023**; student added, mileage increased; then adjusted to **\$397.40** effective **May 25, 2023**; student added, mileage increased. This route transports students from Wilkes Barre Area School District.

KV-ROUTE-22–Adjusted to the daily rate of **\$167.60** effective **May 8, 2023**; student dropped, mileage decreased. This route transports students from Wilkes Barre Area School District.

KV-ROUTE-23—Adjusted to the daily rate of **\$238.96** effective **May 8, 2023**; student dropped, mileage decreased. This route transports students from Wilkes Barre Area School District.

RELIABLE INC.-45 TEDRICK STREET,-PITTSTON, PA 18640

RT-ROUTE-5—Adjusted to the daily rate of **\$164.64** effective **May 1, 2023** student added, mileage increased. This route transports students from Greater Nanticoke and Wilkes-Barre Area School Districts.

RT-ROUTE-17- Adjusted to the daily rate of **\$188.41** effective **May 16, 2023** student added, mileage increased. This route transports students from Wilkes-Barre Area, Wyoming Area and Dallas School Districts.

RT-ROUTE-22- Adjusted to the daily rate of **\$253.56** effective **May 16, 2023** student added, mileage increased; then adjusted to **\$339.95** effective **May 17, 2023** student added, mileage increased. This route transports students from the Wyoming Area School District.

THE WRIGHT TRANSPORTATION-62 WILLOW ST. PLYMOUTH, PA 18651

TW-ROUTE-1- Adjusted to the daily rate of **\$193.71** effective **May 25, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes-Barre Area School District.

JUNE 2023

KEYSTONE VALLEY TRANSPORT, LLC-7 PETHICK ST-WILKES BARRE, PA 18702

KV-ROUTE-3—Adjusted to the daily rate of **\$98.73** effective **June 2, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-9—Adjusted to the daily rate of **\$310.75** effective **June 6, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-16—Adjusted to the daily rate of **\$358.14** effective **June 1, 2023**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Wyoming Area School Districts.

KV-ROUTE-20—Adjusted to the daily rate of **\$263.50** effective **June 1, 2023**; student added, mileage increased; then adjusted to **\$257.16** effective **June 6, 2023**; student dropped, mileage decreased. This route transports students from Wilkes Barre Area School District.

KV-ROUTE-23—Adjusted to the daily rate of **\$207.67** effective **June 2, 2023**; student dropped, mileage decreased; then adjusted to **\$132.09** effective **June 6, 2023**; student dropped, mileage decreased. This route transports students from Wilkes Barre Area School District.

**LEGGIERI TRANSPORTATION, LLC-95 C MANOR ROAD-EDWARDSVILLE, PA
18704**

BL-ROUTE-3-Adjusted to daily rate of **\$75.89** effective **June 1, 2023**; student dropped, mileage decreased. This route transports students from the Wilkes-Barre Area School District.

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND PERSONNEL
COMMITTEE-PETER LANZA, CHAIRPERSON; PHILIP CAMPENNI AND DENISE
THOMAS.**

M_____ moves and M_____ seconds the following motions:

1. BEHAVIORAL HEALTH

A. That the Board of Directors approves the following appointment as a Full Time Mobile Therapist (MT) for the Behavioral Health Department within the Community and School Based Behavioral Health Team: with a salary of \$44,000.00. Effective date August 14, 2023. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

ALEXIS LEONARD

B. That the Board of Directors authorizes a stipend of \$5000.00 to the following employee to serve as Acting Treatment Coordinator at Mehoopany Lighthouse: effective August 3, 2023.

MORGAN SIMMS

C. That the Board of Directors approves the following part-time Mental Health Professional (MHP) to the Outpatient Services, at an hourly rate of \$31.16: All appointments are made pending receipt of all state mandated clearances and human resource paperwork. Effective date to be determined

MICHELLE GONZALEZ

D. That the Board of Directors approves the following part-time Mental Health Workers (MHW) to the Outpatient Services, at an hourly rate of \$25.00: All appointments are made pending receipt of all state mandated clearances and human resource paperwork. Effective date to be determined

ELIZABETH ALAPIC

APRIL AGOSTINI

LINDSAY BRODE

HALEY ERB

MARIA CINTI

E. That the Board of Directors approves the following part-time Behavioral Health Technicians (BHT) to the Behavioral Health Department at an hourly rate of \$17.50: All appointments are made pending receipt of all state mandated clearances and human resource paperwork. Effective date to be determined

AMANDA YUHAS

KRISTINA MITCHELL

MADISON TERESKA
AERIEL EVERDING
MARIA CINTI
MELISSA GOODSPEED

F. That the Board of Directors accepts, with regrets, the following position refusal for part-time Behavioral Health Technician (BHT) for the Behavioral Health Department.

DANIELLE GOLLMER

G. That the Board of Directors accepts, with regrets, the following position refusal for full-time Behavioral Health Technician (BHT) for Community and School Based Behavioral Health Team (CSBBH).

DANIELLE GOLLMER

H. That the Board of Directors accepts, with regrets, the resignation of the following part-time Mental Health Professional: effective July 28, 2023.

NIKKI SUNDAY

I. That the Board of Directors accepts, with regrets, the resignation of the following part-time Mental Health Worker: effective July 16, 2023.

CHRISTINA SALVAGGIO

J. That the Board of Directors accepts, with regrets, the resignation of the following full-time Mobile Therapist effective: August 28, 2023.

KATELYN OSTERHOUT

K. That the Board of Directors accepts, with regrets, the resignation of the following full-time Behavioral Health Technical (BHT) for Community and School Based Behavioral Health Team (CSBBH): effective July 25, 2023.

WYATT WELLS

L. That the Board of Directors accepts, with regrets, the resignation of the following BCBA: effective August 9, 2023.

DAVID BECHTEL

M. That the Board of Directors accepts, with regrets, the resignation of the following Mobile Therapist (MT): effective August 22, 2023.

JESSICA IACOVAZZI

N. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for a Behavioral Health Technician (BHT) for Community and School Based Behavioral Health Team (CSBBH), under the agreement between Luzerne Intermediate Unit and the Intermediate Unit Education Association for Behavioral Health, at a yearly rate to be determined by the contract. Effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

BRIAN KUKLEWICZ

O. That the Board of Directors approves the following part-time Licensed Mental Health Professional (MHP) to the Outpatient Services, at an hourly rate of \$35.00: All appointments are made pending receipt of all state mandated clearances and human resource paperwork. Effective date to be determined

KAITLIN FLEMING

2. OFFICE OF PROFESSIONAL LEARNING

A. That the Board of Directors approves the hiring of the following part-time English as a Second Language (ESL) teachers for the 2023-2024 school year, at the hourly rate of \$31.16, for a maximum of 29.5 hours per week, without benefits pending receipt of all required paperwork and state mandated clearances.

BAILEY LOYACK
BARBARA GOODE

B. That the Board of Directors approves compensation to the following ESL teachers for participation up to 14 hours of WIDA Professional Development and Training, at the rate of \$31.16 per hour to be completed no later than September 30, 2023.

BAILEY LOYACK
BARBARA GOODE
JOAN DILLON
KARA VESEK
ANGELA VELENTI
LAURA PLISKA
DEBORAH MCNALLY

C. That the Board of Directors approves compensation to the following ESL teachers for participation up to 6.5 hours to attend LIU 18 Opening Day on August 17, 2023, at the rate of \$31.16 per hour.

BAILEY LOYACK
BARBARA GOODE
JOAN DILLON

KARA VESEK
ANGELA VELENTI
LAURA PLISKA
DEBORAH MCNALLY

D. That the Board of Directors approves the following appointments to the Guest Teacher Program for **2023/2024** school year with a daily rate applicable to the district in which they are assigned, and that all placements and locations are provisional pending receipt of all required paperwork and state mandated clearances.

KIMBERLY AUGUSTINE
MICHELE BALLIET
BREE BEDNARSKI
KETURAH BOMBICK
RICK BOYER
MOLLY BROSE-MULLIGAN
KELLY BRYK
MICHELLE CAMONI
MARZA CYPHERT
JOSEPH DELUCCA
LUKE EDWARDS
ROMELIA FERDINAND
ANTONIA GALASSO
MINDY GORDON
CHRISTOPHER GRABOSKY
MASON GROSS
KEVIN HETTRICH
KARIN HOHN
DAVID HUDZINSKI
AMY HUNTINGTON
OLIVIA JOHNSON
ELIZABETH JORDON
GREG LYNCH
HEATHER MARCALUS
MARIA PIERA MAROTTO
AMARY MEDICO
DEBORAH MCNALLY
LORI NIZNIK
AMANDA PACI
JAMIE PITCAVAGE
LAURA PLISHKA
AMANDA REDDING
LORRAINE REGAN
SAMANTHA SALES NAUGLE
JAMIE SCOTT
ELIZABETH SHIPTON

VALERIE STAJEWSKI
WALTER STOCKNICK
CHRISTINE VINCELLI
HUNTER VODZAK
AUDREY VOYTON
LISA WOODRUFF
CHARLES WORKMAN

3. **OPERATIONAL SERVICES**

That the Board of Directors authorizes the following part-time position of Custodial/Maintenance at an hourly rate of \$15.00/hour. Effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

SYDNEY CHASE

4. **SPECIAL EDUCATION**

A. That the Board of Directors authorize the Executive Director to appoint the following youth to the **Pineapple Project East Mountain Inn**, effective dates July 10, 2023 through August 16, 2023 at the rate of \$10.35/hour. Cost to be reimbursed through OVR (Pre-Employment Transition Services). All appointments are made pending receipt of all state mandated clearances:

JESSE SHERLINSKI
SYDNEY CHASE
COURTNEY MERILLAT
STEPHEN FATH
ANTHONY SLIVINSKI
KYLEIGH OLEX
JAROD THOMAS

B. That the Board of Directors approves the following appointments to **School Social Worker** position, under the Professional Contract: effective the 2023-2024 School Year. All appointments are made pending receipt of all state mandated clearances, certifications/licenses and human resource paperwork.

TASHYA HUBER
NOELLE SERAFIN
JODI WEISKERGER

C. That the Board of Directors approves the following appointment as **Reading Specialist**, per the LIU Education Association Collective Bargaining Agreement, effective the

beginning of the 2023-2024 school year. All appointments are made pending receipt of all state mandated clearances, certifications/licenses and human resource paperwork.

RACHEL AGZIGIAN

D. That the Board of Directors approves the following appointment as **Special Education Teachers**, per the LIU Education Association Collective Bargaining Agreement, effective the beginning of the 2023-2024 school year. All appointments are made pending receipt of all state mandated clearances, certifications/licenses and human resource paperwork.

LEONARDO BRENNAN

ELIZABETH KRAVITZ

ANDREA PEGARELLA

STEPHEN ROVINSKY

MICHAEL SLIVINSKI

E. That the Board of Directors appoints the following **Special Education Para-Educators**, as per the LIU Educational Support Professionals Association Agreement: effective date 2023-2024 school year. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

APRIL KUFFA

SARAH BERUBE

CLARISSA DAVIS

KRISTINE PIUS

F. That the Board of Directors approves the following reappointments to the **Part-Time Job Coach** position, at an hourly rate of \$24.00/hour, effective the 2023/2024 School Year. All reappointments are made pending receipt of all state mandated clearances and human resource paperwork.

JACK BRADY

SARAH STREDNEY

RANDY SPENCER

JULIE CONWAY

AMY KEMMERER

MOLLY NOVICKI

EMILY BILBOW

G. That the Board of Directors approves the following reappointments to the **Part-Time Job Mentor** position, at an hourly rate of \$17.00/hour, effective the 2023/2024 School Year. All Placements are made pending receipt of all state mandated clearances and human resource paperwork.

KARA ROWLEY
JOSEPH DOROSKY
MARY KAY GAVLICK
LISA JANISON

H. That the Board of Directors accepts, with regret, the retirement of the following **Paraprofessional**, effective date September 20, 2023.

MOLLY SLUSSER

I. That the Board of Directors accepts, with regret, the following **Extended School Year Teacher** position refusals:

LAURA PLISHKA
JOSHUA HERBERT

J. That the Board of Directors accepts, with regret, the following **Extended School Year Paraprofessional** position refusal:

DANA STEFFY

K. That the Board of Directors accepts, with regret, the following **Special Education Teacher** position refusal:

MEGAN SMALL
SYDNEY HORNLEIN
ALISON STURDEVANT

L. That the Board of Directors accepts, with regret, the following **Act 89 Reading Specialist** position refusal:

PATRICIA ASH

M. That the Board of Directors accepts, with regret, the following **Paraprofessional** position refusal(s):

JADA MCCLARY
ELISABETH MEADE
CINDY AUSTIN
TRYSTIN KRAYNAK
BRIELLE DIAZ

5. TECHNOLOGY

That the Board of Directors approves the following full-time appointment to the Technology Department for a Computer Support Specialist, under the Act 93 agreement, at a salary of \$35,000: effective date to be determined. All appointments are made pending receipt of required paperwork and all state mandated clearances.

ANTHONY MUCHECK**6. REQUEST FOR LEAVE OF ABSENCE**

That the Board of Directors approves the request for Unpaid Leave of Absence: effective June 30, 2023 – half day.

EMPLOYEE #1082**7. BOARD POLICY REVISION 446 – WORKERS’ COMPENSATION – SECOND READING**

That the Board of Directors approves the **second reading** of board policy #446 related to Workers’ Compensation.

8. BOARD POLICY 249 – BULLYING/CYBERBULLYING – SECOND READING

That the Board of Directors approves the **second reading** of board policy #249 related to Bullying/Cyberbullying

9. BOARD POLICY 346-WORKERS’ COMPENSATION – FIRST READING

That the Board of Directors approves the **first reading** of board policy #346 related to Workers’ Compensation.

10. BOARD POLICY 546 – WORKERS’ COMPENSATION – FIRST READING

That the Board of Directors approves the **first reading** of board policy #546 related to Workers’ Compensation.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE SCHOLARSHIP COMMITTEE- LORRAINE FARRELL, CHAIRPERSON; ED SHEMANSKY AND LORI BENNETT.

No report.

NEXT REGULAR MEETING

M_____ moves and M_____ seconds the motion that the next meeting of the Luzerne Intermediate Unit Board of Directors be held on **September 27, 2023 at 6:30 P.M.** in the Auditorium of the Luzerne Intermediate Unit 18, 368 Tioga Avenue, Kingston, PA.

MOTION TO ADJOURN

M_____ moves and M_____ seconds the motion to adjourn.

David James Usavage, Secretary